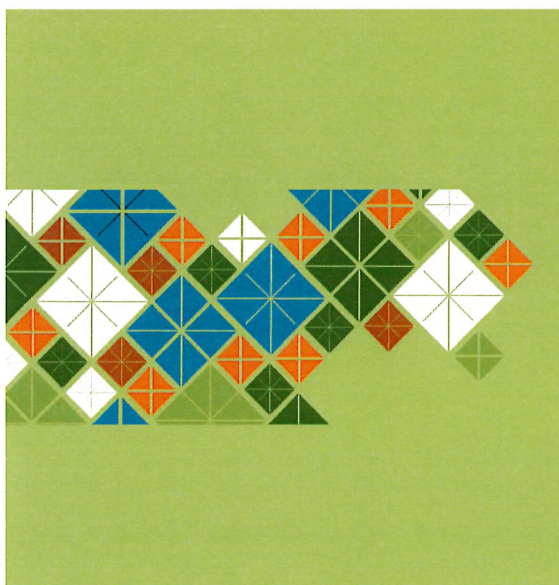


**Village of Wellington**  
**Community Development Block Grant (CDBG) Program**  
**FY 2018/2019**  
**Annual Action Plan**  
**July 31, 2018**



## *Table of Contents*

Annual Action Plan .....	4
AP-15 Expected Resources .....	4
AP-20 Annual Goals and Objectives .....	7
AP-35 Projects .....	9
AP-38 Project Summary .....	11
AP-50 Geographic Distribution.....	13
AP-55 Affordable Housing .....	15
AP-60 Public Housing .....	17
AP-65 Homeless and Other Special Needs Activities .....	18
AP-75 Barriers to Affordable Housing .....	21
AP-85 Other Actions .....	23
AP-90 Program Specific Requirements .....	26
Appendix .....	28
Maps	
Public Participation	
SF 424	
Certifications	

## *Tables & Maps*

Table 1 – Anticipated Resources .....	5
Table 2 – Goals Summary Information.....	7
Table 3 – Goal Descriptions.....	8
Table 4 – Project Information .....	9
Table 5 – Project Summary Information .....	12
Table 6 – Geographic Distribution.....	13
Table 7 – One Year Goals for Affordable Housing by Support Requirement .....	15
Table 8 – One Year Goals for Affordable Housing by Support Type .....	15
Table 9 – Available Program Income.....	26
Table 10 – Other CDBG Requirements.....	27





## *AP-15 Expected Resources*

### **INTRODUCTION**

The Five-Year Consolidated Plan identifies the federal, state, local and private resources expected to be available to the Village of Wellington to address priority needs and specific objectives identified in the Strategic Plan. These resources are summarized in SP-35.

The Village of Wellington anticipates an annual allocation of \$268,938 in CDBG funding for the 2018/2019 program year. There is no anticipated program income for program year 2018/2019; however, approximately \$50,650 is anticipated in prior-year resources. Including prior year resources, the total amount available for program year 2018/2019 is \$319,588. CDBG funds will be used for housing and community development activities such as housing rehabilitation, public services and administration of the Village's CDBG program.

Anticipated resources are summarized in **Table 1**.



**EXPLAIN HOW FEDERAL FUNDS WILL LEVERAGE THOSE ADDITIONAL RESOURCES (PRIVATE, STATE AND LOCAL FUNDS), INCLUDING A DESCRIPTION OF HOW MATCHING REQUIREMENTS WILL BE SATISFIED**

The Village of Wellington will look to leverage funds, if available, from other state and federal grants, Village municipal departments, non-profit housing and public service providers, third-party developers, public housing authorities, and other agencies and programs against CDBG dollars. Wellington will assure that the requirements related to non-federal share will be utilized as referenced in 24 CFR 570.201 (3) (g), for any project in which CDBG funding is used as the non-federal match. In the future, the Village will continue to aggressively pursue funding from private, public, state, and federal sources to address economic and community development needs.

**IF APPROPRIATE, DESCRIBE PUBLICALLY OWNED LAND OR PROPERTY LOCATED WITHIN THE JURISDICTION THAT MAY BE USED TO ADDRESS THE NEEDS IDENTIFIED IN THE PLAN**

Currently, Village owned land is dedicated to public facilities and parks. These amenities are used to provide services and activities for residents, including youth, seniors and the special needs population. Excess property shall be disposed of pursuant to local, state, and federal laws; and income derived from related properties shall be returned to its appropriate funding source.

**DISCUSSION**

The Village of Wellington's anticipated funding allocation from CDBG will address many of the Village's CDBG goals, including housing, public services, economic development, and program administration. The Village is fortunate to have a network of public or social service providers through Palm Beach County and other Village municipal departments to help address these goals through financial leveraging, coordination, and collaboration.

**TABLE 1: ANTICIPATED RESOURCES**

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 2				Expected Amount Available Remainder of Consolidated Plan	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	Public – Federal	Housing Rehabilitation Program \$174,811 - Senior Transportation Program \$15,000 - Summer Youth Employment Program \$20,000 - Youth Mentoring Program \$5,340 Planning & Admin \$53,787	\$268,938*	\$0	\$50,650	\$319,588	\$750,000	The estimated \$750,000 expected to be available is based upon projected annual CDBG allocations of \$250,000 for each of the next three years covered by the Consolidated Plan.

