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1     **“System”** means the Internet-based system established by Wellington for recording  
2     and reporting campaign finance activity in accordance with this Resolution.

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4     **SECTION 2. Requirement to File Electronically:** Unless an alternative filing  
5     procedure has been authorized by the Wellington Clerk in accordance with section 7,  
6     each Report must be filed with the Wellington Clerk through the System before midnight  
7     at the end of the applicable due date.

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9     **SECTION 3. System Requirements:** At all times, the System must comply with  
10    applicable provisions of federal, state, and local law, including section 106.0705(5),  
11    Florida Statutes and provisions of Florida law regarding public records.

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13    **SECTION 4. Access to System:** The Wellington Clerk is responsible for  
14    administering the credentials through which each user securely accesses the System,  
15    which may consist of a username, password, PIN, digital certificate, or other industry-  
16    standard authentication factor (generally, “Credentials”).

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18    **SECTION 5. Usage Requirements:** Each person who uses the System is  
19    subject to the following requirements:

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21       (A) Credentials are approved on an individual basis and may not be shared—  
22       even with members of the same Campaign or Committee. Each user who is approved  
23       for Credentials is responsible for protecting those Credentials from disclosure or  
24       compromise. Once Credentials have been approved for a user, that user is deemed  
25       responsible for every Report filed using those Credentials until such time as the  
26       Wellington Clerk is notified of disclosure or compromise of those Credentials.

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28       (B) By filing a Report through the System, a person (i) is deemed to have  
29       electronically signed the Report under oath and to have certified the correctness of the  
30       Report in accordance with applicable law; (ii) is responsible for the accuracy and  
31       veracity of the Report; and (iii) is deemed to have committed a criminal act by certifying  
32       a Report that is known to be incorrect, false, or incomplete.

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34    **SECTION 6. Public Records:** Information used to authenticate a user and  
35    Credentials approved for a user are confidential and exempt from disclosure.  
36    Information entered into the System for purposes filing a Report is exempt from  
37    disclosure until the Report has been filed, at which point the filed Report becomes a  
38    public record.

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40    **SECTION 7. Implementation:** The Wellington Clerk is authorized to promulgate  
41    rules, forms, procedures, or other guidance needed to give full effect to this resolution.  
42    At a minimum, the Wellington Clerk shall provide alternate filing procedures to be used  
43    (i) in the event that the System is temporarily unavailable and (ii) to the extent required  
44    by the Americans with Disabilities Act of or other applicable law.

1        **SECTION 8.** This Resolution shall become effective immediately upon adoption.  
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3        **PASSED AND ADOPTED** this 12th day of August, 2025.  
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5        **ATTEST:**

**WELLINGTON**

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8        By: \_\_\_\_\_  
9            Chevelle D. Hall, Village Clerk

By: \_\_\_\_\_  
Michael J. Napoleone, Mayor

10  
11        **APPROVED AS TO FORM**  
12        **AND LEGAL SUFFICIENCY**

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15        By: \_\_\_\_\_  
16            Laurie Cohen, Village Attorney  
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