

REQUEST FOR QUOTES

The Village of Wellington, a Florida Municipal Corporation, hereinafter referred to as Wellington has allocated a portion of its Community Development Block Grant (CDBG) to the "Housing Rehabilitation Loan Program" which provides funds for income qualified homeowners to make necessary repairs to their primary residence. On behalf of the homeowner, The Village of Wellington is requesting quotes from licensed general contractors for the rehabilitation of **1629 Carriage Brooke Drive, Wellington, FL 33414**.

PROPERTY INFORMATION

Property Address: 1629 Carriage Brooke Drive, Wellington, FL 33414

Contact Persons: Andrew Stoops

Contact Phone: 561-753-2435

Building Description: Single Family Residence

CONTRACTOR BID INFORMATION

Total Contractor bid for work requested \$ 53,105.00

Bid Submitted by: ARZ BUILDERS, INC.

Signature 

The proposed work shall be completed within 120 working days.

Submittal Due Date: November 26, 2024 5:00 PM Eastern Daylight Time

Submittal Opening: November 26, 2024 5:30 PM Eastern Daylight Time

INSTRUCTIONS

Mandatory Pre-Submittal Meeting: All contractors interest in submitting a quote on this project are required to attend a mandatory pre-submittal meeting at the site of the project on: **November 12, 2024 from 10:00am to 10:30am Eastern Daylight Time.**

Grant Requirements: Included in the Request for Quotes are Community Development Block Grant (CDBG) Housing Rehabilitation Program requirements. As part of this Request for Quotes, submitters are required to submit the following executed forms with their submittal in addition to all other required documentation and requested information.

1. Non-collusion Affidavit of Prime Bidder
2. Anti-kickback Affidavit
3. Certificate of Eligibility of General Contractor

4. Certification of Non-Segregated Facilities

5. Conflict of Interest Statement

6. Drug Free Workplace

This Rehabilitation Specifications Work Write Up shall be submitted in its entirety. It shall fully disclose the scope of work to be performed, permitted and inspected. The quote must be sealed in an envelope (do not include more than one quote). The face of the envelope shall contain the Village of Wellington address, 12300 Forest Hill Boulevard and the address of the project. Those that do not comply with these conditions are subject to rejection.

Prices on individual specified items shall be provided by the Contractor. Contractor's quote will be based on total price, which shall include the total sum of all amounts on all individual specified items.

Mistakes: Failure of the Contractor to examine all pertinent documents shall not entitle them to any relief from the conditions imposed in the contract. In case of mistakes in price extension the unit prices shall govern. Multiplication or addition errors are deemed clerical errors and shall be corrected by Wellington in determining the lowest responsive provider of the quote for rehabilitation services.

Addenda to Bid/Inquiries: Wellington reserves the right to amend this request for quotes prior to the opening date indicated. Only written addenda will be binding. If, upon review, material errors in specification are found contact Andrew Stoops immediately at **(561) 753-2435** or at **astoops@wellingtonfl.gov**, prior to the quote opening date, to allow for review and subsequent clarification on the part of Wellington. All inquiries must be submitted in writing to Andrew Stoops, a minimum of 72 hours prior to the quote opening and allow 2 business days to respond. No interpretation shall be considered binding unless provided to all respondents in writing by Wellington.

Alternatives/Deviations: Unless otherwise specified, the mention of a particular brand name or number in the specifications does not imply that this particular product is the only one that will be considered for purchase. This reference is intended solely to designate the type or quality of merchandise that will be acceptable. Alternative offers will be considered and must include descriptive literature and/or specifications. The determination as to whether any alternate product or service is or is not equal shall be made by Wellington and such determination shall be final and binding upon all respondents.

The submitting party shall be responsible for reading very carefully, and understanding completely the requirements, specifications and applicable building code provisions for each bid item listed herein. Any deviation from specifications listed herein must be clearly indicated, otherwise it will be considered that items offered are in strict compliance with these specifications and the successful respondent will be held responsible. Therefore, deviations must be explained in detail on an attached sheet and itemized by number.

Availability of Funds: The obligations of Wellington to proceed with the work as outlined in this request is subject to the availability of funds lawfully appropriated for its purpose by the Community Development Block Grant Program.

Title to Property/Commencement of Work: At the time of the issuance of this Request for Quotes, Wellington does not hold title to the property at **1629 Carriage Brooke Drive, Wellington, FL 33414**. The successful respondent shall be given a notice to proceed from Wellington prior to the commencement of

any work. The successful submitter agrees to hold Wellington and homeowner harmless in the event the homeowner chooses not to proceed with the work.

Licenses/Permits/Insurance: It shall be the responsibility of the successful submitter to obtain, at no additional cost to Wellington, any and all licenses and permits required to complete this project.

If the successful submitter does not have current registration with Wellington, a copy of the current licenses and insurance certificates shall be submitted with the quote.