\*HUD 2018 Formula Allocation

**Table 1 – Anticipated Resources**

**TABLE 3: GOAL DESCRIPTIONS**

1	Goal Name	Housing
	Goal Description	Improve the availability, accessibility, and condition of affordable housing for low- and moderate-income and special needs households in the Village of Wellington. \$174,811
2	Goal Name	Public Services
	Goal Description	Coordinate and expand access to youth and senior services for low- and moderate-income, homeless, and special needs persons in the Village of Wellington. \$40,340
3	Goal Name	Administration/Planning
	Goal Description	Administer the Village of Wellington's CDBG program. \$53,787

**Table 3 – Goal Descriptions**



## *AP-35 Projects*

### INTRODUCTION

The Village of Wellington's planned actions for the 2018/2019 Annual Action Plan are intended to support housing, public services, and economic development for low- and moderate-income populations as well as the Village's special needs population.

The Village will continue to operate its CDBG program through the Community Services Department, which will provide funding for housing rehabilitation, senior services, youth services, and employment training. These actions will improve the quality of housing and quality of life for low- and moderate-income persons living in the Village of Wellington.

As in the past, the Village will continue to coordinate with other public or social service providers to prevent homelessness and promote access to public services for special needs populations generally assumed to be low- and moderate-income. During the 2018/2019 program year, the Village will fund activities that address the needs of the non-homeless special needs populations such as youth, seniors, and persons with disabilities. Planned housing activities include continuation of the Village's housing rehabilitation program.

The Village of Wellington's planned actions for the 2018/2019 Annual Action Plan are summarized in **Table 4** and **Table 5**.

**TABLE 4: PROJECT INFORMATION**

#	Project Name
1	Housing Rehabilitation Program
2	Senior Transportation Program*
3	Summer Youth Employment Program*
4	Youth Mentoring Program*
5	Administration/Planning

**Table 4 – Project Information**

*\*Activities are public service – subject to 15% cap*

## DESCRIBE THE REASONS FOR ALLOCATION PRIORITIES AND ANY OBSTACLES TO ADDRESSING UNDERSERVED NEEDS

The allocation priorities are focused on the four goals of the Strategic Plan: housing, public services, economic development, and program administration. It is important to note that total funding for public services is capped at 15% of the total CDBG allocation. Total funding for activities related to administration is capped at 20% for CDBG.

<u>Strategic Plan Goal</u>	<u>CDBG (% of Total Expected)*</u>
Housing:	\$174,811 (51%)
Public Services:	\$40,340 (12%)
Administration/Planning:	\$53,787 (16%)

*\*Includes prior year resources. Percentages may not equal 100% due to rounding.*

The Village's primary obstacle to meeting underserved needs is a lack of funding. In recent years, reduced revenues have plagued all levels of government (federal, state, and local). These reduced revenues have hindered the Village's ability to meet the needs of lower income residents. The Village receives a relatively small CDBG allocation since becoming an entitlement community in 2012. Moreover, the Palm Beach housing market acts as an obstacle to addressing underserved needs. Within Wellington housing prices have dramatically outpaced household income in recent years, making homes less affordable for lower income families.

## AP-38 Project Summary

**TABLE 5: PROJECT SUMMARY INFORMATION**

1	<b>Project Name</b>	<b>Housing Rehabilitation</b>
	Target Area	Community-wide
	Goals Supported	Housing
	Needs Addressed	Housing Rehabilitation
	Funding	\$174,811
	Description	The Village will budget CDBG funds to provide non-amortizing, 5-year forgivable loans to rehabilitate 10-12 single family residences occupied by income eligible homeowners
	Planned Activities	14A Rehab: Single-Unit Residential
2	<b>Project Name</b>	<b>Senior Transportation Program*</b>
	Target Area	Community-Wide
	Goals Supported	Public Service
	Needs Addressed	Senior Services, Transportation Options and Services
	Funding	\$15,000
	Description	Provide 90 senior residents (ages 62 and over) with transportation assistance to medical appointments, shopping, social activities and places of worship.
	Planned Activities	05A Senior Services
3	<b>Project Name</b>	<b>Summer Youth Employment Program*</b>
	Target Area	Community-Wide
	Goals Supported	Public Service
	Needs Addressed	Youth Services
	Funding	\$20,000
	Description	Provide paid, 8-week summer internships for 12-15 youth (ages 16-18) from low- and moderate-income families. Program may be delivered by one or more area non-profit organizations.
	Planned Activities	05D Youth Services
4	<b>Project Name</b>	<b>Youth Mentoring Program*</b>
	Target Area	Community-Wide
	Goals Supported	Public Service
	Needs Addressed	Youth Services
	Funding	\$5,340
	Description	Provide mentoring services to 12-15 at-risk youth (ages 16-18) from low- and moderate-income families. Mentoring services may be connected to the Summer Youth Employment Program and may be delivered by one or more area agencies or non-profit organizations.
	Planned Activities	05D Youth Services



