



THE
GILCHRIST LAW FIRM
P.A.

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RESPONSE TO REQUEST FOR LETTERS OF INTEREST #202516

The Village of Wellington, Florida Village Code Compliance Hearings

Special Magistrate Services

Maria Miserendino, The Village of Wellington
Wellington City Hall Building, Purchasing Division
12300 Forest Hill Boulevard
Wellington, FL 33414
mmiserendino@wellingtonfl.gov

April 16, 2025, 3:00 PM EST

Submitted By:

The Gilchrist Law Firm, P.A.
Jacquin P. Gilchrist, Esq.
2525 Ponce de Leon Blvd., Suite 300
Coral Gables, FL 33134
Tel: (786) 408-6815 | Fax: (305) 356-5739
jpg@gilchristlaw.com
www.jpgilchristlaw.com



This proposal includes data that shall not be disclosed outside the government and shall not be duplicated, used, or disclosed - in whole or in part - for any purpose other than to evaluate this proposal. If, however, a contract is awarded to this offeror as a result of - or in connection with - the submission of these data, the government shall have the right to duplicate, use, or disclose the data to the extent provided in the resulting contract. This restriction does not limit the government's right to use information contained in these data if they are obtained from another source without restriction. The data subject to this restriction are contained within all pages of this proposal.



THE
GILCHRIST LAW FIRM
P.A.

Jacquin P. Gilchrist, Esq.
President
jpg@gilchristlaw.com
T: 786.408.6815
F: 305.356.5739



Letter of Transmittal

April 16, 2025

Maria Miserendino
The Village of Wellington
Wellington City Hall Building, Purchasing Division
12300 Forest Hill Boulevard, Wellington, FL 33414

Dear Ms. Miserendino:

The Gilchrist Law Firm, P.A. (GLF) is pleased to submit this proposal to provide Special Magistrate services to the Village of Wellington, FL. Our firm has extensive experience in Florida law, administrative hearings, and municipal code enforcement, making us well-equipped to fulfill the responsibilities outlined in the request. GLF is a reputable and experienced firm specializing in Legal Services. With our commitment to excellence and dedication to providing high-quality services, we are confident in our ability to meet and exceed the requirements outlined in the solicitation.

I am an Army Veteran with over 15 years of experience in the private sector and the U.S. Army JAG Corps. I have developed a team of professionals and support staff that have withstood the scrutiny of litigation at the trial court, appellate, and supreme court levels. As GLF's Founder, I have built a reputable career through my performance and execution of real estate law, appraisal services, professional support services, and as a national escrow agent. Founded initially as a real estate and insurance firm, GLF's success is attributed, in large part, to my military career as a U.S. Army JAG Corps attorney. ***As a certified SBA 8(a) Florida firm, the GLF Team has had the opportunity and privilege of providing professional legal services to various Federal Agencies such as the United States Department of Agriculture, the United States Army Corps of Engineers, the Department of Defense, the Department of Labor, and the Department of Justice as well as many private clients in various areas of law.*** Our firm maintains a strong local presence with offices South Florida and other locations throughout the state, ensuring accessibility to the Village of Wellington. We are readily available for in-person hearings and meetings and can provide timely legal services through both in-person and virtual channels. Our team is committed to upholding the highest standards of integrity, professionalism, and judicial responsibility in serving the Village of Wellington and residents.

GLF attorneys are highly qualified legal professionals with thorough knowledge of Florida statutes and municipal regulations. Mr. Gilchrist has served as a judge and attorney in Florida for over a decade, demonstrating his ability to navigate complex legal matters in the state of Florida with fairness and efficiency. Our attorneys are members in good standing of The Florida Bar, have extensive experience in administrative and municipal law as required by the Village of Wellington.

We appreciate the opportunity to present this proposal and look forward to the possibility of working with the Village of Wellington. Please do not hesitate to contact us if you require any additional information. We welcome the opportunity to discuss how our firm can best serve the needs of the Village of Wellington.

Respectfully,

Jacquin P. Gilchrist, Esq.

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Council

Michael J. Napoleone, Mayor
John T. McGovern, Vice Mayor
Tanya Siskind, Councilwoman
Maria Antuña, Councilwoman
Amanda Silvestri, Councilwoman

Manager

Jim Barnes

LOI No. 202516

Title: Letters of Interest-Special Magistrate

Bid Opening: April 16, 2025 at 5:00 pm

Addendum Date: April 7, 2025

ADDENDUM NO. ONE

PURPOSE: The purpose of this Addendum/NOTICE is to make changes, additions, deletions, revisions, and clarifications to the Letters of Interest (LOI) documents for the Letters of Interest-Special Magistrate. Bidders shall review the Addendum requirements in detail.

