

**PALM BEACH COUNTY SUPERVISOR OF ELECTIONS**  
**2015 Municipal Elections Charges**

**Cost Examples - Small, Medium, Large Municipalities**

**Uniform Election Costs \***

MUNICIPALITY	MUNICIPAL PACKAGE	ABSENTEE BALLOTS		PRECINCTS		TOTAL COST
		# ballots	@5.31	# precincts	@ \$310.00	
HAVERHILL	\$2,563	40	\$212	4	\$1,240	\$4,015
RIVIERA BEACH	\$2,563	1,209	\$6,420	17	\$5,270	\$14,252
BOCA RATON	\$2,563	3,304	\$17,544	47	\$14,570	\$34,677

**Single Election \***

MUNICIPALITY	MUNICIPAL PACKAGE	ABSENTEE BALLOTS		PRECINCTS		TOTAL COST
		# ballots	@6.29	# precincts	@ \$318.61	
HAVERHILL	\$5,812	40	\$252	4	\$1,274	\$7,338
RIVIERA BEACH	\$5,812	1,209	\$7,605	17	\$5,416	\$18,833
BOCA RATON	\$5,812	3,304	\$20,782	47	\$14,975	\$41,569

\* *Costs exclude expenses absorbed by municipalities i.e.; pollworker payroll, precinct rentals, ballot translations, ballot printing, advertising, precinct security and election day equipment delivery*

	A	B	C	D	E	F	G
1							
2	<b>Supervisor of Elections 2015 Municipal Elections _Cost Details</b>						
3							
4			<b>Single Election</b>			<b>Uniform Elections</b>	
5	<b><u>ABSENTEE BALLOTS</u></b>						
6	Set up fee		0.40			0.03	
7	On Call Support - Pitney Bowes					0.16	
8	Prepare and mail Absentee Ballots (machine use, voter file, postage) - materials and postage		2.20			2.20	
9	Provide absentee voting - prep and mailing; staff time		1.66			0.90	
10	Process absentee ballot requests; staff time		0.96			0.96	
11	Recording/verification of Absentee Ballot returns - staff time		0.96			0.96	
12	Notification to voters of Absentee Ballots on the disposition of Canvassing Board		0.10			0.10	
13	<b>TOTAL ABSENTEE BALLOT SERVICES</b>		<b>Cost per AB Ballot 6.29 processed</b>			<b>Cost per AB Ballot 5.31 processed</b>	
14							
15	<b><u>MUNICIPAL PACKAGE</u></b>						
16	Arrange for translating, printing and recording of audio ballot		TBD	Actual charges to munis that require translation service, plus IT time to be added		TBD	Actual charges to munis that require translation service, plus IT time to be added
17	Provide polling place supplies – signs, cones, tables, chairs, etc.		25.00			25.00	
18	Publish legal notices (L&A testing, AB canvassing)		532.09			82.14	
19	L&A test development (unique test script, manual ballot marking, pretesting for comparisons and pulling equipment for public tests)		143.58			207.76	
20	Election Day support (all staff available & phone bank for voters)		1,151.73	no phone bank		483.97	phone bank included
21	Election Morning and Night OT staff		2,753.01			556.86	
24	Assist the municipality with canvass of Absentee Ballots		314.16			314.16	
26	Post election results on SOE website and Channel 20		97.27			97.27	
27	Interface with candidates, press, city staff, city attorneys regarding Election Law		171.58			171.58	

	A	B	C	D	E	F	G
1							
2	<b>Supervisor of Elections 2015 Municipal Elections _Cost Details</b>						
3							
4			<b>Single Election</b>			<b>Uniform Elections</b>	
28	Assist in finding poll worker replacements		51.59			51.59	
29	Conduct mandatory audit days after election		141.52			141.52	
30	Provide certification of registered voters after book closing		64.18			64.18	
31	Prepare voter data for e-pollbook (EPB) upload		79.41			79.41	
32	Prepare Absentee Ballot, Edge layout and Sample Ballot		128.35			128.35	
33	Prepare Absentee Ballot, Edge layout and Sample Ballot		158.81			158.81	
34							
35	<b>TOTAL MUNICIPAL PACKAGE SERVICES</b>		<b>5,812.28</b>	<b>Municipal Package Cost excluding translation services</b>		<b>2,562.60</b>	<b>Municipal Package Cost excluding translation services</b>
36							
37	<b><u>PRECINCT SERVICES</u></b>						
38	Prepare Clerk bags incl Ipad,cell phones and election materials - IT and PW Staff time		12.83			12.83	
39	Delivery and Pick up of voting equipment to training locations		12.53			3.91	
40	Prepare equipment cabinets and routing plan for voting equipment		21.49			21.49	
41	Prepare precinct scanners and ADA Touch screen equipment		21.49			21.49	
42	Post Election_Voting history requirements		31.92			31.92	
43	Plan training class locations/trainers payroll/printed training materials		58.65			58.65	
44	iPAD programming and prep time _IT staff		9.59			9.59	
45	iPADs Data Service		144.00			144.00	
46	Notification to provisional voters re: the disposition of Canvassing Board		5.81			5.81	
47	Copy of current polling place contract		0.15			0.15	
48	List of precinct poll workers		0.15			0.15	
49							
50	<b>TOTAL PRECINCT SERVICES</b>		<b>318.61</b>	<b>Cost per precinct</b>		<b>310.00</b>	<b>Cost per precinct</b>