During the performance of the services, selected submitter shall maintain the following insurance policies written by an insurance company authorized to do business in Florida:

- **General Liability** - \$1,000,000 per occurrence combined single limit for bodily Injury and property Damage, \$1,000,000 general aggregate. The Village of Wellington and Owner shall be listed as an additional insureds and coverage shall be on a Primary and Non-Contributory Basis.
- **Worker's Compensation Insurance** – as required by law. The Village of Wellington will not accept filed certificates of exemption forms for Worker's Compensation Insurance. This policy must include Employer's Liability with the following limits - \$1 million for accident, \$1 million disease policy limit, and \$1 million disease each employee
- **Automobile Liability Insurance:** For owned vehicles, non-owned vehicles & hired vehicles – coverage shall provide minimum limits of liability of \$1,000,000 per accident combined single limit for bodily injury and property damage. This coverage shall be an "Any Auto" type policy. Village of Wellington and Owner to be named as additional insureds.

The successful bidder must submit, no later than ten (10) days after award and prior to commencement of any Work, a Certificate of Insurance naming the Village of Wellington and Owner as additional insured. Failure to submit the required insurance within the specified timeline will result in the project being awarded to the next lowest bidder.

Cancellation and/or Modification of Insurance Coverage:

Each insurance policy supplied by the Contractor must be endorsed to provide that the coverage shall not be suspended, voided, canceled or reduced in coverage or in limits except after ten (10) days written notice in the case of non-payment of premiums, or thirty (30) days written notice in all other cases, has been given to Wellington and such notice is by postal mail, return receipt requested. This notice requirement does not waive the insurance requirements contained herein.

Taxes: The Contractor shall pay all applicable sales, consumer, land use, or other similar taxes required by law. The contractor is responsible for reviewing the pertinent state statutes involving sales tax and complying with all requirements.

Payment Application and Project Close-out:

The contractor shall submit to Wellington with the payment application:

1. Permit, product approvals and sealed engineering recommendations and acceptance stamped by the building department of jurisdiction.

2. One year warranty on all work in the contract as amended by change order with the exception of a new roof, which shall have a 7-year warranty.
3. Manufacturer's warranties on all products and appliances installed.

Section 3

- A. The work to be performed under this contract is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U. S.C. 170 lu (Section 3). The purpose of Section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD assisted projects covered by Section 3 shall, to the greatest extent feasible, be directed to low-and very low-income persons, particularly persons who are recipients of HUD assistance for housing.
- B. The parties to this contract agree to comply with HUD's requirements in 24 CFR Part 135, which implement Section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the Part 135 regulations.
- C. The contractor agrees to send to each labor organization or representative of workers with which the contractor has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers representative of the contractor's commitment under this Section 3 clause, and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the Section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.
- D. The contractor agrees to include this Section 3 clause in every subcontract subject to compliance with regulations in 24 CFR Part 135, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this Section 3 clause, upon a finding that the subcontractor is in violation of the regulations in 24 CFR Part 135. The contractor will not subcontract with any subcontractor where the contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR Part 135.
- E. The contractor will certify that any vacant employment positions, including training positions, that are filled (1) after the contractor is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR Part 135 require employment opportunities to be directed, were not filled to circumvent the contractor's obligations under 24 CFR Part 135.
- F. Noncompliance with HUD's regulations in 24 CFR Part 135 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.

PROPERTY ADDRESS: 1629 Carriage Brooke Drive, Wellington, FL 33414

GENERAL SPECIFICATIONS

The Contractor shall perform the services with the standard of skill, care and due diligence, which a competent and suitable qualified person performing such services would reasonably be expected to exercise, and in accordance with the Work Specifications. The work shall be performed in a "Workman Like Manner." Contractor to include cost of services of any licensed professional, if necessary, in procuring permits for the work.

To the fullest extent permitted by law, the Contractor shall indemnify, defend and hold harmless the owner and the City and its agents and employees, from and against claims, damages, losses and expenses, including but not limited to attorney's fees, arising out of or resulting from performance of the work or providing of materials to the extent caused in whole or in part by negligent or wrongful acts or omissions of, or a breach of this agreement by, the contractor, a subcontractor, anyone directly or indirectly employed by them or anyone whose acts for which they are legally responsible.

The Contractor certifies that the location of the proposed work has been examined, as necessary to fully understand the nature of the obligation. The Contractor is responsible for measurements. The work should be complete in the time limit(s) specified and in accordance with the plans, the current Florida Building Codes and Work Specifications.

The Contractor must obtain the permit within (30) days of the issuance of the Notice to Proceed. Construction work must begin within forty-five (45) days from the date of the Building Permit issuance and shall be carried out at a rate that insures its full completion no later than one hundred twenty (120) days from the date of the issuance of the Notice to Proceed.

The Contractor shall provide all necessary materials, equipment and personnel who have the appropriate licensure, qualifications and experience to undertake the scope of the Work Specifications.