Question 1: Is there an incumbent for this position?

Response 1: There are currently three incumbent special magistrates, one of whose term is expiring. Wellington is seeking applicants interested in either replacing or supplementing the current Wellington special magistrates.

Question 2: We understand that any ordinance issue will be subject to a hearing if there is a violation. What are the most common violations that the county sees?

Response 2: The most common violations relate to property maintenance.

Question 3: How many hearings per year does the Village expect that the Special Magistrate would handle?

Response 3: This is difficult to project because it depends upon the number of notices of violation/notices of hearing that are mailed out and no compliance is obtained prior to the hearing date. During 2024, there were a total of 653 matters on the special magistrate agenda, many of which were consent items. The average number of monthly cases is 54.

Question 4: Are these hearings required to be conducted in person?

Response 4: Yes, they are conducted in person.

Question 5: Would the Village of Wellington consider a zoom option for the hearings?

Response 5: No, the Village of Wellington will only conduct these hearings in person.

Question 6: How often will these Special Magistrate hearings be held?

Response 6: Special Magistrate hearings are held each month on the third Thursday of the month.

Question 7: Will the Special Magistrate be responsible for putting liens on properties for non-payment of violations pursuant to Fl. Stat. 162.09 and Code of Ordinances Village of Wellington, Florida, Chapter 2, Article IV, Section 2-199 and 2-200?

Response 7: No. The Special Magistrate is only responsible for entering an initial Order Finding Violations and, if not corrected, an Order Imposing Penalty/Lien. The Clerk to the Special Magistrate takes care of recording the Order Imposing Penalty/Lien, which converts it from a fine to lien. Please note that Sections 1-99 and 2-200 of Wellington's Code of Ordinances has been renumbered as 2-38 and 2-39 and is available at:

*****library.municode.com/fl/wellington/codes/code_of_ordinances?nodeId=PTIICOR_CH2AD_ARTIVCOO_S2-39DULIACFOCOCOL

ACKNOWLEDGEMENT: Proposers must acknowledge receipt of any and all Addenda. Failure to do so may result in rejection of the LOI. All requirements of the proposal documents remain unchanged except as cited herein.



Signature of Proposer Acknowledging Receipt of
Addendum No. (1) One to be attached in front of LOI

SECTION 1: TITLE PAGE

Date: April 16, 2024

Name: The Gilchrist Law Firm, P.A.

Address: 2525 Ponce de Leon Blvd., Suite 300, Coral Gables, FL 33134

Point of Contact: Jacquin P. Gilchrist, Esq.

Phone Number: 786.408.6815

Email Address: jpg@jpgilchristlaw.com

Business CAGE Code: 7Q6K1

Unique Entity Identifier (UEI): DJWYJXPC5MW7

Small Business Information:

The Firm is an award-winning Service-Disabled Veteran-Owned Small Business, a GSA Schedule holder, and 8(a) certified. It recently won the 2020 South Florida Small Business Administration “Best Veteran-Owned Business” of the Year award. GLF is registered in the System of Award Management (SAM) and is eligible for Government contract awards.

SECTION 2: LETTER OF INTEREST

PROFESSIONAL QUALIFICATIONS

The GLF law firm provides professional legal support services, real estate, and staffing requirements. The firm utilizes the latest secure intellectual technology and proven quality control and assurance methods to streamline its processes and procedures. As a prime contractor, the Firm supports national, regional, and state federal contracts. ***Our experienced professionals now fulfill federal requirements with nine agencies across 33 states and the District of Columbia. The Firm is an award-winning Service-Disabled Veteran-Owned Small Business, a GSA Schedule holder, and 8(a) certified. It recently won the 2020 South Florida Small Business Administration “Best Veteran-Owned Business” of the Year award.*** We are committed to providing exceptional services to our clients that consistently exceed requirements and expectations.

Experience as a Legal Contractor in the State of Florida

GLF provides legal services throughout Florida, offering expert counsel in administrative law, municipal law, real estate transactions, and regulatory compliance. All of GLF attorneys are in good standing of the Florida Bar. *With a deep understanding of Florida's legal framework, the firm represents clients in complex litigation, government proceedings, and property disputes. Our attorneys have extensive experience navigating state and local regulations, ensuring compliance with Florida statutes, and advocating for clients before administrative boards, regulatory agencies, and courts.* Whether advising government entities, businesses, or individuals, GLF is committed to delivering strategic legal solutions with professionalism, integrity, and a results-driven approach.

