

1 RESOLUTION NO. 2017-XXXXX

2
3 A RESOLUTION OF WELLINGTON, FLORIDA'S COUNCIL
4 ADOPTING REQUIREMENTS AND OUTLINING DUTIES
5 FOR AN APPOINTED CANVASSING BOARD MEMBER
6 AND AN ALTERNATE IN COMPLIANCE WITH THE
7 CHARTER; AND PROVIDING AN EFFECTIVE DATE.
8

9 WHEREAS, on March 15, 2016, an amendment to the Village Charter was
10 approved by the voters requiring that, in the event the Village Canvassing Board is
11 composed of an even number of persons, the Village Council shall appoint a community
12 member and alternate to serve on the Village Canvassing Board at least twelve months
13 prior to the next municipal election; and
14

15 WHEREAS, municipal elections are held in even years in Wellington, with the
16 next municipal election scheduled for on March 13, 2018; ~~the next Village municipal~~
17 ~~election will take place, requiring the Village Canvassing Board to certify the election~~
18 ~~results; and~~
19

20 WHEREAS, the Village Canvassing Board is responsible for, among other
21 things, certifying the official results of a Wellington municipal election; and
22

23 WHEREAS, ~~due to two Village Council seats being up for election, the Village~~
24 ~~Canvassing Board will have an even number of persons, requiring the appointment of a~~
25 ~~community member and an alternate to be appointed; and~~
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27 WHEREAS, pursuant to the Village Charter, canvassing board members must be
28 appointed at least one calendar year prior to the municipal election; and
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30 WHEREAS, the Village Council has determined that in order to appoint a
31 community member and an alternate to the Village Canvassing Board in compliance
32 with the Village Charter, requirements should ~~need to~~ be established and the duties of a
33 Canvassing board member should be clearly set forth;
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35 NOW, THEREFORE, BE IT RESOLVED BY WELLINGTON, FLORIDA'S
36 COUNCIL THAT:
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38 SECTION 1. The foregoing recitals are hereby affirmed and ratified as being true
39 and correct.
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41 SECTION 2. The Wellington Council hereby adopts the following eligibility
42 requirements to be appointed as a member, or as an alternate, to the Village
43 Canvassing Board. Any person appointed to the Village Canvassing Board:
44

45 A. Shall be a registered voter in the state of Florida;
46

1 B. Shall be a resident ~~of the~~ of the Village;

2
3 C. Shall not be an active participant in the campaign or candidacy of any
4 ~~opposed~~ candidate in the election being canvassed;

5
6 D. Shall serve as a member or alternate, if necessary, of the Village Canvassing
7 Board until the election results are certified in the election being canvassed, including
8 any run-off election, if so required.

9
10 **SECTION 3.** The Wellington Council hereby sets forth the duties that the
11 appointed Village Canvassing Board member, and the alternate if necessary, shall fulfill
12 during the member's term. Those duties shall include, but not be limited to:

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14 A. Attending and participating in the Logic and Accuracy Test of election
15 equipment on the date set by the Palm Beach County Supervisor of Elections in
16 accordance with the requirements of §101.5612, *Florida Statutes*;

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18 B. Attending and participating in the Village Canvassing Board meeting as called
19 by the Palm Beach County Supervisor of Elections to canvass absentee ballots in
20 accordance with the requirements of §101.68, *Florida Statutes*;

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22 C. Fulfilling all election day duties including being present at the Palm Beach
23 County Supervisor of Elections office after the polls close on election day to canvass
24 any questionable provisional and/or absentee ballots and tabulation of the ballots in
25 accordance with the requirements of §§ 101.408, and 101.5614, *Florida Statutes*;

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27 D. Attending the Post-Election Audit meeting called by the Palm Beach County
28 Supervisor of Elections to audit the results of the election in accordance with the
29 requirements of §101.591, *Florida Statutes*;

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31 E. Attending all post-election meetings of the Canvassing Board called by the
32 Village of Wellington for the purpose of certifying the results of the municipal election;

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34 ~~E~~F. Fulfilling all of the above required duties, as required in the event of a
35 required run-off election;

36
37 ~~F~~G. Fulfilling all of the above required duties, possibly additional times, in the
38 event the Governor enters an executive order that declares a state of emergency that
39 suspends or delays the election.

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41 **SECTION 4.** This Resolution shall become effective immediately upon adoption.

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44 PASSED AND ADOPTED this _____ day of _____, 2017.

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ATTEST:

WELLINGTON

By: _____
Rachel Callovi, Clerk

By: _____
Anne Gerwig, Mayor

**APPROVED AS TO FORM
AND LEGAL SUFFICIENCY**

By: _____
Laurie S. Cohen, Village Attorney