	Project Name	Administration/Planning
5	Target Area	Community-Wide
	Goals Supported	Administration/Planning
	Needs Addressed	Program Administration
	Funding	\$53,787
	Description	Preparation of required plans and reports, subrecipient and contractor monitoring, and day-to-day management and oversight of the CDBG program.
	Planned Activities	21A General Program Administration

**Table 5 – Project Summary Information**

## *AP-50 Geographic Distribution*

### **DESCRIPTION OF THE GEOGRAPHIC AREAS OF THE ENTITLEMENT (INCLUDING AREAS OF LOW-INCOME AND MINORITY CONCENTRATION) WHERE ASSISTANCE WILL BE DIRECTED**

The Village of Wellington will use CDBG funds throughout the jurisdiction to serve low- and moderate-income persons. The Village's basis for allocating CDBG funding geographically will consist of allocating resources to areas with the highest percentage of low- and moderate-income persons. CDBG funds will be used to improve the quality of housing and the quality of life for low- and moderate-income persons.

The Village of Wellington is designated as an exception grantee by HUD. In order for a Census Block Group to qualify as a low- and moderate-income area, a Block Group in the Village must contain 38.79% or more low- and moderate-income population.

**TABLE 6: GEOGRAPHIC DISTRIBUTION**

Target Area	Percentage of Funds
Community-Wide (All Low- and Moderate-Income Areas or Persons)	100%

**Table 6 – Geographic Distribution**

### **RATIONALE FOR THE PRIORITIES FOR ALLOCATING INVESTMENTS GEOGRAPHICALLY**

The Village of Wellington's rationale for allocating investments geographically is dependent upon the location of low- and moderate-income populations, which are scattered throughout the Village as shown in the CDBG Low- and Moderate-Income Areas map (see Strategic Plan).

As an "Exception Grantee," the Village of Wellington reviews HUD-published data on an annual basis for all Village neighborhoods where at least 38.79% of the population is determined to be low- and moderate-income (i.e., earning 80% or less of the Area Median Income). Currently there are nine (9) U.S. Census Block Groups that meet or exceed these criteria in the Village. These identified areas are situated predominately in the northeastern or central portion of the Village with one block group in the south. These same neighborhoods in the Village also have higher percentages of minority populations.

### **DISCUSSION**

The Village of Wellington has identified five (5) projects to implement the four goals of the Strategic Plan during the second year of the 2017/2018-2021/2022 Consolidated Plan. These projects benefit low- and

moderate-income persons community-wide and within the Village's low- and moderate-income areas. Projects with community-wide benefit include housing rehabilitation, public services and the Village's administration of the CDBG program.



## *AP-55 Affordable Housing*

### INTRODUCTION

The Village of Wellington has adopted a housing goal that places a high priority on improving the availability, accessibility, and condition of affordable housing for low- and moderate-income residents of the Village. While the Village emphasizes housing rehabilitation, this goal will also be addressed by local non-profit and for-profit organizations and developers that construct new, modestly priced, affordable houses, or that repair existing houses for resale to lower-income, first-time homebuyers. In addition, the Village will seek other creative ways to provide affordable housing opportunities.

The Annual Action Plan must specify goals for the number of homeless, non-homeless, and special needs households to be supported within the program year. These numbers are shown in **Table 7** and are inclusive of the affordable housing activities shown in **Table 2**, in addition to other planned housing activities identified in **Table 4**. **Table 8** indicates the number of households to be supported through specific activities, including rental assistance, production of new units, rehabilitation of existing units, or acquisition of existing units. For the purposes of this section, the term “affordable housing” is defined in the HOME regulations at 24 CFR 92.252 for rental housing and 24 CFR 92.254 for homeownership. [This section replaces the former HUD Table 3B.]

**TABLE 7: ONE YEAR GOALS FOR AFFORDABLE HOUSING BY SUPPORT REQUIREMENT**

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	12
Special Needs	0
<b>Total</b>	<b>12</b>

**Table 7 – One Year Goals for Affordable Housing by Support Requirement**

**TABLE 8: ONE YEAR GOALS FOR AFFORDABLE HOUSING BY SUPPORT TYPE**

One Year Goals for the Number of Households Supported Through:	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	12
Acquisition of Existing Units	0
<b>Total</b>	<b>12</b>

**Table 8 – One Year Goals for Affordable Housing by Support Type**

## **DISCUSSION**

The Village of Wellington will rely on various partners throughout its jurisdiction and Palm Beach County to assist its residents in obtaining affordable housing. The primary strategy to address affordable housing within the Village will be owner-occupied rehabilitation loans; however, other creative ways to provide affordable housing will be pursued in conjunction with community partners.

## *AP-60 Public Housing*

### **INTRODUCTION**

This section of the Annual Action Plan describes what actions the Village of Wellington will take in the 2018/2019 program year to carry out the public housing portion of the Strategic Plan. Below, the Village has identified how the 2018/2019 Annual Action Plan will address the needs of public housing during the program year.