LEGAL SUPPORT SERVICES

- Paralegal & Legal Assistant Services
- Legal Research Services
- Litigation Services
- Employment Law Training
- Foreclosure Support Services

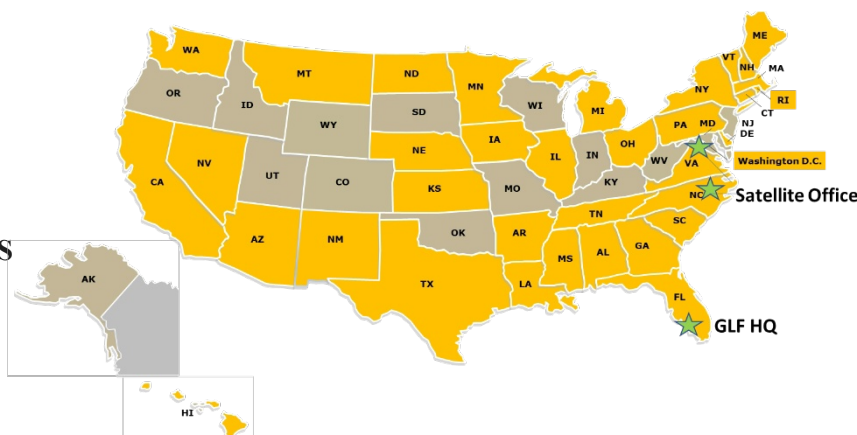
OFFICE ADMINISTRATIVE SERVICES

- Legal Office Management
- Staffing Management
- Business Management
- Executive Office Management
- Office Administration Management

REAL ESTATE SERVICES

- Real Estate Title Searches
- Real Estate Closing Services
- Area Wide Market Analysis Services
- Boundary Surveying
- Yellow Book Appraisal Service
- Market Studies
- Commercial Surveying Services
- Provides Escrow and Disbursement

**Please send all 8(a) offer letters
to MIAOfferLetters@sba.gov**



- **8(a) Certified**
- **Service-Disabled Veteran-Owned**
- **GSA Schedule**

We are an 8(a) firm in good standing and have done similar work in uniform.
SBA 8(a) Business Opportunity Specialist, Aimee Perez, who can be
contacted directly at:

Aimee Perez, Business Opportunity Specialist, 8(a) Business Development
Division South Florida District Office.
51 SW 1st Ave, Suite 201, Miami, Florida 33130-160
U.S. Small Business Administration
Work (305) 536-5981, aimee.perez@sba.gov



PROFESSIONAL EXPERIENCE

Over five (5) years practicing law: The GLF proposed attorneys meet the qualifications outlined in the request. Each attorney is a member in good standing with The Florida Bar for over five (5) years and remains actively engaged in the practice of law in the state of Florida.

Professional knowledge and experience with prosecuting, defending and adjudication Code Compliance cases: GLF attorneys has extensive experience handling code compliance matters on behalf of real estate and affordable housing developers across South Florida. Acting as legal counsel, GLF routinely advised clients on how to navigate complex code enforcement issues—particularly in Miami-Dade County—prior to the construction of affordable housing developments. Our work involved interpreting active code violations, coordinating with county officials and the County Attorney’s Office, and ensuring all enforcement liens are resolved to allow for clean title and smooth development. GLF has successfully cleared liens tied to properties that escheated to the County under Fla. Stat. § 197.502(7), and has addressed a wide range of code enforcement violations, including—but not limited to—property tax liens, unsafe structures, working without permits, expired permits, failures to maintain vacant lots and non-dwelling structures, unauthorized bulky or industrial waste on right-of-ways, illegal sewer and utility hookups, and failures to perform lot maintenance in a residential district. In many cases, GLF resolved liens ranging from hundreds to tens of thousands of dollars. We work closely with all parties involved to gather evidence, strategize resolution plans, and ensure proper release or satisfaction of liens are recorded to bring the property to compliance.

Professional knowledge and experience with interpreting and applying municipal codes: GLF also brings considerable experience in interpreting and applying municipal codes across a variety of housing and development matters. Much of this work stems from our involvement in affordable housing transactions, where we’ve guided clients through local infill housing programs, zoning regulations, and affordable housing incentives at the municipal and county level. We’ve worked hand-in-hand with County staff to interpret development guidelines, eligibility criteria under local loan and tax abatement programs, and land use restrictions, ensuring our clients meet all regulatory requirements. Our team regularly deciphers municipal code provisions related to density, site usage, building setbacks, and utility access to keep our clients' development timelines on track. Whether navigating conditional use approvals or advising on compliance with funding program requirements, GLF’s knowledge of municipal codes allows us to deliver practical and strategic legal guidance at every phase of development