All work performed under these specifications must be done in compliance with the Village of Wellington Ordinance and within the requirements of the latest Florida Building Code. Attempts have been made to identify the required permits, per line items cited below. However, it is the Contractor's responsibility to identify and pull all required permits.

All applicable State and Federal Statutes must be followed. Failure to comply with general conditions may result in suspension or removal from the program.

No verbal agreements are to be made between the Contractor and Owner.

Each of the Parties (by notice) in writing to the other can request a modification(s) to the requirement(s) cited in the Work Specifications should such modification(s) (at any time) become necessary due to Code requirements or unforeseen conditions/circumstances. In the event of any such modifications, the payment or credit for these (documented) changes may be subject to fair and reasonable adjustment(s) agreed upon between the Village agent and the Contractor; these payment or credit adjustment(s) will be recorded in writing.

If there are conflicts between the Homeowner and the Contractor, the requirements cited in the Work Specifications shall prevail. Exception: Homeowner must obtain written approval from the Homeowner's Association and/or Property Manager for all work items.

The Contractor acknowledges that the agent of the Village shall perform pre and post inspections of all work performed. Final and full payment for all work completed pursuant to the Work Specifications (as amended/modified, if applicable) shall be made upon completion of all inspection(s) required by the program and the work has been deemed satisfactory.

The invoice for work satisfactorily completed must be submitted to Wellington and shall include the following documents at a minimum;

1. Invoice with invoice numbers (#)
2. Amount of invoice must match the signed proposal and signed Change Order(s), if applicable.
3. Homeowner's signature stipulating work satisfaction and completion.
4. Contractor Release of Liens and each Sub-contractor.
5. Copies of all required Permits, signed off and approved.
6. Warranty for work performed.
7. Certificate of Completion signed by the Village of Wellington Building Official

Owner shall provide the Contractor access to the property; Monday thru Saturday between 8 a.m. and 6 p.m.

Owner shall provide the water and electric services necessary to accomplish this work.

If at any point in the following Specifications a "maximum retail price" is quoted for an item to be installed, the Owner will be responsible for selecting and approving this item within the quoted price range. The Contractor must have written acceptance from the Owner, prior to the installation of this product.

It is the Homeowner's responsibility to remove and replace all personal property to facilitate the performance of the work. This includes, but is not limited to rugs, furniture, antennas and alarm system.

Contractor shall repair/relocate any phone wires that are affected by this work. Homeowner is responsible for all TV cables or satellite wiring.

All paint interior or exterior should have a manufacturer's warranty of a minimum of 15 years. All paint must be applied in strict compliance with manufacturer's instructions. All color codes used should be left with the homeowner for later matching.

NOTES

1. QUANTITIES ONLY REFLECT THE VILLAGE OF WELLINGTON ESTIMATE. ACTUAL QUANTITIES AND FIELD CONDITIONS MUST BE VERIFIED AND CORRECTED BY THE CONTRACTOR PRIOR TO SUBMISSION.
2. The use of LEAD-BASED paint is prohibited on any surface. Surfaces having lead-based paint and defective debris shall be disposed of in accordance with applicable federal, state or local requirements.
3. All necessary permits are to be obtained and properly displayed and posted on the job site with the work write-up attached. If there are no permits and inspections made by the proper department, no payment will be made for those items, and a final inspection will not be executed.
4. All materials used onsite must meet or exceed current code requirements as well as Florida and/or Miami-Dade County product approvals. Contractor must keep the property clean and orderly during the course of the work and remove all materials, debris, equipment and machinery at the completion of the workday. All interior and exterior work shall be done in a clean, professional, workmanship type manner with all O.S.H.A. safety laws and rules observed. Contractor must remove all debris daily and site to be broom clean at all times. The contractor shall not use the residential bulk pickup and the regular trash pickup system to remove construction debris.

VILLAGE OF WELLINGTON PLANNING, ZONING, AND BUILDING DEPARTMENT

CERTIFICATION OF ELIGIBILITY OF GENERAL CONTRACTOR

STATE OF FLORIDA

VILLAGE OF WELLINGTON

BEFORE ME, the undersigned authority, personally appeared GEORGE JAWDE, who, after being by me first duly sworn, deposes and says of his/her personal knowledge that;

- 1) He/she is the of, hereinafter referred to as the "General Contractor"; who submitted a proposal to perform work for the following project:

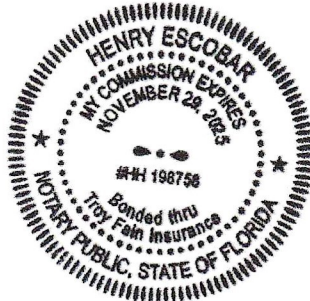
Contract #: _____ Project Name: 1629 Carriage Brooke Drive

