

MINUTES

REGULAR MEETING OF THE WELLINGTON VILLAGE COUNCIL

**Wellington Village Hall
12300 Forest Hill Blvd
Wellington, FL 33414**

**Tuesday, May 8, 2018
7:00 p.m.**

Pursuant to the foregoing notice, a Regular Meeting of the Wellington Council was held on Tuesday, May 8, 2018, commencing at 7:00 p.m. at Wellington Village Hall, 12300 Forest Hill Boulevard, Wellington, FL 33414.

Council Members present: Anne Gerwig, Mayor; Michael Drahos, Vice Mayor; John T. McGovern, Councilman; Michael Napoleone, Councilman; and Tanya Siskind, Councilwoman.

Advisors to the Council: Paul Schofield, Manager; Laurie Cohen, Attorney; Jim Barnes, Assistant Manager; Tanya Quickel, Director of Administrative and Financial Services; and Chevelle D. Nubin, Village Clerk.

1. **CALL TO ORDER** - Mayor Gerwig called the meeting to order at 7:00 p.m.
2. **PLEDGE OF ALLEGIANCE** – Mayor Gerwig led the Pledge of Allegiance.
3. **INVOCATION** - Reverend Peter Bartuska, Christ Community Church, delivered the invocation.
4. **APPROVAL OF AGENDA**

Mr. Schofield indicated staff recommended approval of the Agenda as amended:

1. Move Consent Agenda item 6I, Authorization to Amend Chapter 9 “Evaluation and Selection” of the Village’s Purchasing Manual, to the Regular Agenda as item 8B.

Mayor Gerwig indicated she asked for this item to be pulled for discussion.

A motion was made by Councilman McGovern, seconded by Councilman Napoleone, and unanimously passed (5-0), to approve the Agenda as amended.

5. **PRESENTATIONS AND PROCLAMATIONS**
 - A. **18-1968** PRESENTATION OF SCHOLARSHIPS AND CONTRIBUTIONS BY WASTE MANAGEMENT, INC. OF FLORIDA TO LOCAL AREA SCHOOLS

Mr. Schofield introduced the item.

Ms. Dawn McCormick, Director of Communications and Community Relations for Waste Management in Florida, stated they have been presenting scholarships and supporting education in Wellington for many years now. She said they are pleased to be Wellington's environmental solutions provider as well as a partner in education.

Ms. McCormick indicated Waste Management made contributions to two elementary schools, as Equestrian Trails and Wellington Elementary each received \$1,800 in books this year. She said Wellington Landings Middle School was given a contribution totaling \$900 in books.

Ms. McCormick explained students from Wellington High School and Palm Beach Central High School applied for scholarships. She stated the scholarships will be presented at the schools during Senior Night. She indicated two students from Wellington High School and two students from Palm Beach Central High will receive scholarships. She said one student from each school will be awarded a scholarship in the amount of \$1,500 and one student from each school will be awarded a scholarship in the amount of \$1,000.

Ms. McCormick stated that Village staff was wonderful in coordinating this and the selection process. She said it really is a partnership and Waste Management is very appreciative.

Mayor Gerwig acknowledged the Education Committee for the hard work they have done and continue to do towards these kinds of things for the community.

Each of the scholarship recipients announced what they plan to study and the university they plan to attend.

Mayor Gerwig thanked Waste Management and everyone involved. She congratulated the students on receiving their scholarships.

B. 18-2075 UPDATE BY THE WELLINGTON COMMUNITY FOUNDATION

Mr. Schofield introduced the item. He stated Mr. Tom Wenham would be providing the update.

Mr. Wenham indicated the Wellington Community Foundation board members include himself; Robbin Lee, Vice Chair; Mickey Smith, Secretary; Hope Barron, Treasurer; Maria Becker; Joanna Boynton; Dr. Gordon Johnson; Barry Manning; Jim Sacket; Jim Seder; Maggie Zeller; and Ken Adams, member emeritus. Mr. Wenham said Mr. Adams plans to attend the Wellington Community Foundation's May 18, 2018 event. He said the members are there to present the Village Council with a check in the amount of \$5,800. He stated this check will be the first of many checks, as they work with Village staff to benefit and support the Wellington seniors, veterans and children to improve their quality of life in this great hometown.

Mr. Wenham stated this initial check is part of the Memorandum of Understanding (MOU) all of the members signed along with the Village. He said it will be for Wellington senior residents in need of housing rehabilitation assistance. He stated a 78-year-old widow needs a new water heater, an 80-year-old lady needs an entry door replaced and sidewalk repairs, a 63-year-old couple needs the sheetrock ceiling in their garage replaced, and a disabled navy veteran in a wheelchair needs a ramp, so he can enter and exit his home on his own. He said these projects will be covered with this check.