### **ACTIONS PLANNED DURING THE NEXT YEAR TO ADDRESS THE NEEDS TO PUBLIC HOUSING**

The Village of Wellington does not own or operate any public housing; however, other housing providers in the community continuously seek to rehabilitate the supply of housing affordable to low- and moderate-income persons. The Palm Beach County Housing Authority (PBCHA) administers public housing and vouchers in Palm Beach County and covers the Wellington area. In addition to public housing developments, available assistance administered by the PBCHA also includes the Section 8 Rental Assistance Program that provides financial rental assistance to eligible individuals and families based upon income. The amount paid for rent and utilities will generally not exceed 30% of income. Family income must be within HUD's guidelines for household size in order to qualify. Housing units must pass the Housing Quality Standards Inspection per guidelines established by HUD. This program typically has a waiting list.

### **ACTIONS TO ENCOURAGE PUBLIC HOUSING RESIDENTS TO BECOME MORE INVOLVED IN MANAGEMENT AND PARTICIPATE IN HOMEOWNERSHIP**

While the Village of Wellington itself does not have an established public housing authority, over the next year the Village will continue to collaborate with the PBCHA to provide housing assistance for low and moderate-income residents in the Village and encourage public housing residents to become more involved in homeownership opportunities in the Wellington area.

### **IF THE PHA IS DESIGNATED AS TROUBLED, DESCRIBE THE MANNER IN WHICH FINANCIAL ASSISTANCE WILL BE PROVIDED OR OTHER ASSISTANCE**

The PBCHA was assessed in January of 2014 and received a score of 91 through the HUD Public Housing Assessment System and has been designated as a “high performer” and is not considered by HUD to be “troubled” or poorly performing.



## *AP-65 Homeless and Other Special Needs Activities*

### **INTRODUCTION**

This section of the Annual Action Plan describes the Village of Wellington's one-year goal and the specific actions steps it will undertake in the program year to carry out the homeless strategy identified in the Strategic Plan. Additionally, this section addresses any activities related to the supportive housing needs of non-homeless populations.

### **DESCRIBE THE JURISDICTIONS ONE-YEAR GOALS AND ACTIONS FOR REDUCING AND ENDING HOMELESSNESS**

Over the next year, Wellington does not anticipate receiving grant funds under the McKinney-Vento Homeless Assistance Program, Supportive Housing Shelter Plus Care Program, or Section 8 Program; and will not utilize any CDBG funds to address homeless needs specifically. During the most recent Point-in-Time (PIT) count conducted by the Palm Beach County Division of Human and Veteran Services and its partners in January 2017, only four (4) homeless persons were reported in the Village of Wellington. However, during the next year, the Village will continue to collaborate with the Continuum of Care to provide information and referrals to services for homeless persons in the Village.

### **REACHING OUT TO HOMELESS PERSONS (ESPECIALLY UNSHELTERED PERSONS) AND ASSESSING THEIR INDIVIDUAL NEEDS**

The Village of Wellington will assess the needs of homeless persons in the community on an individual basis, provide information, and make appropriate referrals accordingly. The Village has access to a number of resources locally or within Palm Beach County, and these resources are identified in the "Where to Turn" brochure located on the Village of Wellington website at <http://www.wellingtonfl.gov/home/showdocument?id=682> and at Village offices. The brochure includes a listing of services such as:

- Children Services
- Credit and Financial Services
- Emergency Funding – Utilities
- Food Pantries/Programs
- General/Miscellaneous Services
- Houses of Worship
- Housing Services

- Legal Services
- Mental Health
- Senior Services
- Unethical/Criminal Activity

## **ADDRESSING THE EMERGENCY SHELTER AND TRANSITIONAL HOUSING NEEDS OF HOMELESS PERSONS**

There are no emergency shelters or transitional housing facilities within the Village of Wellington. The Village will provide referrals to those in need of these services to the local Continuum of Care. Palm Beach County has opened a one-stop homeless resource center, which will provide temporary shelter, job training, and medical services to the homeless. Local municipalities will have the ability to transport homeless persons in their community to the homeless resource center to allow homeless persons in the Wellington area to gain access to mainstream resources throughout Palm Beach County.

## **HELPING HOMELESS PERSONS (ESPECIALLY CHRONICALLY HOMELESS INDIVIDUALS AND FAMILIES, FAMILIES WITH CHILDREN, VETERANS AND THEIR FAMILIES, AND UNACCOMPANIED YOUTH) MAKE THE TRANSITION TO PERMANENT HOUSING AND INDEPENDENT LIVING, INCLUDING SHORTENING THE PERIOD OF TIME THAT INDIVIDUALS AND FAMILIES EXPERIENCE HOMELESSNESS, FACILITATING ACCESS FOR HOMELESS INDIVIDUALS AND FAMILIES TO AFFORDABLE HOUSING UNITS, AND PREVENTING INDIVIDUALS AND FAMILIES WHO WERE RECENTLY HOMELESS FROM BECOMING HOMELESS AGAIN**

One of the Village of Wellington's strategies for preventing and reducing homelessness is to promote and encourage the development of programs that facilitate the transition from homelessness into permanent housing. Many of these programs are operated by the Continuum of Care lead (Palm Beach County Division of Human and Veteran Services) and partnering agencies. Local non-profit organizations serving the homeless population in the Wellington area will operate under the County's discharge coordination policy.