Jacquin P. Gilchrist, Esq. Mr. Gilchrist is a highly experienced attorney and judge with over a decade of legal service in the State of Florida. His extensive background in administrative, criminal, and municipal law, coupled with his deep understanding of Florida’s legal framework, uniquely qualifies him to fulfill the role of Special Magistrate for the Village of Wellington, FL. *Mr. Gilchrist has served as Senior Legal Advisor and General Counsel for the 50th Regional Support Group, where he provided legal representation to the State of Florida in complex administrative hearings and criminal trials. His experience also includes serving as appellate counsel in the First District Court of Appeals, further demonstrating his ability to interpret and apply Florida law with precision.* In addition to his litigation experience, Mr. Gilchrist has advised senior leadership at the Florida Army National Guard on a range of legal matters, including military justice, administrative law, and labor law. His work in drafting legal responses, overseeing regulatory compliance, and guiding enforcement actions reflects his deep expertise in adjudication and dispute resolution. With a strong record of navigating complex legal issues, ensuring compliance with state and local ordinances, and upholding the principles of justice, Mr. Gilchrist is well-prepared to serve as Special Magistrate, overseeing hearings, issuing rulings, and enforcing the Village of Wellington' ordinances with fairness and integrity.

Christina Vilaboa-Abel, Esq. Ms. Vilaboa-Abel is a dedicated and accomplished attorney with over a decade of experience in the legal profession. *Throughout her time as an attorney, she has started her law firm and assisted many individuals and corporations navigate through the complexities of bankruptcy.* Simultaneously,

she has worked as Program Manager and Lead Attorney through the Gilchrist Law Firm providing legal services to the United States Department of Agriculture. She understands the importance of providing exceptional work and has the capability to navigate any complex legal issues she is presented with. She is a successful leader and has demonstrated her expertise in client relations, strategic planning, and team management.

Vanessa Angulo, Esq. Ms. Angulo excels in leadership and legal expertise. Her ambition and determination have enabled her to establish her own law firm, CAVA Law, while simultaneously serving as Program Manager at the Gilchrist Law Firm, where she provides legal services to the United States Department of Agriculture. Her role as Program Manager provided her with the opportunity to advise and oversee complex agreements and regulatory compliance. Ms. Angulo has provided a wide range of legal services and transactional support services throughout her practice and work.

Full resumes (Curriculum Vitae) and supporting documents as proof of candidate eligibility are in Section 3 of this proposal.

LOCAL PRACTICE

GLF will provide services to the Village of Wellington by leveraging both our strong local presence and our team's deep familiarity with the region. Our team—including Mr. Jacquin Gilchrist, Christina Vilaboa-Abel, Esq., and Vanessa Angulo—is highly accessible and routinely available to meet the needs of the Village. With offices strategically located in South Florida, we are positioned to offer both the convenience of local access and the flexibility of swift, in-person service whenever needed. Our attorneys are experienced in traveling throughout the state for hearings, meetings, and other legal matters, and we are committed to providing prompt, hands-on support to the Village. The short travel distance from Miami to Wellington allows us to attend in-person proceedings efficiently, ensuring that urgent matters receive the immediate attention they deserve.

Additionally, our firm embraces remote technology to maintain continuous communication with Village officials and staff. Whether through virtual meetings, document collaboration, or rapid response via phone and email, we ensure that our team remains available and responsive at all times. This hybrid approach—combining in-person service with virtual accessibility—enables us to deliver consistent, high-quality legal support tailored to the Village's specific needs.

In short, our proximity, accessibility, and commitment to responsiveness ensure that the Village of Wellington receives dedicated and dependable service, both locally and virtually, from our South Florida based team.

SECTION 3: ATTORNEY RESUMES AND QUALIFICATIONS

Jacquín Gilchrist, Esq. Bar # 58663
Certificate of Good Standing
Practicing Law in the State of Florida since 2008

Education

Advanced Course Graduate – Basic Course Graduate 2009
The Judge Advocate General’s Legal Center and School, Charlottesville, VA