Mr. Wenham indicated the Wellington Community Foundation would like to invite the Village Council and all of the people watching to its kick-off fundraiser on Friday, May 18, 2018, from 6:00 PM to 8:00 PM at the Wellington Community Center. He said the Foundation appreciates their support.

Mr. Wenham stated the Wellington Community Foundation Board would like to thank the Village Council, Paul Schofield, Jim Barnes, Laurie Cohen, Tanya Quickel, Paulette Edwards, and their staffs for their cooperation and assistance in support of the MOU resolution and the Community Assistance Program. He said both projects now become a reality for the Wellington community.

Mayor Gerwig asked if the Communications Department was going to get pictures and video of the projects. Mr. Wenham stated the Foundation hoped to have pictures at their May 18th event, perhaps of the ramp for the navy veteran, so they can show that something has been accomplished. He said they are there to make sure these projects get accomplished. He stated Ms. Edward's staff and crew have done a great job and the Foundation appreciates them.

Vice Mayor Drahos stated this is a perfect example of why he loves this charity. He said it is Wellington based and it has a direct and immediate impact on people's lives. He stated these individuals need the help and this charity is readily available to do it. He congratulated the members of the Foundation. He thought it must be very rewarding to see all of their efforts have such an immediate impact.

Councilman Napoleone stated he was not sure when this Foundation was created it was envisioned how successful it would become. He said it is a Board of all-stars that have gone above and beyond. He stated the Council could not be more proud of the work they are doing for the community. He thanked the members for what they do. Mr. Wenham stated they are a nonpaid group with some high caliber people. He said they do it out of the goodness of their hearts and for the benefit of their community.

Councilman McGovern thanked Mr. Wenham and the entire Board. He said he and Mayor Gerwig were there when members of a prior Council wanted this organization to go away. He stated he and Mayor Gerwig, along with the Village Attorney and Village Manager, said no hoping this organization would be what it is and what they always knew it could be. He said it is a hallmark of everything they think is good about Wellington. He stated their efforts, their vision, their board have made it a reality. He said tonight is just the next step in building upon that and allowing it flourish in their town. He stated Council looks forward to working with the Foundation at the May 18th event and at any events going forward.

Councilwoman Siskind thanked the Board as well. She said the Village and the Foundation have a great partnership and they work so well together to benefit Wellington. She stated the Foundation has an amazingly talented Board of hardworking, dedicated people and she looks forward to working with them in the future.

Mayor Gerwig stated she appreciated the Foundation for having had an emphasis on the children in the community. She said this time they are looking at their veterans and some of the elderly who need help. She stated she really appreciates the Foundation for being able to look at whatever the need is and fill it on behalf of the community. She said she was very proud of them.

Mr. Wenham stated this would not be possible if this Council did not take this under their wing. He said the members got it started, but the Council kept it going. He stated when the Foundation has the support of the Council, it is all going to work and it has.

Mayor Gerwig stated it was so easy to sit up there and take the credit for this, but it is really hard to do the hard work. She said this Council appreciates the hard work the Foundation is doing.

Mr. Wenham presented Council with the check.

**C. 18-2067 A PROCLAMATION OF THE VILLAGE COUNCIL OF WELLINGTON,
FLORIDA PROCLAIMING MAY 2018 AS "AMERICAN STROKE
MONTH" IN THE VILLAGE OF WELLINGTON**

Mr. Schofield introduced the item.

Ms. Nubin read the proclamation.

Ms. Robbin Lee, Chief Executive Officer of Wellington Regional Medical Center and Regional Board Chair of the American Heart Association / American Stroke Association, was present to accept the proclamation. She mentioned that on her way to this meeting, she received a call saying there were four stroke alerts in the hospital today. She stated she is proud to say that two years ago Wellington Regional put in a neurointerventional lab and that they are the only comprehensive stroke facility in central Palm Beach County. She indicated they have treated over two hundred comprehensive strokes since that time. She said Wellington Regional believes they have prevented a lot of deaths in the area, but the most important thing is education. She stated they hope to be able to prevent this someday, but, in the meantime, Wellington Regional will partner together to do what they can to save the residents of their wonderful city.

Mayor Gerwig mentioned that her mother-in-law had a massive stroke. She indicated they invoked her living will and she survived another fifteen-and-a-half years. She thought if her mother-in-law had more care on the front end, it might not have been a slow decline. She said it is a very difficult subject and hard on families. She stated the first two or three hours are the most critical and it is something everyone needs to be aware of.

Councilwoman Siskind thanked Ms. Lee for everything that she does. She recalled last year they had a painting event with Art Cellar in the mall to raise awareness. She asked if they were going to do any other events for awareness.