**HELPING LOW-INCOME INDIVIDUALS AND FAMILIES AVOID BECOMING HOMELESS, ESPECIALLY EXTREMELY LOW-INCOME INDIVIDUALS AND FAMILIES AND THOSE WHO ARE: BEING DISCHARGED FROM PUBLICLY FUNDED INSTITUTIONS AND SYSTEMS OF CARE (SUCH AS HEALTH CARE FACILITIES, MENTAL HEALTH FACILITIES, FOSTER CARE AND OTHER YOUTH FACILITIES, AND CORRECTIONS PROGRAMS AND INSTITUTIONS); OR, RECEIVING ASSISTANCE FROM PUBLIC OR PRIVATE AGENCIES THAT ADDRESS HOUSING, HEALTH, SOCIAL SERVICES, EMPLOYMENT, EDUCATION, OR YOUTH NEEDS**

The 2018/2019 Annual Action Plan focuses on providing a number of programs that benefit low-income individuals and families. Programs include housing rehabilitation, transportation assistance, youth mentoring and youth employment.

## **DISCUSSION**

The Village of Wellington does not plan to allocate 2018/2019 CDBG funds toward specific activities to reduce homelessness. The Village will continue to offer information, referrals, and coordination with agencies that provide shelter, medical assistance, case management, job skills training, and other homeless services.



## *AP-75 Barriers to Affordable Housing*

### **INTRODUCTION**

This section of the Annual Action Plan summarizes actions the Village of Wellington will undertake during the program year to reduce barriers to affordable housing and influence whether the cost of housing or the incentives to develop, maintain, or improve affordable housing are affected by public policies, particularly those of the local jurisdiction.

### **ACTIONS IT PLANNED TO REMOVE OR AMELIORATE THE NEGATIVE EFFECTS OF PUBLIC POLICIES THAT SERVE AS BARRIERS TO AFFORDABLE HOUSING SUCH AS LAND USE CONTROLS, TAX POLICIES AFFECTING LAND, ZONING ORDINANCES, BUILDING CODES, FEES AND CHARGES, GROWTH LIMITATIONS, AND POLICIES AFFECTING THE RETURN ON RESIDENTIAL INVESTMENT**

The recent committee-produced white paper corresponding to the Palm Beach County Housing Summit held in May 2017 titled, “Solutions for Increasing Attainable Housing in Palm Beach County Palm Beach County” cites the limited availability and high cost of land and construction, as well as land use and zoning limitations on height and density, as the primary market and policy barriers to providing affordable housing in Palm Beach County.

Palm Beach County has several programs that it utilizes to remove or ameliorate the negative effects of public policies that are barriers to affordable housing. These include workforce housing programs, community land trusts, community redevelopment areas, and coordination with developers and municipalities, including the Village of Wellington, to identify and address barriers to affordable housing.

The Village of Wellington’s housing market presents significant barriers to developing an adequate supply of affordable housing for low- to moderate-income people. The recent economic downturn, coupled with high rates of foreclosed homes, the exorbitant cost of housing, and residents’ limited knowledge of fair housing standards has created significant barriers to affordable housing.

In general, Village of Wellington will continue to work with non-profit housing developers and providers to increase the amount of affordable housing. During the next year, the Village of Wellington will implement the following strategies:

- Identify non-profit organizations and developers serving low- and moderate-income residents
- Conduct a community-wide Fair Housing forum for lending practices
- Promote public and private partnerships to increase affordable housing options

Other strategies in the Village include housing repair and rehabilitation to improve the existing inventory of affordable housing for low- and moderate-income residents, and public transit assistance for transportation disadvantaged households.

## **DISCUSSION**

The Village of Wellington will continue to avoid all barriers to affordable housing as it has in the past. See also **SP-55**, "Barriers to Affordable Housing" in the Five-Year Consolidated Plan for more detailed explanations of strategies.

## *AP-85 Other Actions*

### **INTRODUCTION**

This section of the Annual Action Plan describes the Village of Wellington's planned actions to carry out the following strategies outlined in the Strategic Plan:

- Foster and maintain affordable housing;
- Evaluate and reduce lead-based paint hazards;
- Reduce the number of poverty-level families;
- Develop institutional structure; and
- Enhance coordination.

In addition, the Village has identified obstacles to meeting underserved needs and proposed actions to overcome those obstacles.

### **ACTIONS PLANNED TO ADDRESS OBSTACLES TO MEETING UNDERSERVED NEEDS**

The obstacles to meeting the underserved needs in the Village of Wellington consist of the following: the limited amount of available resources to meet the needs of low- and moderate-income persons. The Village plans to provide transportation services, senior services, youth services, and employment training to address these obstacles.

As the population of the Village continues to grow, limitations on affordable housing will become a major barrier. The increased cost of housing in the Village has amplified the demand for affordable housing. A home rehabilitation program is offered for low- and moderate-income households to improve housing quality for those who qualify.