Juris Doctor 2008
University of Florida-Levin College of Law, Gainesville, FL

Davidson College 2005
Davidson College, Davidson, NC

Experience

President, Managing Director, and C.E.O 2015-Present

Gilchrist Global Strategies and The Gilchrist Law Firm

- Founder of Gilchrist Global Strategies (GGS) and (GLF), which are both federal Government program management firms, consulting firms, and GLF is a nationally recognized law firm.
- *Perform many real estate transactions and complex real estate litigation. Reviewed and drafted countless real estate contracts and conducted extensive legal research. Provided clients with smooth and efficient closings allowing them to have peace of mind.*
- Perform staffing and team management for various government contracts including for appraisal services.
- Opened offices for both firms all over the country where the firms focus its services on legal advisory services, consulting, transactional services, and training to Agency partners, corporations, and clients worldwide, which can be essential in implementing initiatives aimed at combating discrimination.
- Informs, engages, and connects with his clients, government agencies, and staff at GLF in support of freedom and democracy.
- *Emphasis on ensuring compliance with all deliverable deadlines in government contracts demonstrates a commitment to adherence to regulations, a valuable skill when addressing discriminatory policies or practices.*
- Serving as a Program Manager for USDA during COVID-19, Mr. Gilchrist interpreted statutes regarding foreclosure moratoriums, showcasing a skill in legal interpretation that can be crucial when dealing with discrimination-related regulations.
- Directly reviewing numerous contracts for purchases of personal property, considering state and federal consumer protection statutes, indicates expertise in analyzing contracts to identify and address discriminatory terms.



• *Our firm's legal consulting services include policy and procedure review, administrative law analysis, and administrative investigative services.*

- The establishment of a national guardianship services program for the Department of Veterans' Affairs demonstrates a capability to develop programs that provide support and advisory services, which can be tailored to address discrimination concerns.
- Mr. Gilchrist's efforts to establish the safekeeping and security of client's sensitive information underscore a commitment to safeguarding data, including information related to discrimination cases.
- To date, the firm has attorneys, paralegals, legal assistants, program managers, and senior executive subject matter experts all over the country providing professional services to our Agency Partners including the United States Department of Agriculture, U.S. Army Corps of Engineers, the Department of Defense, the Department of Interior, and the Department of Veterans Affairs.
- Engaging and connecting with clients, government agencies, and staff in support of freedom and democracy demonstrates effective collaboration and networking skills, which can be crucial for building alliances to address discrimination issues.
- Served as Prime Contractor where our firm consistently reviews and analyzes agency policies, identifies legal issues, provides legal analysis, recommendations, etc.
- Successfully securing multi-year contracts, including expanding the scope of a contract, indicates strong negotiation skills, which are valuable when advocating for others.

Senior Legal Advisor – Business Operations Law Division

2020-2021

U.S. Army Reserves – JAG Corps (the nation's first law firm) Nationwide but headquartered in Texas.

• *Presided as a Judge over countless code compliance issues analyzing evidence, hearing testimony, and issuing orders in accordance with the preponderance of the evidence burden of proof.*

- Develops legal products and provides instruction to support the ARIC mission by enabling technology scouts to identify and implement innovative new processes and technologies that will improve the Army's readiness, lethality, and warfighting capability.
- Serves as the senior legal advisor to the Agency known as the Austin Group, Army Reserve Innovation Command ("ARIC") and its City Team Detachments to provide legally sound, succinct, and timely advice to the Director and Commander, its technology scouts, and other key unit leaders on matters including procurement law, ethics, and business operations.
- Creating a podcast on legal topics, including procurement law and the contract acquisition process, showcases a skill in using accessible and modern communication channels to raise awareness about legal frameworks that combat discrimination.



• *Directly support and provide recommendations to the ARIC Staff Judge Advocate and Chief, Business Operations Law Division in developing legal solutions, policies, and products in direct support of Army Futures Command and USARC requirements, to combine the unique blending of civilian skills and military expertise to accelerate and expand the adoption of innovative new capabilities and technology to solve the nation's toughest problems.*

- Providing timely advice on ethics signifies a commitment to promoting fair and ethical practices, essential for addressing discrimination within any organizational context.
- The role involves supporting the development of legal solutions to solve complex problems, reflecting a capacity to address discrimination as a multifaceted challenge requiring strategic legal interventions.

The Florida Army National Guard September

2012-2020

Command Judge Advocate, Deputy Command Judge Advocate, and Trial Attorney Statewide but headquartered in Homestead, FL

- Served as the senior legal advisor and general counsel for the Agency known as the 50th Regional Support Group, which provides logistics support during domestic operations such as natural disasters.
- Provided consistent and preventative law products, specifically during hurricane operations and the COVID-19 response, showcasing the ability to manage legal issues in high-stakes and time-sensitive situations often experienced by those in agriculture and forestry during natural disasters.
- Provided legal oversight of the Agency's interactions with attorneys from numerous other Agencies during joint missions, demonstrating the ability to collaborate across different entities to address complex legal challenges.
- *Successfully represented the State of Florida as Government Counsel in highly litigated Administrative Hearings and criminal trials, including appeals at the First District Court of Appeals. This showcases strong litigation skills that can be instrumental in addressing discrimination-related legal matters.*
- Advised senior Leaders of the Florida Army National Guard on numerous legal issues inter alia military justice law, criminal law, administrative law, and labor law.
- Assisted eligible members with preparation of responses in relief for cause reviews, military, discharge, resignations, and military records