Ms. Lee stated they have held a couple of events. She said they have had people put marshmallows in their mouths and then have them try to talk, to experience what aphasia feels like. She stated they have also had people paint with a mitten on to feel what that is like. She indicated they will do that again this year with their partners from the American Heart and American Stroke Association. She said they try to do several events each year. She stated they will also do the big brain again, where people can walk in and see what a stroke and an aneurysm look like. She said she will inform Council of the date.

Vice Mayor Drahos thought it was important for the residents to know that Wellington Regional is a comprehensive stroke center. He explained, in order to receive that designation, they have

to have certain types of doctors and technologies available. He stated there are not a lot of hospitals throughout the country, let alone South Florida, that can offer the techniques that Wellington Regional does. He commended Ms. Lee, because it requires a huge investment to be able to provide the doctor, the techniques and the technology to be able to do this. He stated Wellington Regional is on the cutting edge of medicine and is going to save a lot of lives. He congratulated Ms. Lee and her staff at Wellington Regional.

Ms. Lee stated Wellington Regional was blessed to have two physicians. She said they recruited Dr. Juan Gomez, a neurointerventionalist, and he trained Dr. Okolo as his backup, so Wellington Regional always has a neurointerventionalist. She said to have two neurointerventionalists in a facility and in a community this size is very fortunate. She stated they have a great corporation behind them, but also a great group of leaders and a community they want to live in. She said it takes all of them together to create a place where they can attract such talent and keep it. Ms. Lee thanked Council for that and for their comments.

Councilman Napoleone encouraged everyone to share the FAST warning signs on social media and with their friends. He stated so much damage can be prevented, if they spot the signs early on. He congratulated Wellington Regional on building a great comprehensive stroke center. He also thanked Ms. Lee for everything she does to raise awareness of a very serious health issue.

Mayor Gerwig stated Council was there when Wellington Regional brought in the new equipment and it was very impressive. She said some of her friends have had family members end up in that stroke center. She thanked Ms. Lee for offering the care and for being their hospital.

Mayor Gerwig indicated that Ms. Lee will be her speaker at her installation for the League of Cities coming up May 23, 2018. She stated Ms. Lee will probably have some more great information for the community. She said she and Ms. Lee have talked about the relationship that a municipality can have with a business, and Wellington Regional decided to become a part of this community when the incorporation occurred. She stated it has been a huge benefit for Wellington and she hopes it has been a huge benefit for Wellington Regional.

6. CONSENT AGENDA

- A. 18-2079** MINUTES OF THE REGULAR WELLINGTON COUNCIL MEETINGS OF FEBRUARY 27, 2018 AND MARCH 13, 2018
- B. 18-1923** A PROCLAMATION OF THE VILLAGE OF WELLINGTON, FLORIDA PROCLAIMING MAY 6-12, 2018 AS "DRINKING WATER WEEK" IN THE VILLAGE OF WELLINGTON
- C. 18-2073** A PROCLAMATION OF THE VILLAGE COUNCIL OF WELLINGTON, FLORIDA PROCLAIMING MAY 6-12, 2018 AS "MUNICIPAL CLERKS WEEK" IN THE VILLAGE OF WELLINGTON
- D. 17-1597** AUTHORIZATION TO UTILIZE A SOUTHEAST FLORIDA COOPERATIVE CONTRACT FOR THE PURCHASE AND DELIVERY OF SODIUM HYDROXIDE

- E. **17-1605** AUTHORIZATION TO AWARD A TASK ORDER TO PROVIDE ENGINEERING CONSULTING SERVICES FOR A REUSE MASTER PLAN

- F. **17-1614** AUTHORIZATION TO AWARD A TASK ORDER TO PROVIDE ENGINEERING CONSULTING SERVICES FOR THE 2018 NEIGHBORHOOD REINVESTMENT PROGRAM

- G. **18-1938** AUTHORIZATION TO UTILIZE A PALM BEACH COUNTY CONTRACT WITH WYNN & SONS ENVIRONMENTAL CONSTRUCTION CO., INC., FOR THE SADDLE TRAIL SOUTH DRAINAGE IMPROVEMENTS

- H. **18-1990** AUTHORIZATION TO CONTINUE UTILIZING PARKS AND RECREATION REVENUE GENERATING CONTRACTS

- I. **18-2017** ~~AUTHORIZATION TO AMEND CHAPTER 9 “EVALUATION AND SELECTION” OF THE VILLAGE’S PURCHASING MANUAL~~
(Moved to the Regular Agenda as item 8B.)