- 2) He/she is fully informed that the Proposal submitted for work to be performed under the abovementioned contract, is being funded, in whole or in part, by a Federally-assisted or insured contract; and
- 3) The General Contractor nor any of its officers, partners, owners or parties of interest is not named on the current General Services Administration List of Parties Excluded from Federal Procurement or Non-procurement; and
- 4) The General Contractor acknowledges that should the contractor be subsequently found ineligible after award of the contract, its Construction Contract shall be terminated and the matter referred to the Department of Labor, the Department of Housing and Urban Development, or the General Services Administration for its action; and
- 5) The General Contractor acknowledges the responsibility of informing all of its subcontractors that this contract is being funded, in whole or in part, by a Federally-assisted or insured contract; and
- 6) The General Contractor acknowledges the responsibility that all of its subcontractors are to sign a "Certification Regarding Debarment Suspension, Ineligibility and Voluntary Exclusion- Lower-Tier Participant" as a part of its contract with such subcontractors, and that the "General Contractor" will retain such certifications in its files. Furthermore, should the subcontractor be subsequently found ineligible after award of the Construction Contract, its contract with the "General Contractor" shall be terminated and the matter referred to the Department of Labor, the Department of Housing and Urban Development; or the General Services Administration, for its action.

Signature _____

SWORN TO AND SUBSCRIBED before me by means of physical presence or online notarization, this 12 day of November, 2024, who is personally known to me or who has produced _____ as identification.

NOTARY SEAL:



Notary Signature: _____

Notary Name: HENRY ESCOBAR
Notary Public - State of Florida

VILLAGE OF WELLINGTON PLANNING, ZONING AND BUILDING DEPARTMENT

ANTI-KICKBACK AFFIDAVIT

STATE OF FLORIDA

VILLAGE OF WELLINGTON

BEFORE ME, the undersigned authority, personally appeared GEORGE JAWDE, who, after being by me first duly sworn, deposes and says:

(1) I am PRESIDENT of ARZ BUILDERS, INC, the Contractor that has submitted a quote to perform work for the following project:

Contract #: _____ Property Address: 1629 Carriage Brooke Dr.

(2) I, the undersigned, hereby depose and say that no portion of the sum quoted in connection with the work to be performed at the property identified above will be paid to any employee of Village of Wellington or, as a commission, kickback, reward or gift, directly or indirectly by me or any member of my firm or by an officer of the corporation.

Signature

The foregoing instrument was acknowledged before me by means of physical presence or online notarization, this 12 day of NOVEMBER, 2024 by GEORGE JAWDE as PRESIDENT (INSERT TITLE), of ARZ BUILDERS, INC. (INSERT NAME OF ENTITY - ie: corporation, limited liability company, etc.), (insert status ie: a corporation existing under the laws of the State of _____), who is personally known to me or who has produced as identification Driver's License # _____ or (other identification) (describe) _____.

NOTARY SEAL:



Audrey Lelia
Comm.: HH 463394
Expires: Nov. 13, 2027
Notary Public - State of Florida

Notary Signature: Audrey Lelia

Notary Name: Audrey Lelia
Notary Public-State of Florida

VILLAGE OF WELLINGTON PLANNING, ZONING, AND BUILDING DEPARTMENT

NONCOLLUSION AFFIDAVIT OF PRIME BIDDER

State of Florida

Village of Wellington

BEFORE ME, the undersigned authority, personally appeared GEORGE JAUDE, who, after being by me first duly sworn, deposes and says of his/her personal knowledge that:

- 1) He is PRESIDENT of ARZ Builders, Inc. the Bidder that has submitted a proposal to perform work for the following project:

Contract #: _____ Project Name: 1629 Carriage Brooke Drive

- 2) He is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid;
- 3) Such Bid is genuine and is not a collusive or sham Bid;
- 4) Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Bidder, firm or person to submit a collusive or sham Bid in connection with the Contract for which the attached Bid has been submitted or to refrain from bidding in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, firm or person to fix the price or prices in the attached Bid or of any other Bidder, or to fix any overhead, profit or cost element of the Bid price or the Bid price of any other Bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the Village of Wellington or any person interested in the proposed Contract; and
- 5) The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

Signature

SWORN TO AND SUBSCRIBED before me by means of physical presence or online notarization, this 12 day of NOV, 2024, who is personally known to me or who has produced _____, as identification.