Real Estate/Title Attorney/Estate Planning Attorney

2013-2015

Cohen Ruiz P.A Miami, FL

- *Successfully litigated a multi-million-dollar lawsuit at the Florida Supreme Court, showcasing a high level of legal expertise and litigation skills, which can be valuable in addressing discriminatory practices.*

- Represented French-speaking clients and corporations, serving as a general counsel and subject matter expert in international real estate matters, corporate structuring, and litigation matters. This international legal experience can be beneficial in addressing discrimination concerns that may have cross-border implications.
- Independently managed cases including forming an estate planning practice and expanding its francophone international practice at the Firm.
- Formed and managed an estate planning practice, highlighting skills in creating legal frameworks that address issues related to inheritance, property rights, and succession planning, which are vital aspects for farmers and landowners.

Cole, Scott & Kissane, P.A

2012-2013

Cohen Ruiz P.A Miami, FL

- Successfully litigated a multi-million-dollar lawsuit at the Florida Supreme Court
- Represented French-speaking clients and corporations including serving as general counsel and subject matter expert regarding international real estate matters, corporate structuring, and litigation matters.
- Independently managed cases including forming an estate planning practice and expanding its francophone international practice at the Firm
- Analyzed and evaluated complex commercial lawsuits and related contracts.
- *Handled all aspects of pre-trial litigation, including discovery, depositions, mediations, and settlement negotiations for complex general liability defense cases, navigating legal matters related to discriminatory practices.*
- Represented clients at hearings in state and federal court, demonstrating courtroom experience and advocacy skills that are essential when addressing discrimination-related issues through legal proceedings.
- Represented the United States in several criminal trials and administrative hearings, including as lead trial counsel on a high-profile felony case, and provided full spectrum criminal law representation to one of the most complex jurisdictions in the U.S. Army.
- Acted as the Agency labor counselor and appeared in court at the Merit Systems Protection Board, Equal Employment Opportunity Commission, and federal district court. Including but not limited in addressing labor-related discrimination concerns.
- Published preventive law articles related to consumer and tax law, showcasing a commitment to preventing legal issues and providing valuable insights into addressing tax-related matters. This preventive approach is beneficial in addressing discrimination proactively.

MEMBER PROFILE

Jacquin Perr'on Gilchrist

Member in Good Standing

Eligible to Practice Law in Florida

Bar Number:

58663

Mail Address:

The Gilchrist Law Firm, P.A.
2525 Ponce de Leon Blvd Ste 300
Coral Gables, FL 33134-6044

Office: **786-408-6815**

Fax: 305-356-5739

Email:

jpg@gilchristlaw.com

Personal Bar URL:

<https://www.floridabar.org/mybarprofile/58663>

vCard:**County:**

Miami-Dade

Circuit:

11

Admitted:

10/02/2008

10-Year Discipline History:

None



THE
GILCHRIST LAW FIRM
P.A.

The Village of Wellington, Special Magistrate Services

Law School:

University of Florida, Fredric G. Levin College of Law, 2008

Languages:

French

Federal Courts:

U.S. Court of Appeals for the Armed Forces

U.S. Tax Court

U.S. District Court, Middle District of Florida

U.S. District Court, Northern District of Florida

U.S. District Court, Southern District of Florida

Firm:

The Gilchrist Law Firm, P.A.

Firm Position:

Managing Partner

Firm Website:

<https://www.jpgilchristlaw.com>

The Find a Lawyer directory is provided as a public service. The Florida Bar maintains limited basic information about lawyers licensed to practice in the state (e.g., name, address, year of birth, gender, law schools attended, admission year). However, The Florida Bar allows individual attorneys the opportunity to add personal and professional information to the directory. The lawyer is solely responsible for reviewing and updating any additional information in the directory. The lawyer's added information is not reviewed by The Bar for accuracy and The Bar makes no warranty of any kind, express or implied. The Florida Bar, its Board of Governors, employees, and agents are not responsible for the accuracy of that additional information. Publication of lawyers' contact information in this listing does not mean the lawyers have agreed to receive unsolicited communications in any form. Unauthorized use of this data may result in civil or criminal penalties. The Find a Lawyer directory is not a lawyer referral service.



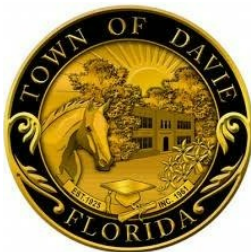
PROFESSIONAL REFERENCES

Below are three (3) professional references who can attest to Mr. Gilchrist's (Primary Candidate) capability and experience in providing the required legal services. Each reference has firsthand knowledge of our work in administrative law, municipal law, and regulatory compliance, as well as our ability to effectively handle complex legal matters with professionalism and efficiency.

