

Council

Michael J. Napoleone, Mayor
Tanya Siskind, Vice Mayor
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Maria Antuña, Councilwoman
Amanda Silvestri, Councilwoman

Manager
Jim Barnes

MEMORANDUM

To: Ana Acevedo, Director of Administrative & Financial Services
Matt Mills, Building Official

From: Jim Barnes, Village Manager

Date: June 30, 2025

Subject: Building Permit Fees – Village of Wellington Projects

Wellington permits that have incurred charges totaling \$50,000 or more between October 1, 2023, and July 30, 2025, will be returned to the corresponding fund. This transfer includes all qualifying permit fees collected within the specified timeframe and is intended to ensure Wellington CIP projects are not charged for these fees. A detailed review of permit records has been conducted to identify eligible permits, and all applicable amounts will be reconciled and processed accordingly.

The two Village projects that exceed \$50k in total permit fees are the Wellington Athletics Facility (CEN23016) and the Wellington Aquatics Facility (CPW22009). All Wellington Building Permit Fees associated with this project will be returned to the originating fund.

Fees assessed by external agencies, including but not limited to county impact fees, fire plan review fees, Department of Business and Professional Regulation (DBPR) fees, and Department of Community Affairs (DCA) fees are excluded as well as Village of Wellington Utility Permit Fees.

Starting July 1, building permit fees will not be required for Wellington projects. A policy will be executed to memorialize this action. An amendment to the Code of Ordinances will also be drafted for consideration by the Village Council.

Let me know if you have any questions.

cc: Tanya Quickel, Deputy Village Manager
Ed De La Vega, Assistant Village Manager
Tim Stillings, Planning, Zoning & Building Director