NOTARY SEAL:

Notary Signature: Audrey Latta

Notary Name: Audrey Latta
Notary Public-State of Florida



Audrey Latta
Comm.: HH 463394
Expires: Nov. 13, 2027
Notary Public - State of Florida

VILLAGE OF WELLINGTON PLANNING, ZONING, AND BUILDING DEPARTMENT

CERTIFICATION OF NONSEGREGATED FACILITIES

The Bidder certifies that he/she does not maintain or provide for his/her employees any segregated facilities at any of his/her establishments, and that he/she does not permit his/her employees to perform their services at any location, under his/her control where segregated facilities are maintained. The bidder certifies further that he/she will not maintain or provide for his/her employees any segregated facilities at any of his/her establishments, and that he/she will not permit his/her employees to perform their services at any location under his/her control where segregated facilities are maintained. The bidder agrees that a breach of this certification will be a violation of the Equal Opportunity clause in any contract resulting from acceptance of this bid. As used in this certification, the term "segregated facilities" means any waiting rooms, work areas, restrooms and washrooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, color, religion, or national origin, because of habit, local custom, or otherwise. The bidder agrees that (except where he/she has obtained identical certification from proposed subcontractors for specific time periods) he/she will obtain identical certifications from proposed subcontractors prior to the award of subcontracts exceeding \$10,000 which are not exempt from the provisions of the Equal Opportunity clause, and that he/she will retain such certifications in his/her files.

NOTE: The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001. Project Name:

Company Name and Address:

ARZ BUILDERS, INC

1515 N. Federal Hwy #300

Boca Raton FL. 33432



Signature

GEORGE JAWDE / President

Name and Title

NOV 14 - 2024

Date 561 239 9923

george@ARZBuilders.com

Phone and Email

CONFLICT OF INTEREST STATEMENT

This Proposal/Agreement (whichever is applicable) is subject to the conflict of interest provisions of the policies and Code of Ordinances of WELLINGTON, the Palm Beach County Code of Ethics, and the Florida Statutes. During the term of this Agreement and any renewals or extensions thereof, the VENDOR shall disclose to WELLINGTON any possible conflicts of interests. The VENDOR's duty to disclose is of a continuing nature and any conflict of interest shall be immediately brought to the attention of WELLINGTON. The terms below shall be defined in accordance with the policies and Code of Ordinances of WELLINGTON, the Palm Beach County Code of Ethics, and Ch. 112, Part III, Florida Statutes.

CHECK ALL THAT APPLY.

- To the best of our knowledge, the undersigned business has no potential conflict of interest for this Agreement due to any other clients, contracts, or property interests.
- To the best of our knowledge, the undersigned business has no employment or other contractual relationship with any WELLINGTON employee, elected official or appointed official.
- To the best of our knowledge, the undersigned business has no officer, director, partner or proprietor that is a WELLINGTON purchasing agent, other employee, elected official or appointed official. The term "purchasing agent", "elected official" or "appointed official", as used in this paragraph, shall include the respective individual's spouse or child, as defined in Ch. 112, Part III, Florida Statutes.
- To the best of our knowledge, no WELLINGTON employee, elected official or appointed official has a material or ownership interest (5% ownership) in our business. The term "employee", "elected official" and "appointed official", as used in this paragraph, shall include such respective individual's relatives and household members as described and defined in the Palm Beach County Code of Ethics.
- To the best of our knowledge, the undersigned business has no current clients that are presently subject to the jurisdiction of WELLINGTON's Planning, Zoning and Building Department.

CONFLICT:

- The undersigned business, by attachment to this form, submits information which may be a potential conflict of interest due to any of the above listed reasons or otherwise.**

THE UNDERSIGNED UNDERSTANDS AND AGREES THAT THE FAILURE TO CHECK THE APPROPRIATE BLOCKS ABOVE OR TO ATTACH THE DOCUMENTATION OF ANY POSSIBLE CONFLICTS OF INTEREST MAY RESULT IN DISQUALIFICATION OF YOUR BID/PROPOSAL OR IN THE IMMEDIATE CANCELLATION OF YOUR AGREEMENT, WHICHEVER IS APPLICABLE.

ARZ BUILDERS, INC
COMPANY NAME


AUTHORIZED SIGNATURE

GEORGE JAWDE
NAME (PRINT OR TYPE)

PRESIDENT.
TITLE

DRUG FREE WORKPLACE

(FAILURE TO COMPLETE THIS FORM MAY RESULT IN THE BID BEING DECLARED NON-RESPONSIVE)

Preference may be given to businesses with drug-free workplace programs. Whenever two or more Bids which are equal with respect to price, quality, and service are received by the Owner for the procurement of commodities or contractual services, a Bid received from a business that certifies that it has implemented a drug-free workplace program may be given preference in the award process. Established procedures for processing tie Bids will be followed if none of the tied vendors have a drug-free workplace program. In order to have a drug-free workplace program, a business must attest to the following:

1. We publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. We inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. We give each employee engaged in providing the commodities or contractual services that are under Bid a copy of the statement specified in subsection (1).
4. We, in the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under Bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. We impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. We make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Contractor's Signature





Address: 1629 Carriage Brooke Drive Unit: CDBG Youngblood

Location: 1 - General Requirements Approx. Wall SF: 0 Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
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Trade: 1 General Requirements