- J. **18-2046** UTILITY SERVICES AGREEMENT FOR TOWN SOUTHERN – VILLAGE ROYALE PHASE I NORTH DEVELOPMENT PROJECT

- K. **18-2072** RESOLUTION NO. R2018-20 (WATER AND WASTEWATER MUTUAL AID AGREEMENT WITH FLORIDA’S WATER/WASTEWATER AGENCY RESPONSE NETWORK)

A RESOLUTION OF WELLINGTON, FLORIDA’S COUNCIL AUTHORIZING THE MAYOR TO EXECUTE A WATER AND WASTEWATER MUTUAL AID AGREEMENT WITH FLORIDA’S WATER/WASTEWATER AGENCY RESPONSE NETWORK AND PROVIDING FOR AN EFFECTIVE DATE.

- L. **18-2080** AUTHORIZATION TO UTILIZE A MARTIN COUNTY CONTRACT WITH WHARTON SMITH, INC., AS A BASIS FOR PRICING, FOR PROCESS BASIN 3 EMERGENCY REPAIRS AT THE WATER RECLAMATION FACILITY, AND APPROVAL OF RESOLUTION NO. R2018-22 AMENDING THE UTILITY FUND MAJOR MAINTENANCE BUDGET TO PROVIDE FUNDING

Mr. Schofield stated staff recommended adoption of the Consent Agenda as amended:

1. Move Consent Agenda item 6I, Authorization to Amend Chapter 9 “Evaluation and Selection” of the Village’s Purchasing Manual, to the Regular Agenda as item 8B.

A motion was made by Councilman Napoleone, seconded by Vice Mayor Drahos, and unanimously passed (5-0), to approve the Consent Agenda as amended.

7. PUBLIC HEARINGS

There were no Public Hearings.

8. REGULAR AGENDA

- A. 17-1589** AUTHORIZATION TO 1) AWARD A CONSTRUCTION CONTRACT FOR THE BIG BLUE TRACE AND BARBERRY DRIVE TURN LANE ADDITION AND CULVERT REPLACEMENT PROJECT; 2) AWARD A TASK ORDER TO PROVIDE CONSTRUCTION PHASE ENGINEERING SERVICES; AND 3) APPROVAL OF RESOLUTION NO. R2018-19 REALLOCATING CAPITAL PROJECT BUDGETS IN THE GAS TAX CAPITAL FUND AND THE GOVERNMENTAL CAPITAL FUND FOR FISCAL YEAR 2018 TO PROVIDE FUNDING FOR THE BIG BLUE TRACE & BARBERRY TURN LANE CAPITAL PROJECT

Mr. Schofield introduced the item.

Mr. Schofield explained this project is in three parts. He stated the first part is the Big Blue Trace and Barberry turn lane, which includes elevating the roadway to eliminate a flooding problem during severe storms. He said the second part is a culvert replacement at the C-12 canal under Big Blue. He noted the first two parts are budgeted. He stated the third component is traffic circulation improvements on Big Blue Trace to provide better traffic movements in and around Wellington Elementary School. He said this item was not budgeted and necessitates a budget transfer. He stated the project was put out as sealed bid, low bid. He said the low bidder is Rio-Bak and staff is recommending award. He indicated Council's options are to award all parts of the project or none of them.

Mr. Lundeen stated the existing 48" corrugated metal pipe under the road is being replaced with a new 72" reinforced concrete pipe. He said they will also be replacing head walls and raising the grade of the road over that pipe. He stated the work around the school includes adding a two foot pathway on the northern and easterly sides of Big Blue. He said it will be going from an eight foot wide path to a ten foot wide path. He stated they will also be adding curbing from Paddock Drive to Old Englishtown Road to help the drop-off situation there. He indicated once the project is done, they will be milling, overlaying, and putting new striping down.

Mayor Gerwig stated the project involves paving, drainage improvements, walkway improvements and traffic management. Mr. Lundeen said it will look beautiful in the end.

Mayor Gerwig asked about Rio-Bak's performance and timeliness on a recent project, as this project was going to be sensitive for time. Mr. Lundeen said Rio-Bak did very well.

Councilman Napoleone asked how long the project would take to complete. Mr. Lundeen stated he would like to get the culvert work under the roadway, the head wall and the pipe started prior to switching the traffic around. He said he also wants to wait until school is out before switching the traffic around. He stated once that is done, the big push will be to get the pathway and curbing done before school starts. He said the roadway, sodding and everything may not be completed by the time school starts, but they will give it their best shot.

Councilman McGovern stated it is their goal to have it completed by the start of the 2018-2019 school year. Mr. Barnes said the goal will be to complete the work along the pathway by the time school starts, as it is heavily traveled by those who bike and walk to school. He stated if that portion of the project, including the pathway improvements, is completed by then, it will be a safe and manageable access to the school.

Vice Mayor Drahos stated Council would like to be informed immediately of any anticipated complications or delays. He said if there any anticipated disruptions with traffic as the school year approaches, they want to be able to notify the principle. Mr. Barnes stated the Village has been holding regular meetings with the school district staff, school staff and school police together with PBSO. He said the meetings will continue throughout the process and their biggest hope is to have a dry summer.

