

Council

Michael J. Napoleone, Mayor
Maria Antuña, Vice Mayor
Amanda Silvestri, Councilwoman
Stephen A. Levin, Councilman
Johnny Meier, Councilman

Manager
Jim Barnes

May 28, 2026

DNA Engineering, LLC
3687 Cocoplum Cir.
Coconut Creek, FL 33063
Adrian Mayoral, Vice President
info@dnaengineeringllc.com

RE: ITB#202330 Utility Process Control Annual Maintenance

Dear Mr. Mayoral,

DNA Engineering, LLC (AWARDEE) is an awardee for contract #ITB 202330 Utility Process Control Annual Maintenance. The contract is set to expire on September 4, 2026 and allows for four (4) additional one (1) year renewals by mutual agreement. Wellington would like to exercise the third renewal option through September 4, 2027 under the same terms and conditions as stipulated on page 12 of the referenced ITB which is conditioned upon subsequent approval by Wellington Council.

The award/renewal is subject to provisions of State Statutes, Palm Beach County Commission on Ethics and Code of Ethics, and Wellington policies. All Awardees must disclose with their Renewal the name of any officer, director, or agent who is also a Wellington employee. Further, all Awardees must disclose the name of any Wellington employee who is employee in the Awardees firm or any of its branches.

If AWARDEE violates or is a party to a violation of the Wellington, Palm Beach County or Florida Code of Ethics with respect to this Renewal, AWARDEE may be disqualified from performing the work described in this Renewal or from furnishing the goods or services for which the AWARDEE submitted and shall be further disqualified from bidding on any future Proposals/Bids for work or for goods or services for Wellington. A copy of the Wellington, Palm Beach County Commission on Ethics and Code of Ethics and State Ethics Codes is available at the Wellington Clerk's Office, 12300 Forest Hill Boulevard, Wellington, FL 33414. By signing this Renewal Agreement, AWARDEE acknowledges no such conflict.

AWARDEE shall not unlawfully discriminate against any person in its operation and activities or in its use or expenditure of funds in fulfilling its obligations under this Agreement. AWARDEE shall affirmatively comply with all applicable provisions of the Americans with Disabilities Act (ADA) in the course of providing any services funded by this Agreement, including Titles I and II of the ADA (regarding nondiscrimination on the basis of disability), and all applicable regulations, guidelines, and standards. In addition, AWARDEE shall take affirmative steps to ensure nondiscrimination in employment against disabled persons. Such actions shall



include, but not be limited to, the following: employment, upgrading, demotion, transfer, recruitment or recruiting advertising, layoff, termination, rates of pay, other forms of compensation, terms and conditions of employment, training (including apprenticeship) and accessibility.

AWARDEE's decisions regarding the delivery of services under this Agreement shall be made without regard to or consideration of race, age, religion, color, gender, sexual orientation, gender identity, gender expression, national origin, marital status, physical or mental disability, political affiliation, or any other factor which cannot be lawfully used as a basis for service delivery.

Please indicate acceptance or rejection of the renewal and return to my attention by Wednesday, June 11, 2026.

If you should have any questions, please contact me or anyone else in the Purchasing Department.

Accept Renewal: Adrian Payoral, VP [Signature] 06/11/2026
Printed Name/Title Signature Date

Reject Renewal: _____
Printed Name/Title Signature Date

Thank you,

Steven Koch
561-753-2534
skoch@wellingtonfl.gov

Ad

From: [Adrian Mayoral](#)
To: [Steven Koch](#)
Cc: [info@dnaengineeringllc.com](#)
Subject: Re: Wellington 2026-2027 Renewal-ITB202330
Date: Thursday, June 11, 2026 2:41:23 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)
[image007.png](#)
[image008.png](#)
[image009.png](#)

This Message originated outside your organization.

How are you Steven,
Please find the adjustment we would like to negotiate attached.

			9/5/2025-9/4/2026	9/5/2026-9/4/2027
			Awarded Rate	Requested Renewal Rate
Item	Description	Unit of Measure	Price Per Hour	Price Per Hour
1	Regular Time - Project Manager	Per Hour	\$150.00	\$175.00
2	Regular Time - Project Engineer	Per Hour	\$150.00	\$175.00
3	Regular Time - Field Engineer	Per Hour	\$150.00	\$175.00
4	Regular Time - Instrument Tech	Per Hour	\$150.00	\$175.00
5	Regular Time - Programmer	Per Hour	\$150.00	\$175.00
6	Regular Time - Administrative	Per Hour	\$100.00	\$100.00
7	Emergency Time - Project Manager	Per Hour	\$250.00	\$250.00
8	Emergency Time - Project Engineer	Per Hour	\$250.00	\$250.00
9	Emergency Time - Field Engineer	Per Hour	\$250.00	\$250.00
10	Emergency Time - Instrument Tech	Per Hour	\$250.00	\$250.00
11	Emergency Time - Programmer	Per Hour	\$250.00	\$250.00
12	Emergency Time - Administrative	Per Hour	\$200.00	\$100.00
			\$2,300.00	\$2,325.00

Thank you very much!

Adrian Mayoral
Electrical/Controls Engineer



Office: (877) 768-0362
Direct: (786) 663-6753
Web: [www.dnaengineeringllc.com](#)
Email: [amayoral@dnaengineeringllc.com](#)

On Thu, Jun 11, 2026 at 2:28 PM Adrian Mayoral <[amayoral@dnaengineeringllc.com](#)> wrote:

Thank you very much!