1	2	SCOPE OF WORK Owner Occupied Housing Rehabilitation. Scope of Work to be completed is as follows: (Please read specs in detail, since could be more included than what the title calls for). NOTE: Items included are those selected by homeowner. Our inspection might have detected other issues not included on the present scope due to budget constrains. Such findings had been indicated to homeowner for future resolution.	1.00	GR	n/a	n/a
2	5	OWNER'S FINISH SELECTIONS The owner shall select finish, colors, styles & types of materials from pre-mixed, in stock options. The contractor & property owner shall submit to the Agency, a copy of the agreed upon colors, styles and types of materials prior to job start.	1.00	DU	n/a	n/a
3	35	VERIFY QUANTITIES/MEASUREMENTS All Quantities stated in the attached specifications for this address using Units of Measure other than Each (EA), Room (RM) or Dwelling Unit (DU) (e.g. SF of Drywall) are for the contractor's convenience and must be verified by the contractor at a mandatory site inspection prior to bid submission. All quantities stated in the Units of Measure Each (EA), Room (RM) or Dwelling Unit (DU) are as stated. Discrepancies in Quantities found by the contractor must be communicated to the Housing Rehabilitation Specialist prior to the submission of a bid. Claims for additional funds due to discrepancies in Quantities shall not be honored if submitted after the bid submission.	1.00	GR	n/a	n/a
4	40	ALL PERMITS REQUIRED Contractor shall obtain and post on the job site all necessary permits from all required regulatory agencies. Includes all drawings, engineering/architectural or surveys required, prior to starting any work *** Contractor must supply Program Manager with all drawings; engineering and architectural, surveys and NOAs for all products that are going to be installed prior to application for permit. ***	1.00	AL	<u>\$1200.00</u>	<u>\$1200.00</u>
5	45	CONTRACTOR PRE-BID SITE VISIT The contractor must inspect the property. Submission of a bid is presumptive evidence that the bidder has thoroughly examined the site and is conversant with the requirements of	1.00	DU	n/a	n/a



Location: 1 - General Requirements Approx. Wall SF: 0 Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
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Trade: 1 General Requirements

	the local jurisdiction.				
6	77 NEW MATERIALS REQUIRED All materials used in connection with this work write-up are to be new, of first quality and without defects - unless stated otherwise or pre-approved by Owner and Construction Specialist.	1.00	GR	n/a	n/a
7	78 WORKMANSHIP STANDARDS All work shall be performed by mechanics both licensed and skilled in their particular trade as well as the tasks assigned to them. Workers shall protect all surfaces as long as required to eliminate damage.	1.00	GR	n/a	n/a
8	90 1 YEAR GENERAL WARRANTY Contractor shall remedy any defect due to faulty material or workmanship and pay for all damage to other work resulting therefrom, which appear within one year from final payment. Further, contractor shall furnish owner with all manufacturers' and suppliers' written warranties covering items furnished under this contract prior to release of the final payment. Note: This warranty applies to trades/installations other than roofing	1.00	GR	n/a	n/a
9	91 7 YEAR ROOF - WARRANTY Per Section 1.25 of the Agreement between Owner and Contractor roof replacements/repairs shall have a 7 year warranty from the date of final inspection. During such warranty period, the Contractor shall promptly make the necessary corrections due to premature roof system failure, defects in materials and/or workmanship. Includes repairs of damages caused by previously mentioned reasons at no cost to homeowner. Consult the agreement for more details and the specific claim process	1.00	GR	n/a	n/a

Location Total: \$1200.00

Location: 2 - Roof Approx. Wall SF: 0 Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
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Trade: 15 Roofing

10	4590 ROOF-- CLAY/CEMENT TILE REROOF Remove roof tile down to sheathing. Replace all damaged or defective sheathing/boards. All re-roofing project shall be done following manufacturer's installation instructions, that shall be in accordance with the FRSA/TRI Florida High Wind Concrete and Clay Roof Tile Installation Manual as instructed in the current Florida Building Code - Residential for Roof Assemblies. Installation must comply as specify in these documents as relates to type of : underlayment, required flashing, hips and ridge tile installation, tile attachment fasteners and/or adhesive. Remove all debris from roof and residence to Code legal landfill. NOTES:	24.00 27	SQ	<u>4950.00</u>	<u>\$25650.00</u>
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[Redacted]

Location: 2 - Roof Approx. Wall SF: 0 Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
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Trade: 15 **Roofing**

- 1- Contractors are required to re-nail existing sheathing to current code. All materials and labor must comply with all applicable regulatory Agencies.
- 2- A PRE DRY-IN INSPECTION IS REQUIRED (WITH A 48 HOUR NOTICE) TO BE CONDUCTED BY A REHAB INSPECTOR IN ADDITION TO THE BUILDING DEPARTMENT'S INSPECTOR
- 3- Contractor shall include 10% allowance for sheathing replacement. Sheathing replacement in excess of 10% and severe rafter damage shall be communicated to rehab inspector, and no extra work shall be done without an approved construction change order.
- 4- Any existing gutter if removed must be reinstalled. If damaged, replaced at no extra cost