### **ACTIONS PLANNED TO FOSTER AND MAINTAIN AFFORDABLE HOUSING**

In the Strategic Plan, the Village's five-year housing goal is to improve the availability, accessibility, and condition of affordable housing for low- and moderate-income and special needs households in the Village of Wellington. This goal is addressed, in part, by the implementation of a housing rehabilitation program for income-eligible households. Additionally, the Village will continue to coordinate with affordable housing developers on creative ways to provide affordable housing and will provide referrals



on a case-by-case basis to the various Palm Beach County agencies that provide housing services to low- and moderate-income persons.

#### **ACTIONS PLANNED TO REDUCE LEAD-BASED PAINT HAZARDS**

The lead-based paint analysis for the Village of Wellington has revealed relatively new housing stock built after 1978, which significantly decreases the likelihood of lead poisoning. During the 2017/2018 Annual Action Plan period, the Village does not anticipate allocating any CDBG funds for the evaluation or reduction of lead-based paint hazards; however, as a precautionary measure, the Village will continue to annually monitor the age of the housing stock and evaluate lead-based paint hazards on a project-by-project basis.

#### **ACTIONS PLANNED TO REDUCE THE NUMBER OF POVERTY-LEVEL FAMILIES**

According to the 2011-2015 American Community Survey (ACS) estimates, 8.2% of all people living in the Village of Wellington are below poverty level. The Village does not possess the capacity or manpower to directly improve the poverty status of its citizens. However, the Village supports non-profit groups, County and State efforts to move low-income persons to economic self-sufficiency or to a maximum level of economic independence. In addition, the Village offers programs such as housing rehabilitation, youth and senior services, transportation assistance, and employment training to income-eligible persons.

#### **ACTIONS PLANNED TO DEVELOP INSTITUTIONAL STRUCTURE**

During the next year, the Village of Wellington Community Services Department will serve as the lead agency for planning and coordinating the implementation of the CDBG-assisted activities. The U.S. Department of Housing and Urban Development (HUD) requires that, during preparation of the Consolidated Plan/Annual Action Plan, entitlement communities consult with other public and private agencies that provide services to low- and moderate-income families. The Village of Wellington is in full compliance of this requirement. As a part of the Wellington's planning process for the CDBG Program, over the next year the jurisdiction will continue to collaborate with various non-profit agencies involved in the implementation of low- and moderate-income programs to discuss housing and non-housing needs for residents of the Village of Wellington.

## **ACTIONS PLANNED TO ENHANCE COORDINATION BETWEEN PUBLIC AND PRIVATE HOUSING AND SOCIAL SERVICE AGENCIES**

As previously mentioned, over the next year the Village of Wellington will continue to collaborate with various non-profit agencies involved in the implementation of programs and services for low- and moderate-income persons to discuss the housing and non-housing community development needs of the residents of the Village of Wellington.

## **DISCUSSION**

The Village of Wellington's actions planned to address obstacles to meeting underserved needs include activities in support of seniors, youth, and other low-and moderate-income households. Additionally, the Village's actions to foster and maintain affordable housing include continued funding of the housing rehabilitation program and further coordination with Wellington area agencies and developers that promote access to affordable housing.

Lead-based paint hazards will continue to be evaluated. Institutional structure will continue to be developed through continued coordination with Palm Beach County and other State and local agencies. The Village of Wellington will continue to foster inter-agency coordination with the public service agencies in Palm Beach County and the Wellington area.

## AP-90 Program Specific Requirements

### INTRODUCTION

This section addresses the program-specific requirements for the Annual Action Plan.

### COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG) REFERENCE 24 CFR 91.220. (I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the **Table**

**4. Table 9** identifies any program income that is available for use that is included in projects to be carried out.

**TABLE 9: AVAILABLE PROGRAM INCOME**

Available Program Income	Amount
1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	\$0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	\$0
3. The amount of surplus funds from urban renewal settlements	\$0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	\$0
5. The amount of income from float-funded activities	\$0
<b>Total Program Income</b>	<b>\$0</b>

**Table 9 – Available Program Income**



**TABLE 10: OTHER CDBG REQUIREMENTS**

Available Program Income	Amount
1. The amount of urgent need activities	\$0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low- and moderate-income (for year 2016/2017).	
<i>Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low- and moderate-income. Specify the years covered that include this Annual Action Plan.</i>	100%

**Table 10 – Other CDBG Requirements****DISCUSSION**

The Village of Wellington anticipates \$0 in program income to be available during the program year. As shown in **Table 10** the Village has not identified funds for urgent need activities at this time; however, the percentage of overall benefit to low- and moderate-income persons is expected to be 100%. The Village of Wellington has calculated the percentage of overall benefit based on the second program year (2018/2019).



# *Appendix*

*1. Maps*

*2. Public participation*

*3. SF 424*

*4. Certifications*

## *Maps*





## *Public Participation*



NOTICE OF PUBLIC MEETING  
VILLAGE OF WELLINGTON  
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  
FISCAL YEAR 2018-2019 ANNUAL ACTION PLAN

The Village of Wellington is an entitlement recipient of Community Development Block Grant (CDBG) funds authorized under Title I of the Housing and Community Development Act of 1974, as amended (Public Law 93-383, as amended).