Adrian Mayoral
Electrical/Controls Engineer



Office: (877) 768-0362
Direct: (786) 663-6753
Web: [www.dnaengineeringllc.com](#)
Email: [amayoral@dnaengineeringllc.com](#)

On Thu, Jun 11, 2026 at 2:28 PM Adrian Mayoral <[amayoral@dnaengineeringllc.com](#)> wrote:
Please find attached a reference file

Thank you very much!

Adrian Mayoral
Electrical/Controls Engineer



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Direct: (786) 663-6753
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Email: [amayoral@dnaengineeringllc.com](#)

On Thu, Jun 11, 2026 at 8:48 AM Steven Koch <StevenK@wellingtonfl.gov> wrote:

Adrian,

You can include a request for a pricing increase in your response to Wellington's renewal letter I emailed, any potential increase will not begin until 9/4/26. Please include the same backup docs you included in DNA's last increase request.

The current agreement outlines:

Upon the anniversary date of each renewal period, the awarded vendor may submit a requested price increase per individual item unit cost to the Purchasing Division in writing, ninety (90) days prior to the renewal

*period. Wellington will consider such **price increase based on the most recent published Consumer Price Index and/or proof of a manufacturer's price increase**. If the most recent CPI or market reflects a de-escalation of prices, the successful bidder will extend such prices.*

Best Regards,



Steven Koch
Contract Specialist | Village of Wellington

12300 Forest Hill Boulevard | Wellington FL 33414
561.753.2534 | skoch@wellingtonfl.gov

wellingtonfl.gov



From: Adrian Mayoral <amayoral@dnaengineeringllc.com>

Sent: Wednesday, June 10, 2026 5:50 PM

To: Steven Koch <StevenK@wellingtonfl.gov>

Cc: info@dnaengineeringllc.com

Subject: Re: Wellington 2026-2027 Renewal-ITB202330

This Message originated outside your organization.

How are you Steven,

I'm sorry for the misunderstanding, but we agree 100%. We were looking to adjust the rate for the new fiscal year, meaning from October 2026 and forward. We went through this process a couple of years ago and had to submit the rates table for your review. From what you are saying we need to wait until September to do this?. I know you gave us a deadline that is due tomorrow, please advise the best way to proceed.

Thank you very much!

Adrian Mayoral

Electrical/Controls Engineer



Office: (877) 768-0362

Direct: (786) 663-6753

Web: www.dnaengineeringllc.com

Email: amayoral@dnaengineeringllc.com

On Wed, Jun 10, 2026 at 11:51 AM 'Steven Koch' via Info Group <info@dnaengineeringllc.com> wrote:

Greetings,

I confirmed DNA Engineering's current pricing is fixed until 9/4/26. The agreement's language does not permit a potential increase until the anniversary date of the agreement, 9/4/26. Additionally, pricing increases must be approved by the Wellington Village Council.

If a pricing increase is approved, you can bill the new pricing beginning 9/4/26. Please note, there were multiple awardees for this agreement, DNA Engineering may not be the low bidder for certain items.

Thank you,



Steven Koch
Contract Specialist | Village of Wellington

12300 Forest Hill Boulevard | Wellington FL 33414
561.753.2534 | skoch@wellingtonfl.gov

wellingtonfl.gov



From: Steven Koch

Sent: Wednesday, June 10, 2026 7:50 AM

To: 'Adrian Mayoral' <amayoral@dnaengineeringllc.com>

Cc: info@dnaengineeringllc.com

Subject: RE: Wellington 2026-2027 Renewal-ITB202330

Hello Adrian,

The agreement with Wellington does not permit potential increases until the contract's anniversary date (9/4/26), but I will forward your question to my Director.

Thank you,



Steven Koch
Contract Specialist | Village of Wellington

12300 Forest Hill Boulevard | Wellington FL 33414
561.753.2534 | skoch@wellingtonfl.gov

wellingtonfl.gov





From: Adrian Mayoral <amayoral@dnaengineeringllc.com>
Sent: Tuesday, June 9, 2026 9:59 AM
To: Steven Koch <StevenK@wellingtonfl.gov>
Cc: info@dnaengineeringllc.com
Subject: Re: Wellington 2026-2027 Renewal-ITB202330

This Message originated outside your organization.

How are you Steve,

We are reaching out to inquire whether consideration could be given to an adjustment of the service rates under this contract while we apply for a renewal.

Thank you very much!

Adrian Mayoral

Electrical/Controls Engineer



Office: (877) 768-0362

Direct: (786) 663-6753

Web: www.dnaengineeringllc.com

Email: amayoral@dnaengineeringllc.com

On Thu, May 28, 2026 at 10:20 AM 'Steven Koch' via Info Group <info@dnaengineeringllc.com> wrote:

Greetings,

Attached is the Village of Wellington's 2026-2027 renewal request for ITB #202330 - Utility Process Control Annual Maintenance.

Kindly complete and return all documents by June 11, 2026. The contract renewal is scheduled for Wellington Village Council review on 7/14/26.

Best Regards,



Steven Koch
Contract Specialist | Village of Wellington

12300 Forest Hill Boulevard | Wellington FL 33414
561.753.2534 | skoch@wellingtonfl.gov

wellingtonfl.gov



Please be advised that Wellington is a public entity subject to Florida's broad public records law under Chapter 119, Florida Statutes. Most written communications, including email addresses, to or from Wellington employees and elected officials regarding city business are public records and are available to the public and the media upon request. Your email communications may therefore be subject to public disclosure. If you do not want your email address to be subject to disclosure as a public record, please do not send electronic mail to Wellington. Instead, contact the city by telephone at (561) 791-4000.

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