Mayor Gerwig stated, since the striping will be done last, there will be temporary striping in place for directional use around the school. She said that is important and they should focus on what is important. She stated she wanted to make sure this contractor is used to dealing with the Village's parameters. Mr. Barnes stated the contractor is used to dealing with competing objectives and has been successful in meeting all of the Village's demanding requirements.

Mr. Lundeen showed Council a slide of the project and reviewed it with them. He stated the top part indicates the length of the roadway. He said the upper left corner shows the location of Paddock Drive and the school. He stated it also shows the pathway on the northerly and easterly side of Big Blue Trace. He said the curbing will go from there all the way down to Old Englishtown Road. He stated the pipe crossing at the C-12 canal is where the old pipe will be replaced with the new pipe. He said the left turn lane is going in the northerly direction into Barberry with the associated striping.

Councilwoman Siskind stated this was all included in a single bid package to get the best possible pricing. She asked what would happen if Council did not approve a certain project. Mr. Barnes stated they would be looking at mobilizing multiple contractors while trying to complete the project within the same timeframe. He said the contractors would be working in each other's areas, which causes monetary costs, time delays and other problems. He stated they believe having one contractor responsible for that type of project is the most ideal and usually results in the best pricing.

Councilman Napoleone indicated if the project was done separately, traffic and the roads would be disrupted twice. Mr. Barnes said that was correct.

Councilman McGovern stated the goal is to increase school safety, provide better drainage, and have better traffic flow in the area. He said this Council has been discussing this project since 2015. Mr. Barnes stated the drainage component of the project originated during post Isaac, as they were looking at the different areas of concern relating to roadway elevation and infrastructure capacity. He said the turn lane issue was brought up around the same time by surrounding businesses, residents, etc. He explained that turning movement into Barberry during peak times extends the queueing of the cars past Wellington Trace. He stated over the last couple of years, they have discussed different solutions. He said, given the current project on Big Blue, they thought it would be appropriate to look at possible improvements to help the circulation around the school and make it a bit safer.

Councilman McGovern stated the budget transfer is coming from the Gas Tax Fund and into the General Fund. Mr. Barnes said it is going into the capital program. He stated the turn lane and drainage improvements were previously allocated in the budget, so the transfer of additional funds is for the school related traffic circulation improvements, should the Council decide to move forward with them, and to allow for the project's overall contingency, which may not be utilized. He said the contingency is a safety factor that will allow them to keep the project going should they run into any unforeseen conditions.

Councilwoman Siskind asked if they were looking at safety measures at other schools as well, because of traffic issues and too much congestion on the roads at certain times. Mr. Barnes stated this was not an unusual situation, as it occurs around many of the schools in Wellington. He indicated one primary issue related to traffic circulation is the main thoroughfare that abuts the adjacent schools and school sites. He said the second issue is that when they change a circulation pattern on the thoroughfares, the side streets get impacted with parents picking up and dropping off their kids there. He said that does not happen everywhere, like it does at Wellington Elementary. He stated some similar solutions may work at Landings or other locations wherein they eliminate the ability for folks to clog up the main thoroughfares adjacent to the schools by putting in some traffic calming devices.

Mayor Gerwig said the plastic delineators have helped a bit, but this will take it to the next step. Mr. Barnes explained the delineators were installed, because parents were stopping in the right turn lane that goes northbound onto Paddock from Big Blue and then shooting back out into main straight lane. He said he has seen cars run over the delineators, but at least they are discouraging.

Mayor Gerwig stated she knows it is frustrating as a parent to drop children off when they are in a hurry to get to their job, but they should take the time to get into the traffic que and get their kids to school safely.

Mayor Gerwig indicated that "Ride Your Bike to School Day" is coming up. She encouraged those who can to walk or ride their bikes to their neighborhood schools, as it is a huge benefit for the community.

Councilman McGovern stated this applies to so many of the schools, but if they follow the designed circulation pattern for traffic at Wellington Elementary in particular, it is the most efficient and safest way for everybody to get their students in and out of school. Mr. Barnes said it seems like a long time, but it does not take that long.

Councilman McGovern stated staff was recommending approval of all three items, plus the contingency. Mr. Schofield said that was correct.

Councilman Napoleone asked if they anticipated any problems with eastbound traffic on Big Blue trying to make a left into Temple Beth Torah or Church of Latter Day Saints, based upon the changes the Village is making with the turn lane. Mr. Lundeen stated the yellowed out area on the drawing still allows for the left turn lane, but they will just have to wait for the traffic to clear.

