



**Proposal to Provide Professional Engineering Services for
Village of Wellington
Well No. 8R -Engineering Services During Construction**

A. Project Description:

The Village of Wellington is currently undertaking the emergency rehabilitation of Raw Water Well No. 8R. The Village has contracted Florida Design Drilling to perform the well rehabilitation and JLA Geosciences to provide hydrogeological services for the project. In support of Village staff, Wellington has requested that Mock•Roos provide engineering services related to the civil and mechanical components during construction.

As part of the engineering during construction of the Well No. 8R project, Mock•Roos will provide the following services on an on-call is:

B. Scope of Services:

Task 1 – Engineering During Construction

- A. Primary Construction Observation will be provided by Village Staff.
- B. Provide the services of a Project Engineer to coordinate with the Village and Contractor on the progress during the active construction period.
- C. Attend monthly progress meetings between the Contractor and Village to discuss project and project schedule.
- D. At the request of Village Mock•Roos will review and provide comments on the Civil and Mechanical shop drawings submitted by the Contractor. It is anticipated that the Contractor will prepare and maintain a shop drawing submittal log and provide an updated copy of the shop drawing log with each shop drawing submittal.
- E. Respond to Contractor's request for information (RFI's) during construction.
- F. Provide Mock•Roos Representative to attend onsite pay application review meetings between the Contractors, Mock•Roos, and the Village, to agree on installed quantities. Provide review and payment recommendations for the Contractor's pay applications.
- G. Attend one start up and then perform one "Substantial Completion" walkthrough with the Contractor, Mock•Roos, and Village, and develop a punch list for correction by Contractor.
- H. Perform one (1) "Final Completion Walk-through" with the Contractor, Mock•Roos, and the Village to review final punch-list has been completed. Perform follow-up regarding Contractor's completion of punch-list.
- I. Perform review of Contractor's Record Drawing submissions for general conformance with Contract Documents.

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- J. Provide limited project management duties and coordination with Village throughout Project duration of the above tasks. This includes assisting Village to close out the projects.

C. Assumptions:

1. These services will be provided at the request of the Village.
2. The Village will be the primary point of contact for the construction of the project and communication shall go through the Village to the contractor.
3. Part-time hours are included for field observations. The Village will have an onsite inspector assisting with construction observations.
4. The Village will certify the project if required for closing out permits.

D. Fee and Rates:

The total fee estimated to provide the Scope of Services outlined above is **\$9,965**. Mock•Roos will complete the Scope of Services on an hourly not to exceed basis. See Exhibit A for anticipated labor hours.

E. Acceptance and Authorization to Proceed:

This proposal is acceptable and Mock•Roos has authorization to proceed with the Scope of Services upon Mock•Roos receiving a Purchase Order for these services.

MOCK•ROOS

Signed:  _____

Name: Garry Gruber, P.E.

Title: Executive Vice President

Date: April 14, 2025

Exhibit A							
Village of Wellington							
Well No. 8R - Engineering Services During Construction							
Task Description		Senior Project Manager	Professional Engineer	Engineer III	Project Coordinator	Subconsultant	Total
Task 1	Engineering Services During Construction						
A.	Engineering Services During Construction	20	21	0	8	\$0.00	\$9,965.00
	Total Hours	20	21	0	8	\$0.00	
Labor Hourly Billing Rate		\$245.00	\$205.00	\$180.00	\$95.00		
Subtotal		\$4,900	\$4,305	\$0	\$760	\$0	
						Total Mock•Roos Labor	
						\$	9,965
						Project Total	
						\$	9,965

The spreadsheet is a fee cost estimate based on specific labor classifications as noted. However, other labor classifications based on the approved Master Agreement between Mock•Roos may be used to complete certain tasks on this project.