These individuals can speak to his expertise in conducting hearings, issuing legal determinations, and ensuring compliance with Florida statutes and local ordinances. Their insights will provide a clear understanding of qualifications and commitment to delivering high-quality legal services.



Terrance A. Smith, Esq
Assistant County Attorney
Chief, Housing, Social Services, and Economic Development
Email: asmith2@miamidade.gov
(305) 375-1322
111 NW 1st Street, Suite 2810
Miami, Florida 33128



Allan T. Weinthal, Esq.
Town Attorney
Email: allan_weinthal@davie-fl.gov
(954) 797-1140
8800 SW 36th Street,
Town of Davie, FL 33328



James Bruce Culpepper, Esq.
Administrative Law Judge
Email: bruce.culpepper@gmail.com
(850) 566-1630
Division of Administrative Hearings
1230 Apalachee Pkwy,
Tallahassee, FL 32399



Christina Vilaboa-Abel, Esq. Bar # 103186
Certificate of Good Standing
Practicing Law in the State of Florida since 2013

Education

Juris Doctor 2012
Florida International University, College of Law
Bachelor of Arts, International Relations & History, With Honors 2008
Florida International University

Experience

Program Manager/ Team Lead Attorney November 2018 – Present
The Gilchrist Law Firm, Coral Gables, FL

- As Program Manager, actively function as the advisor and intermediary between the Firm and the Agency.
- Oversee complex agreements and ensure regulatory compliance.
- Create and manage legal teams to drive operational efficiency, including planning and strategizing compliance, generating reports, assigning teams, budgeting projects, defining and implementing program controls, processes, procedures and managing staff all in furtherance of the contract.
- Provide the U.S. Department of Agriculture, Rural Development with foreclosure legal services.

Founding Partner June 2017– Present
CAVA Law, LLC
Coral Gables, FL

- Represent debtors and secured creditors in insolvency proceedings under Chapter 7, 11, 12, & 13 of the Bankruptcy Code.
- Litigation in circuit civil courts and commercial litigation cases for individuals and corporate clients to both bench and jury trials.

Associate Attorney March 2015- June 2017
The Law Offices of Patrick Cordero, P.A.
Miami, FL

- Represented debtors in insolvency proceedings during the peak of the “real estate crash.”
- Spearheaded the creation of the firm’s loss mitigation medication program department.

Associate Attorney August 2012-April 2013
The Ticktin Law Group, P.A.
Deerfield Beach, FL

- Represented of borrowers in mortgage foreclosure cases from the onset to nonjury trial and appellate proceedings in appellate courts.



MEMBER PROFILE

Christina Vilaboa-Abel

Member in Good Standing

Eligible to Practice Law in Florida

Bar Number:

103186

Mail Address:

1390 S Dixie Hwy Ste 1110
Coral Gables, FL 33146-2936
Office: **786-675-6830**

Email:

christina@cavalegal.com

Personal Bar URL:

<https://www.floridabar.org/mybarprofile/103186>

vCard:**County:**

Miami-Dade

Circuit:

11

Admitted:

04/23/2013

10-Year Discipline History:

None

Law School:

Florida State University, College of Law, 2012

THE GILCHRIST LAW FIRM
P.A.

The Village of Wellington, Special Magistrate Services

Practice Areas:

Bankruptcy

Real Estate

Languages:

English

Spanish

Federal Courts:

Florida Middle District Bankruptcy Court

Florida Southern District Bankruptcy Court

The Find a Lawyer directory is provided as a public service. The Florida Bar maintains limited basic information about lawyers licensed to practice in the state (e.g., name, address, year of birth, gender, law schools attended, admission year). However, The Florida Bar allows individual attorneys the opportunity to add personal and professional information to the directory. The lawyer is solely responsible for reviewing and updating any additional information in the directory. The lawyer's added information is not reviewed by The Bar for accuracy and The Bar makes no warranty of any kind, express or implied. The Florida Bar, its Board of Governors, employees, and agents are not responsible for the accuracy of that additional information. Publication of lawyers' contact information in this listing does not mean the lawyers have agreed to receive unsolicited communications in any form. Unauthorized use of this data may result in civil or criminal penalties. The Find a Lawyer directory is not a lawyer referral service.

