



**Purchasing Department**

50 South Military Trail, Suite 110  
West Palm Beach, FL 33415-3199  
(561) 616-6800  
FAX: (561) 616-6811  
www.pbcgov.com/purchasing



**Palm Beach County  
Board of County  
Commissioners**

- Shelley Vana, Mayor
- Mary Lou Berger, Vice Mayor
- Hal R. Valeche
- Paulette Burdick
- Steven L. Abrams
- Melissa McKinlay
- Priscilla A. Taylor

**County Administrator**

Verdenia C. Baker

"An Equal Opportunity  
Affirmative Action Employer"



Form L

September 14, 2015

**Professional Video Repair  
Brian Alexander, President  
1771 Blount Road Suite 206  
Pompano Beach, FL 33069**

**TERM CONTRACT #10069C**

Dear Vendor:

This is to inform you that Palm Beach County Board of County Commissioners is extending the current Term Contract with your company for BROADCAST EQUIPMENT, INSTALLATION, MAINTENANCE AND REPAIR OF based on:

**[X] EXTENSION OF CONTRACT based on SOLICITATION #10-069/MB**

The term of this contract has been extended through 12/19/2015 or until the award of a new contract, whichever occurs first.

If applicable, Vendor shall maintain all insurance coverage(s) throughout the entire term of the contract, including any renewals or extensions thereof.

The obligations of Palm Beach County under this contract are subject to the availability of funds lawfully appropriated for its purpose by the State of Florida and the Board of County Commissioners.

Palm Beach County Departments will issue individual hard copy orders against this contract as your authorization to deliver. All invoices must reference a unique document number (e.g., CPO / DO 680 XY030305000000001111 or CPO / DO 680 XY030305\*1111). Failure to provide an order number with each invoice will result in a delay in processing payment.

If you have any questions, please contact Jason Josephs, Buyer at JJosephs@pbcgov.org or (561) 616-6835.

Sincerely,

  
Kathleen M. Scarlett, Director  
Purchasing Department

c: Lisa DeLaRionda, Public Affairs  
Bonnie Stein, Fire Rescue  
File