



Purchasing Department

50 South Military Trail, Suite 110
West Palm Beach, FL 33415-3199

(561) 616-6800

FAX: (561) 616-6811

www.pbcgov.com/purchasing



**Palm Beach County
Board of County
Commissioners**

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Mack Bernard

County Administrator

Verdenia C. Baker

"An Equal Opportunity
Affirmative Action Employer"



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Form L

March 10, 2017

**Professional Video Repair
Brian Alexander, President
1771 Blount Road, Suite 206
Pompano Beach, FL 33069**

TERM CONTRACT #17036

Dear Vendor:

This is to inform you that Palm Beach County Board of County Commissioners ("County") is entering into a Term Contract with your company for BROADCAST EQUIPMENT INSTALLATION, MAINTENANCE AND REPAIR based on:

☒ SOLICITATION #17-036/KM

☐ OTHER: _____

The term of this contract is 03/13/17 through 03/12/18, and has an estimated dollar value of \$110,000, inclusive of all vendors awarded.

If applicable, Vendor shall maintain all insurance coverage(s) throughout the entire term of the contract, including any renewals or extensions thereof.

County User Departments will issue individual "Delivery Orders" against this contract as your authorization to deliver. The original invoice must be sent to the address on the Delivery Order ("DO") and must reference the DO number (e.g., DO 680 XY030305000000001111). A copy of the invoice may be sent to the County User Department. Invoices submitted on carbon paper shall not be accepted. In order for the County to make payment, the Vendor's Legal Name; Vendor's Address; and Vendor's TIN/FEIN Number on the Vendor's bid/quote/response must be exactly the same as it appears on the invoice and in the County's VSS system that can be accessed at <https://pbcvssp.co.palm-beach.fl.us/webapp/vssp/AltSelfService>. Failure to comply with the foregoing may result in a delay in processing payment.

If you have any questions, please contact Kristen A. Monnett, Senior Buyer at kmonnett@pbcgov.org.

Sincerely,


Kathleen M. Scarlett
Director

c: Lester Williams, Channel 20
Bonnie Stein, Fire Rescue
File

AWARD RECOMMENDATION
BID RE-CAP SHEET

BID #17-036/KM	TITLE: BROADCAST EQUIPMENT INSTALLATION, MAINTENANCE AND REPAIR, TERM CONTRACT
BUYER: KRISTEN A. MONNETT, SENIOR BUYER	

ACTION	INITIALS	DATE	ACTION	INITIALS	DATE
BID OPENED	LP / MAV	02/16/17	AWARD POSTED ON WEBSITE	<i>[Signature]</i>	3/1/17
POSTING APPROVED	<i>[Signature]</i>	3/1/17	AWARD REMOVED FROM WEBSITE		
COPY TO BUYER ASSISTANT FOR POSTING ON INTERNET	<i>[Signature]</i>	3/1/17	COPY TO OSBA AND DEPARTMENT		

KEY(S) FOR RECOMMENDATION: (PLEASE NOTE YOUR RECOMMENDATION BELOW)	PREFERENCE CODES:
(1) RECOMMENDED AWARD - LOWEST RESPONSIVE AND RESPONSIBLE BIDDER MEETING SPECIFICATIONS	"GLP" = GLADES LOCAL PREFERENCE (5%) See term 3.d of the referenced bid
(2) NO AWARD, RESPONSIVE AND RESPONSIBLE, BUT NOT LOWEST BIDDER MEETING SPECIFICATIONS	"LP" = LOCAL PREFERENCE (5%) See term 3.d of the referenced bid
(3) NO AWARD, NOT RESPONSIVE AND / OR RESPONSIBLE TO BID	"SBE" = SBE RANKING (10%)*
(4) NOT TECHNICALLY EVALUATED / IN EXCESS OF DEPARTMENT'S FUNDING LIMITS	"NO LP" = MARTIN CO. - NO "LP" APPLIED

STEP 1

LIST BIDDERS FROM LOWEST TO HIGHEST	TOTAL FACTORED RATE AS BID	IF PREFERENCE NOTE: "GLP", "LP", OR "SBE"	LIST BIDDERS AFTER PREFERENCE HAS BEEN APPLIED	OFFER AFTER PREFERENCE HAS BEEN APPLIED	AWARD RECOMMENDATION "KEY" ONLY (SEE ABOVE)
WIREKINGS LLC	\$53.75		WIREKINGS LLC	\$53.75	(3)
PROFESSIONAL VIDEO REPAIR	\$67.00		PROFESSIONAL VIDEO REPAIR	\$67.00	(1)

NOTE: FOR CALCULATING GLP, LP AND SBE PREFERENCES SEE WEBSITE FOR DETAILS.

REMARKS: WIREKINGS LLC - NON-RESPONSIVE - TERM AND CONDITION #9, QUALIFICATION OF BIDDERS

PUR 17 MAR 1 4M1019

Fasting Period 3/1/17 - 3/8/17