Vanessa C. Angulo, Esq. Bar # 109012
Certificate of Good Standing
Practicing Law in the State of Florida since 2014

Education

Juris Doctor	2013
Nova Southeastern University- Shepard Broad College of Law	
Bachelor of Arts in Political Science	2009
Florida International University	

Experience

Program Manager/ Deputy Program Manager **June 2017 – Present**
The Gilchrist Law Firm
Coral Gables, FL

- As Program Manager, actively function as the advisor and intermediary between the Firm and the Agency.
- Oversee complex agreements and ensure regulatory compliance.
- Create and manage legal teams to drive operational efficiency, including planning and strategizing compliance, generating reports, assigning teams, budgeting projects, defining and implementing program controls, processes, procedures and managing staff all in furtherance of the contract.
- As Deputy Program manager, successfully provide creditors with representation through the federal government.

Founding Partner **June 2017– Present**
CAVA Law, LLC
Coral Gables, FL

- Expand consumer Bankruptcy Practice by representing corporations in Chapter 11 and 12 bankruptcy matters.
- Representing corporations in Chapter 11 and 12 bankruptcy matters, creditor representation in both State and Federal Court throughout the State of Florida, assist lenders and servicers in asset recovery/ loss mitigation through judicial foreclosure proceedings, eviction, REO transactions, initiation of Real Estate Title/ Escrow Department through The Fund, representing buyers & sellers in real estate transactions & Real Estate litigation.

Founding Partner **July 2016-June 2017**
Corzo-Angulo Law, P.A.
Coral Gables, FL

- Sole practitioner managing bankruptcy practice.
- Representing debtors & creditors in Chapter 7 and 13 bankruptcies



- Conducting debtor client meetings to aid in determining which bankruptcy chapter would be appropriate for their unique situation.
- Manage bankruptcy cases from inception to confirmation and/ or discharge.
- Represent creditors in bankruptcy cases ensuring the best outcomes for their businesses.

Associate Attorney

August 2015- July 2016

Marrero, Chamizo, Marcer Law, L.P.

Coral Gables, FL

- Spearhead the administrative restructuring of the Firm's bankruptcy department staff, policies, and procedures for effective representation of clients in the Southern District of Florida.

Associate Attorney

July 2014-June 2015

The Law Offices of Patrick Cordero, P.A.

Coral Gables, FL

- Represented over three hundred consumer Debtors in Chapter 13 bankruptcies.
- Attend and provide oversight of modification mediation program.
- Appeared on live television on *Consultas con Cordero* (MiraTV) as "lead attorney" to inform the Spanish-speaking public of the different bankruptcy options and answered public questions on live TV.



MEMBER PROFILE

Vanessa Corzo Angulo

Member in Good Standing

Eligible to Practice Law in Florida

Bar Number:

109012

Mail Address:

CAVA Law, LLC.
1390 S Dixie Hwy Ste 1110
Coral Gables, FL 33146-2936
Office: **786-675-6830**

Email:

vanessa@cavalegal.com

Personal Bar URL:

<https://www.floridabar.org/mybarprofile/109012>

vCard:**County:**

Miami-Dade

Circuit:

11

Admitted:

04/15/2014

10-Year Discipline History:

None

Law School:

The Village of Wellington, Special Magistrate Services

Nova Southeastern University - Shepard Broad College of Law, 2013

Practice Areas:

Bankruptcy

Languages:

English

Spanish

Federal Courts:

U.S. District Court, Southern District of Florida

Firm:

CAVA Law, LLC.

Firm Size:

2-5

Firm Position:

Partner/Shareholder

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SECTION 4: PRICING

GLF proposes utilizing our GSA Schedule pricing structure to ensure the Village of Wellington receives the most competitive and reasonable rates for Special Magistrate Services. Our GSA Schedule rates have been pre-negotiated and determined to be fair and reasonable by the federal government, offering a cost-effective solution that ensures transparency and consistency.

We are prepared to offer our services at an advantageous rate, either through an hourly billing structure or a flat rate per case, encompassing complaint review, legal research, and hearing attendance. This approach guarantees the Village of Wellington receives the best value while maintaining the highest standard of legal service and efficiency in code enforcement and quasi-judicial proceedings.

***Hourly Rate: \$255.00**

*GLF proposes an hourly rate of \$255.00 for Special Magistrate Services, consistent with the Program Manager 1 (PM1) rate under our GSA Schedule. This rate includes all necessary services, such as reviewing complaints, conducting legal research, and attending hearings. Our pricing is competitive, reasonable, and advantageous for the Village of Wellington, ensuring high-quality legal services at the best value.

Conflict of Interest

GLF certifies that, to the best of our knowledge and belief, no elected or appointed official or employee of the Village of Wellington has any direct or indirect financial interest in the procurement of the legal services specified in this proposal. We affirm our commitment to ethical business practices and compliance with all applicable laws and regulations governing conflicts of interest.