Mr. Schofield stated Council could make one motion to award a contract to Rio-Bak, Inc., in the amount of \$1,132,812.90 for the construction of the Big Blue and Barberry turn lanes, the addition of the culvert replacement projects and school improvements, to award a task order to Kimley-Horn and Associates for permit support and engineering phase services at a cost of \$55,015, and approval of Resolution 2018-19 amending fiscal year 2018 capital project allocations to provide a total of \$1.2 million for the Big Blue Trace and Barberry project.

Ms. Cohen noted that Council was not only approving the projects, but also approving the separate reallocation.

A motion was made by Councilman McGovern, seconded by Councilman Napoleone, and unanimously passed (5-0) for authorization to:

1. Award a construction contract to Rio-Bak Corporation for the following projects:

- A. Big Blue Trace and Barberry Drive turn lane and drainage improvements.**
- B. Culvert replacement in the C-12 Canal under Big Blue Trace.**
- C. Traffic and Circulation Improvements on Big Blue Trace to provide better traffic movements in and around Wellington Elementary School.**

2. Authorization to award a task order to Kimley-Horn & Associates for permit support and construction phase engineering services.

3. Approval of Resolution No. R2018-19 reallocating current capital project budgets in the Gas Tax Capital Fund and the Governmental Capital Fund to the Big Blue Trace improvements enumerated above.

B. 18-2017 AUTHORIZATION TO AMEND CHAPTER 9 "EVALUATION AND SELECTION" OF THE VILLAGE'S PURCHASING MANUAL
(This was formerly Consent Item 6I.)

Mr. Schofield introduced the item. He stated there was a great deal of discussion about this at Agenda Review yesterday and the changes Council asked for have been made. He said with most other communities, they are either approved by the manager, the assistant manager or, in several cases, the department heads of the effected departments.

Mayor Gerwig stated she did not think it showed if they were appointing members of the community that are not employees. She said her concern was going through the process to form a selection committee and then when it comes time to award the contract the Council thinks differently. She said Council might say it is not the selection committee they would have chosen or ask why a certain person was on it. She stated she wanted to prevent the process from becoming a problem in the end. She said, if the selection committee is going to be different than the standard three to five employees and it comes to Council before that process, it will not cause a problem later. She explained she did not want to get a Council that is a bit divisive, does not like this person or that person, and questions the selection at the end of the process.

Mr. Schofield stated that was a valid point. He explained, after last night's discussion, if it is done completely as staff or as a standing Village board or committee, he could make that selection. He said if they go outside, there has to be at least two staff members, and if they go completely outside, it will have to come to Council.

Mr. Schofield stated if Council is interested in seeing if an outside person is being used, they can do it by consensus or resolution. He said at the worst it will delay them by two weeks, and that is not usually a problem in any RFP process.

Mayor Gerwig did not think there would be a delay at all, because the RFP process is laid out and requires a lot of notice. She said she did not want to delay it.

Mr. Schofield did not think it would delay it, because of the changes in the process and the cone of silence. He said when the RFP is sent out, they know who the selection committee is going

to be because the committee can now no longer discuss it. He stated if Council wants to see when they are going outside for members, it will not be a problem to bring it to Council.

Councilman McGovern asked how many times the selection committee has convened in the last year. Mr. De La Vega stated there have been twenty-six (26) total solicitations year-to-date. He said about ten (10) of those were RFP's or RFQ's, which require a selection committee and a two-step process with interviews, etc.

Councilman McGovern asked how many selection committees convened in 2017. Mr. De La Vega stated there were probably less in 2017. He said the issue is that they have a lot of projects going forward, i.e., Greenbriar Park, South Shore Park, Utilities. He explained many of the projects are two steps, because they have to go design, which is an RFQ process – two steps, and then they have to get the contractor – two steps. He stated these projects are going to start to piling up in the next eight months to a year. He said staff's concern is that they currently have three standing members who have to review, per the manual, all of these projects and make recommendations.

Councilman McGovern thought the key for him, and what might solve the problem between what they discussed yesterday and what Mayor Gerwig is talking about tonight, would be to have staff people as a majority of each committee. He said if there are three staffers and one of them is a director level employee, it would not have to be designated because maybe for a Parks project it would be Mr. Delaney and for a Utilities project it might be Ms. LaRocque.

Mayor Gerwig stated she wanted to make sure they were not overburdening the same three people. However, she also wanted to make sure they do not change the policy and cause more trouble not only in the next four months, but in the next five years.

Mr. Barnes stated he was hearing that if it is staff or an existing Village committee and there are no issues, they are good to go. He stated some of the discussion this evening indicates that should they have a committee comprised of a majority of non-staff members or non-committee members, Council would want some kind of blessing, approval, resolution in advance, so there would be no question in the end. He believed that was going to be fine, because since he has been with the Village, they have not had any non-staff, non-board, non-Council selections.