Location Total: \$25650.00

Location: 3 - Patio/ Lanai Approx. Wall SF: 0 Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
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Trade: 10 **Carpentry**

11	2705 STUCCO--PATCH @ NW CORNER AT SCREEN ENCLOSURE	1.00	EA	\$1700.00 <u>\$1700.00</u>	\$1700.00 <u>\$1700.00</u>
<p>Remove damaged stucco and wire, attach new wire to patch area and apply scratch, brown and color coats. Feather patch into the surrounding surface. Match existing color as closely as possible.</p>					

Location Total: \$1700.00

Location: 4 - Primary Approx. Wall SF: 0 Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
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Trade: 10 **Carpentry**

12	3187 DOOR--SLIDING GLASS-- IMPACT RESISTANT 5068	1.00	EA	\$2600.00 <u>\$2600.00</u>	\$2600.00 <u>\$2600.00</u>
<p>Replace sliding glass door unit with new heavy duty aluminum impact resistant glass door with double pane insulated, LoE glass. Includes modification of opening to accept new door if required. Includes matching of existing interior/exterior finishes at returns. New door must include all necessary hardware and screen door. Includes repair of interior/exterior surfaces and threshold, model PGT, MI, HR, Lawson or Program Manager approved equal. Frame color to be determined and approved by owner and Program Manager if different than white.</p>					

Contractor shall submit Miami-Dade County or Florida Building Code product approvals, stamped by the Building Department of jurisdiction, with this Project's close-out package.



Location: 4 - Primary Approx. Wall SF: 0 Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
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Trade: 10 Carpentry

Location Total: \$2600.00

Location: 5 - Living Room Approx. Wall SF: 0 Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
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Trade: 10 Carpentry

13	2931	WINDOW REPLACEMENT - IMPACT	1.00	EA	<u>\$1400.00</u>	<u>\$1400.00</u>
<p>Replace window with new correspondingly seized and current FBC, Energy Code compliant, single-hung aluminum 1/1 window with Impact rated insulated, LoE glass. Includes modification of opening to accept new window if required. Includes matching of existing interior/exterior finishes at returns. Include marble window sill replacement if necessary. PGT, CGI, ESW, Lawson or rehab program approved equal. Frame color to be determined and approved by owner and applies to all windows being replaced.</p>						

Contractor shall submit Miami-Dade County or Florida Building Code product approvals, stamped by the Building Department of jurisdiction, with this Project's close-out package.

14	3187	DOOR--SLIDING GLASS-- IMPACT RESISTANT	1.00	EA	<u>\$2600.00</u>	<u>\$2600.00</u>
<p>Replace sliding glass door unit with new heavy duty aluminum impact resistant glass door with double pane insulated, LoE glass. Includes modification of opening to accept new door if required. Includes matching of existing interior/exterior finishes at returns. New door must include all necessary hardware and screen door. Includes repair of interior/exterior surfaces and threshold, model PGT, MI, HR, Lawson or Program Manager approved equal. Frame color to be determined and approved by owner and Program Manager if different than white.</p>						

Contractor shall submit Miami-Dade County or Florida Building Code product approvals, stamped by the Building Department of jurisdiction, with this Project's close-out package.

Location Total: \$4000.00

Location: 6 - Dining Room Approx. Wall SF: 0 Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
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Trade: 10 Carpentry

15	2931	WINDOW REPLACEMENT - IMPACT	1.00	EA	<u>\$1300.00</u>	<u>\$1300.00</u>
<p>Replace window with new correspondingly seized and current FBC, Energy Code compliant, single-hung aluminum 1/1 window with Impact rated insulated, LoE glass. Includes modification of opening to accept new window if required. Includes matching of existing interior/exterior finishes at</p>						

6 - Dining Room

Location: **6 - Dining Room**

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
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Trade: 10 **Carpentry**

returns. Include marble window sill replacement if necessary. PGT, CGI, ESW, Lawson or rehab program approved equal. Frame color to be determined and approved by owner and applies to all windows being replaced.

Contractor shall submit Miami-Dade County or Florida Building Code product approvals, stamped by the Building Department of jurisdiction, with this Project's close-out package.

Location Total: \$1300.00

7 - Bedroom #2

Location: **7 - Bedroom #2**

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
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Trade: 10 **Carpentry**

16	2931	WINDOW REPLACEMENT - IMPACT	1.00	EA	<u>\$1350.00</u>	<u>\$1350.00</u>
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Replace window with new correspondingly seized and current FBC, Energy Code compliant, single-hung aluminum 1/1 window with Impact rated insulated, LoE glass. Includes modification of opening to accept new window if required. Includes matching of existing interior/exterior finishes at returns. Include marble window sill replacement if necessary. PGT, CGI, ESW, Lawson or rehab program approved equal. Frame color to be determined and approved by owner and applies to all windows being replaced.