Consistent with the Citizen Participation requirements at 24 CFR Part 91.105 and the Citizen Participation Plan developed by the Village of Wellington, the Village will hold a public meeting to receive citizen comment on unmet or emerging community needs and eligible uses of CDBG funding expected to be received by the Village of Wellington in FY 2018-2019.

The meeting will take place on Wednesday June 27, 2018 at 6:00 pm in the Community Services Department offices located at 1092 Wellington Trace, Wellington, FL 33414. Interested parties are encouraged to attend and participate. For additional information on the public meeting please contact the Community Services Department at 561 753-2435.

Community Services Department staff will also present information on the Village of Wellington's use of CDBG funding it received in FY 2017-2018 and the U.S. Department of Housing and Urban Development Annual Community Assessment of the Village's FY 2016-2017 Consolidated Annual Performance Evaluation Report at the June 27<sup>th</sup> public meeting.

In accordance with the Americans with Disabilities Act (ADA) of 1990, all persons requiring a special accommodation to participate in this meeting due to a disability, physical impairment or English language deficiency, should contact the Village of Wellington Community Services Department at 1092 Wellington Trace, Wellington, FL 33414 or via telephone at 561 753-2435 at least five calendar days prior to the meeting so that reasonable accommodation can be provided.



**Publish: The Palm Beach Post Saturday June 16, 2018**

**Proof of Publication Requested**

NOTICE OF PUBLIC HEARING

VILLAGE OF WELLINGTON

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

FISCAL YEAR 2018/2019 ANNUAL ACTION PLAN

The Village of Wellington is an entitlement recipient of Community Development Block Grant (CDBG) funds authorized under Title I of the Housing and Community Development Act of 1974, as amended (Public Law 93-383, as amended).

The Village of Wellington received notification from the U.S. Department of Housing and Urban Development (HUD) that it will receive a FY 2018 CDBG entitlement allocation of \$268,938 for use during the Village of Wellington's fiscal year beginning October 1, 2018 and ending September 30, 2019.

The Village proposes to use its CDBG entitlement allocation for the following activities:

- Housing Rehabilitation Loan Program.....\$ 174,811
- Senior Transportation and Rides (STAR) Program.....\$ 15,000
- Summer Youth Employment Program .....\$ 20,000
- Youth Mentoring Program .....\$ 5,340
- Planning and Administration.....\$ 53,787

Total CDBG funded activities.....\$ 268,938

Consistent with the Citizen Participation requirements at 24 CFR Part 91.105 and the Citizen Participation Plan adopted by the Village of Wellington, the Village encourages citizens to comment on the FY 2018/2019 CDBG Annual Action Plan.

A 30 day public comment period will begin on July 14, 2018 and end on August 14, 2018. Copies of the FY 2018/2019 CDBG Annual Action Plan are available in the Community Services Department Offices at 1092 Wellington Trace, Wellington, FL 33414, between the hours of 7:00 a.m. and 6:00 p.m. Monday thru Thursday. In addition, the FY 2018/2019 CDBG Annual Action Plan is available on the Village of Wellington website at [www.wellingtonfl.gov](http://www.wellingtonfl.gov) . Citizens are encouraged to comment on the Village's FY 2018/2019 CDBG Annual Action Plan by submitting written comments to the Community Services Department at 1092 Wellington Trace., Wellington, FL 33414 or to [jfackrell@wellingtonfl.gov](mailto:jfackrell@wellingtonfl.gov) .

The Village of Wellington will conduct a public hearing to receive citizen comment and to approve the FY 2018/2019 CDBG Annual Action Plan. The public hearing will take place on Tuesday August 14, 2018 at the Village Council Meeting. The meeting starts at 7:00 p.m. in the Council Chambers at the Wellington Municipal Complex located at 12300 Forest Hill Blvd., Wellington FL 33414. Interested parties are encouraged to attend and participate. For additional information on the public hearing please contact the Community Services Department at (561) 753-2435.



In accordance with the Americans with Disabilities Act (ADA) of 1990, all persons requiring a special accommodation to participate in this meeting due to a disability, physical impairment or English language deficiency, should contact the Village of Wellington Community Services Department at 1092 Wellington Trace, Wellington, FL 33414 or via telephone at (561) 753-2435 at least five calendar days prior to the meeting so that reasonable accommodation can be provided. This document may be requested in an alternate format by contacting the Community Services Department at (561) 753-2435.