Mayor Gerwig stated she understands the Manager's desire is to add the extra expertise from the community, as they may want someone who is really aware of safety concerns. She stated she did not want to make it difficult, but she wanted to prevent it from being a log jam in the end.

Mr. Schofield stated collectively if it is decided that outside expertise is needed, staff will provide that information in the RFP. He said it is not a problem for him to come to Council and say, in this case, it is his intention to use someone outside of the Village's employment or Board and Committee staff. He indicated it could put on the agenda and it will not delay them.

Mr. Schofield stated if there is an emergency, they might be looking at ten or twelve days. Mayor Gerwig said, in an emergency, the Village Manager has the authority to act anyways. Vice Mayor Drahos thought, in the event of an emergency, they would want to fill it with staff, so it would not be an issue. Mr. Barnes indicated, if it is an emergency, they would not be going through a selection process.

Mayor Gerwig stated she was satisfied with that. She said her concern was that they would not be as transparent about who is doing the work of this Village. She stated they expect Council to

make decisions, they expect the staff to make decisions, and the boards and committees are aware of the Sunshine Law and all of the other important things. She said if it is brought to Council beforehand and they are able to say it makes sense, it lets the community know they are invested in what is happening here and they are making sure as a Council they understand what staff is doing.

Mr. Schofield suggested, where it says "In the event the manager appoints an alternate selection committee not comprised of a senior staff member, employee or an entire standing advisory board committee, prior Council approval is required." It should say, "In the event the manager appoints a committee that has a non-employee or non-board member, it comes to Council." He said that seemed to be a simple change. He stated he did not think they would see many of those.

Mayor Gerwig stated Council needs to be notified, but she did not think they needed to approve it. She said she wanted transparency and notification. She stated she could not see a case where they would say Mr. Schofield selected the wrong person. She said it was the transparency, as the Village gets critiqued for purchasing and awarding.

Mr. Barnes indicated the Village has best practices and their Purchasing Department is nationally accredited by the National Institute of Governmental Purchasing and Procurement. He stated one requirement they try to have as part of every solicitation is the identity of the selection committee. He said they advise everyone that the cone is in effect, so they do not talk to these people. He stated it is also for the folks who are going to be on a selection committee, so they do not talk to each other. He thought the transparency issue would be taken care of at the point when it is all public and the information is put in the advertisement, invitation to bid and request for proposals.

Councilman Napoleone stated it sounded like they already have that level of transparency, so he was trying to understand why Council needed additional notification if it is not so they can weigh-in on the composition of the selection committee. He said he did not know what the point would be in telling Council who that person is, if they could not provide feedback on that person. He thought either they were getting noticed for a reason, which is to approve the choice of a non-staff or board, or getting noticed in the normal course of the selection committee. He said he did not understand what they were trying to accomplish.

Mayor Gerwig clarified her concern was that when Council gets to the end to award the contract and Council does not like the selection committee. She explained she was not foreseeing a time when it might be that way, but she did not want it to be a problem. She stated this process is quite expensive and Council could choose not to award it, as it has happened many times. She said a selection committee has come up with a choice, and the Council looked at it, said they did not agree and did not award the contract. She stated she was looking for a way to make sure that would not come into play. She indicated she was happy with "prior Council approval is required," as it is written in the amendment.

Mr. Schofield stated that did not cause an issue for staff, because they publish the names in the RFPs.

Ms. Cohen clarified that Mayor Gerwig is fine with the revision that was drafted and in their supplemental folder. Mayor Gerwig said that was correct.

Councilman McGovern suggested it say two employees, so that it would be a total of three. Ms. Cohen indicated the wording would have to be changed in both paragraphs.

Mayor Gerwig stated it would be one director and two employees for an entire standing advisory board.

Councilman Napoleone stated the last sentence of that paragraph needed to be changed as well. He said "the remaining three committee members" should say "the remaining two committee members." He suggested, to eliminate repetition, where it says "each of whom shall have experience with and general knowledge of these solicitations," deleting "and general knowledge of these solicitations," because it is redundant with the next part that says "shall possess technical knowledge." He said it is almost the same thing.

Mayor Gerwig thought the general knowledge of the solicitation covered the cone of silence. Mr. Barnes stated technical knowledge was in there, because they might have someone who is a subject matter expert but does not have much information on the actual solicitation or what the Village is looking for. He said they might be an expert in some other discipline the Village is looking at, but the expert may not be totally versed on the entire scope.

Mayor Gerwig stated it is one director and two employees with two people being appointed and Council being notified. Mr. De La Vega indicated that is where they are now, except they are not standing members. Mayor Gerwig stated that was the concern, and this is addressing that. She said they will not wear out the same three people who end up looking at proposals and reading binders.

