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July 28, 2016

Geoff Phillips  
Wellington Professional Lawn Care  
11360 Fortune Circle – E3  
Wellington, FL 33414  
[wellprolawncare@aol.com](mailto:wellprolawncare@aol.com)

RE: Contract Renewal

Dear Mr. Phillips,

Wellington Professional Lawn Care is the awardee for Bid #108-12/DZ – Landscape Maintenance Services – Secondary Roadways. The contract is set to expire on December 31, 2016. The contract allows for two (2) additional one (1) year renewals by mutual agreement. Wellington would like to exercise the second and final option to renew through December 31, 2017 under the same pricing, terms and conditions which is conditioned upon subsequent approval by Wellington Council.

In accordance with Palm Beach County ordinance number 2011-009, the vendor understands that any Contract that results from an RFP/ITB may be subject to investigation and/or audit by the Palm Beach County Inspector General. The vendor has reviewed Palm Beach County ordinance number 2011-009 and is aware of its rights and/or obligations under such ordinance.

The contract is subject to provisions of State Statutes, Palm Beach County Commission on Ethics and Code of Ethics, and Wellington policies. All vendors must disclose with their Proposal/Renewal the name of any officer, director, or agent who is also a Wellington employee. Further, all vendors must disclose the name of any Wellington employee who is employed in the vendor's firm or any of its branches.

If any vendor violates or is a party to a violation of the Wellington, Palm Beach County or Florida Code of Ethics with respect to this contract, such vendor may be disqualified from performing the work described in this contract or from furnishing the goods or services for which the contract is submitted and shall be further disqualified from bidding on any future Proposals/Bids for work or for goods or services for Wellington. A copy of the Wellington, Palm Beach County Commission on Ethics and Code of Ethics and State Ethics Codes is available at the Wellington Clerk's Office, 12300 Forest Hill Boulevard, Wellington FL 33414. By signing this renewal agreement the vendor acknowledges no such conflict.

Please indicate acceptance or rejection of the renewal, as indicated below, and return to my attention by August 1, 2016. If you should have any questions, please contact me or anyone else in the Purchasing Department.

Sincerely,



Danielle Zembruski  
Ph: 561-791-4107  
E-Mail: [dzembruski@wellingtonfl.gov](mailto:dzembruski@wellingtonfl.gov)

Accept Renewal: Geoffrey Phillips  7-29-2016  
Printed Name Signature Date

Reject Renewal: \_\_\_\_\_  
Printed Name Signature Date