Contractor shall submit Miami-Dade County or Florida Building Code product approvals, stamped by the Building Department of jurisdiction, with this Project's close-out package.

Location Total: \$1350.00

8 - Guest bath

Location: **8 - Guest bath**

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
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Trade: 10 **Carpentry**

17	2931	WINDOW REPLACEMENT - IMPACT	1.00	EA	<u>\$950.00</u>	<u>\$950.00</u>
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Replace window with new correspondingly seized and current FBC, Energy Code compliant, single-hung aluminum 1/1 window with Impact rated insulated, LoE glass. Includes modification of opening to accept new window if required. Includes matching of existing interior/exterior finishes at returns. Include marble window sill replacement if necessary. PGT, CGI, ESW, Lawson or rehab program approved equal. Frame color to be determined and approved by owner and applies to all windows being replaced.

Contractor shall submit Miami-Dade County or Florida Building Code product approvals, stamped by the Building Department of jurisdiction, with this Project's close-out package.

8 - Guest bath

Location: **8 - Guest bath** Approx. Wall SF: 0 Ceiling/Floor SF: 0

Spec # Spec Quantity Units Unit Price Total Price

Trade: 10 Carpentry

Location Total: \$950.00

9 - Front Entry

Location: **9 - Front Entry** Approx. Wall SF: 0 Ceiling/Floor SF: 0

Spec # Spec Quantity Units Unit Price Total Price

Trade: 10 Carpentry

18 3185 **DOOR--PREHUNG FIBERGLASS ENTRANCE** 1.00 EA \$2500.00 \$2500.00

Install a new pre-hung solid core fiberglass door unit complete with weather-stripping, and brass colored lever handle lockset and thumb turn deadbolt keyed alike, observation scope (peephole), brass colored door bumper, threshold, and trim. Includes framing of opening and matching of existing interior/exterior finishes at returns. If door is pre-primed finish with at least two (2) coats high-gloss latex enamel; if door is not pre-primed then prime with (1) coat primer and finish with at least (2) coats high-gloss latex enamel. Door to be outswing and impact rated. Left or right hand swing to be determined and approved in writing prior to purchase of door.

Contractor shall submit Miami-Dade County or Florida Building Code product approvals, and specifications to the Building Department prior to installation. Our Department will require these documents stamped by the Building Department, with this Project's close-out package.

Location Total: \$2500.00

10 - Garage

Location: **10 - Garage** Approx. Wall SF: 0 Ceiling/Floor SF: 0

Spec # Spec Quantity Units Unit Price Total Price

Trade: 22 Plumbing

19 7085 **WATER HEATER--40 GAL. ELECTRIC** 1.00 EA \$2800.00 \$2800.00

Dispose of water heater in legal dump. Install a 40 gallon, low profile, high recovery, glass lined, insulated to R-7, double element, electric water heater with 9 year warranty. Include pressure and temperature relief valve, discharge tube to within 6" of floor or to outside of structure, shut-off valve, pan and electric supply.

Location Total: \$2800.00

11 - Primary bath

Location: **11 - Primary bath** Approx. Wall SF: 0 Ceiling/Floor SF: 0

Spec # Spec Quantity Units Unit Price Total Price

Trade: 23 Electric

20 7820 **BATH VENT FAN** 1.00 EA \$1500.00 \$1500.00



Location: 11 - Primary bath

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
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Trade: 23 Electric

Install a ceiling or through-the-wall, exterior ducted, vent fan with damper, and chrome faceplate capable of 60CFM at 60 sones. Include; power and switch wiring using #14 copper Romex. Repair any tear out or staining mentioned by home owner associated with fan.

Location Total: \$1500.00

Location:	12 - General Requirements	Approx. Wall SF: 0	Ceiling/Floor SF: 0
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Spec #	Spec	Quantity	Units	Unit Price	Total Price
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Trade: 1 General Requirements

21	C1700	CONTRACTOR OVERHEAD & PROFIT	1.00	GR	\$355.00	\$355.00
An allowance to complete the scope of work by the General Contractor of 25%, maximum, of the total project						

22	C1800	OWNER ACCEPTS SCOPE OF WORK	1.00	GR	n/a	n/a
The undersigned applicant(s) certifies that he/she has participated in the development of this Work Write Up (WWU) with the inspector and reviewed it with the staff assigned by the Village of Wellington for the specific program. The applicant understands & accepts the work described & has initialed & dated each page of this WWU.						

x _____
Applicant Date

x _____
Applicant Date

Location Total: \$755.00

Unit Total for 1629 Carriage Brooke Drive, Unit CDBG Youngblood: \$53105.00

Address Grand Total for 1629 Carriage Brooke Drive: \$53105.00

Bidder: ARZ BUILDERS, INC.