Mr. Schofield stated he was happy with where they were at. He said they needed a motion to adopt the changes. He said staff will distribute it to Council before the final is published in the manual.

A motion was made by Vice Mayor Drahos, seconded by Councilman McGovern, and unanimously passed (5-0), to adopt the changes to Chapter 9 as amended.

9. PUBLIC FORUM

Mr. Schofield indicated no comment cards were received.

10. ATTORNEY'S REPORT

MS. COHEN: Ms. Cohen presented the following report:

- Ms. Cohen indicated she had no report.

11. MANAGER'S REPORT

MR. SCHOFIELD: Mr. Schofield presented the following report:

- The next Regular Council Meeting will be held on Tuesday, May 22, 2018, at 7:00 p.m. in the Council Chambers.

- Project Graduation for Wellington High School will take place on Thursday, May 17, 2018 and for Palm Beach Central High School on Monday, May 21, 2018 from 10:00 p.m. to 6:00 a.m. at the Village Park Gymnasium.

12. COUNCIL REPORTS

COUNCILWOMAN SISKIND: Councilwoman Siskind presented the following report:

- She congratulated all of the graduating seniors and thanked the community partners of Project Graduation. She stated it was great seeing all of the support received by Project Graduation to help keep their kids safe. She thanked everyone who was working with them and partnering with the schools, including the Village staff.
- She wished everyone a Happy Mother's Day.

COUNCILMAN MCGOVERN: Councilman McGovern presented the following report:

- He also congratulated the graduating seniors.
- He informed everyone that it was Teacher Appreciation Day and Week. He said Wellington is blessed to have great teachers at every level. He indicated Council, along with the Education Committee, recognized more than seventy high impact teachers last week. He thanked all of the teachers who help educate their students and make their community schools so great.
- He stated the Council members had an opportunity to participate with PBSO and Palm Beach County Fire Rescue in Operation Heat Shield 2, which was a countywide joint exercise for responding to a mass casualty event. He said it was a great experience to see firsthand how their first responders at PBSO and Palm Beach County Fire Rescue train day-in and day-out for this and work together to ensure there is seamless transition between these two agencies. He indicated the event was not open to the public and Wellington was the only municipality able to have their elected officials there to observe it. He stated it comforted him. He said he wanted the residents to know they have first class professionals at PBSO and Palm Beach County Fire Rescue working and training to be the best they can be.
- He thanked the members of the Wellington Community Foundation. He hoped everyone could attend the Foundation's 2018 Kick-Off Campaign Fundraiser on Friday, May 18, 2018 at the Wellington Community Center.
- He indicated there will be a village wide HOA meeting on Tuesday, May 15, 2018 at 6:00 p.m. at the Wellington Community Center. He said this is a new event where all of the HOAs and their leadership will come together to meet with Village staff. He thought it would be good if as many people as possible could attend. Mayor Gerwig indicated she will not be able to attend.
- He informed the public that Great Neighborhoods grants are now available and are for qualified homeowners seeking assistance in making health, safety and energy efficient repairs to their homes. He indicated an informational meeting will be held on Tuesday,

May 29, 2018 at 6:00 p.m. at the Community Services Office and that more information is available on the Village website.

- He wished Councilman Napoleone a Happy Birthday.

COUNCILMAN NAPOLEONE: Councilman Napoleone presented the following report:

- He reminded the public that Council is accepting applications for their boards and committees, as the appointments will be made at the next Council meeting. He said anyone interested in being involved in shaping their community should apply. He stated if they are currently serving and wish to continue serving, Council needs to know that as well. Mayor Gerwig said they should also let Council know if they are currently serving on a board and would like to do something else.

VICE MAYOR DRAHOS: Vice Mayor Drahos presented the following report:

- He stated everything has been covered by the other Council members, so he has no report.

MAYOR GERWIG: Mayor Gerwig presented the following report:

- She stated she enjoyed “rolling” the first pitch out for the Walk on the Wild Side Tournament. She said she felt bad, because the weather was not good and she should be able to throw a softball over the plate. She stated she will train and do better next time. She commended Village recreation staff for making the fields playable Saturday morning after the prior day of rain. She stated seventy teams were in attendance from around South Florida and they all praised Wellington’s facilities.
- She mentioned that her son received the Kodak Scholarship for his Capstone Project at school. She said it is a very good film. She explained one student at UCF-Film is given the Kodak Scholarship and is able to produce their film on actual film, instead of digitally. She stated she is proud of her son.
- She also wished everyone a Happy Mother’s Day.

13. ADJOURNMENT

There being no further business to come before the Village Council, the meeting was adjourned at approximately 8:14 PM.

Approved:

Anne Gerwig, Mayor

Chevelle D. Nubin, Village Clerk