**Publish: The Palm Beach Post, Friday July 13, 2018**

**Proof of publication requested.**

SF 424



### Application for Federal Assistance SF-424

<b>* 1. Type of Submission:</b> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	<b>* 2. Type of Application:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	<b>* If Revision, select appropriate letter(s):</b> <div style="border: 1px solid black; height: 15px; width: 100%;"></div> <b>* Other (Specify):</b> <div style="border: 1px solid black; height: 15px; width: 100%;"></div>
<b>* 3. Date Received:</b> <div style="background-color: yellow; border: 2px solid red; width: 100%; height: 15px;"></div>	<b>4. Applicant Identifier:</b> <div style="border: 1px solid black; height: 15px; width: 100%;"></div>	
<b>5a. Federal Entity Identifier:</b> <div style="border: 1px solid black; height: 15px; width: 100%;"></div>	<b>5b. Federal Award Identifier:</b> <div style="border: 1px solid black; height: 15px; width: 100%;"></div>	
<b>State Use Only:</b>		
<b>6. Date Received by State:</b> <div style="border: 1px solid black; width: 80px; height: 15px;"></div>	<b>7. State Application Identifier:</b> <div style="border: 1px solid black; width: 250px; height: 15px;"></div>	
<b>8. APPLICANT INFORMATION:</b>		
<b>* a. Legal Name:</b> <div style="border: 1px solid black; padding: 2px;">Village of Wellington</div>		
<b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b> <div style="border: 1px solid black; padding: 2px;">650645105</div>	<b>* c. Organizational DUNS:</b> <div style="border: 1px solid black; padding: 2px;">0378444330000</div>	
<b>d. Address:</b>		
<b>* Street1:</b>	<div style="border: 1px solid black; padding: 2px;">12300 Forest Hill Boulevard</div>	
<b>Street2:</b>	<div style="border: 1px solid black; height: 15px; width: 100%;"></div>	
<b>* City:</b>	<div style="border: 1px solid black; padding: 2px;">Wellington</div>	
<b>County/Parish:</b>	<div style="border: 1px solid black; height: 15px; width: 100%;"></div>	
<b>* State:</b>	<div style="border: 1px solid black; padding: 2px;">FL: Florida</div>	
<b>Province:</b>	<div style="border: 1px solid black; height: 15px; width: 100%;"></div>	
<b>* Country:</b>	<div style="border: 1px solid black; padding: 2px;">USA: UNITED STATES</div>	
<b>* Zip / Postal Code:</b>	<div style="border: 1px solid black; padding: 2px;">33414-5785</div>	
<b>e. Organizational Unit:</b>		
<b>Department Name:</b> <div style="border: 1px solid black; padding: 2px;">Community Services Department</div>	<b>Division Name:</b> <div style="border: 1px solid black; height: 15px; width: 100%;"></div>	
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>		
<b>Prefix:</b>	<div style="border: 1px solid black; padding: 2px;">Mr.</div>	<b>* First Name:</b> <div style="border: 1px solid black; padding: 2px;">Jim</div>
<b>Middle Name:</b>	<div style="border: 1px solid black; height: 15px; width: 100%;"></div>	
<b>* Last Name:</b>	<div style="border: 1px solid black; padding: 2px;">Fackrell</div>	
<b>Suffix:</b>	<div style="border: 1px solid black; height: 15px; width: 100%;"></div>	
<b>Title:</b>	<div style="border: 1px solid black; padding: 2px;">Community Grants Coordinator</div>	
<b>Organizational Affiliation:</b> <div style="border: 1px solid black; height: 15px; width: 100%;"></div>		
<b>* Telephone Number:</b>	<div style="border: 1px solid black; padding: 2px;">561-753-2435</div>	<b>Fax Number:</b> <div style="border: 1px solid black; padding: 2px;">561-904-5817</div>
<b>* Email:</b>	<div style="border: 1px solid black; padding: 2px;">jfackrell@wellingtonfl.gov</div>	



## Application for Federal Assistance SF-424

### \* 9. Type of Applicant 1: Select Applicant Type:

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

### \* 10. Name of Federal Agency:

U.S. Department of Housing and Urban Development

### 11. Catalog of Federal Domestic Assistance Number:

14-218

CFDA Title:

Community Development Block Grant (CDBG) Entitlement

### \* 12. Funding Opportunity Number:

\* Title:

### 13. Competition Identification Number:

Title:

### 14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

### \* 15. Descriptive Title of Applicant's Project:

Community Development Block Grant (CDBG), Entitlement 2018/2019, Activity submission (Village of Wellington, Florida). Housing, public services and economic development projects, targeted.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424****16. Congressional Districts Of:**

\* a. Applicant

16

\* b. Program/Project

16

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**

\* a. Start Date:

10/01/2018

\* b. End Date:

09/30/2019

**18. Estimated Funding (\$):**

\* a. Federal

268,938.00

\* b. Applicant

\* c. State

\* d. Local

\* e. Other

50,650.00

\* f. Program Income

\* g. TOTAL

319,588.00

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**☐ a. This application was made available to the State under the Executive Order 12372 Process for review on☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.☒ c. Program is not covered by E.O. 12372.**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ \*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:

Ms.

\* First Name:

Anne

Middle Name:

\* Last Name:

Gerwig

Suffix:

\* Title:

Mayor, Village of Wellington

\* Telephone Number:

561-791-4000

Fax Number:

561-791-4045

\* Email:

agerwig@wellingtonfl.gov

\* Signature of Authorized Representative:

\* Date Signed:

08/14/2018



# ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009

Expiration Date: 01/31/2019

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**


**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.



11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Mayor, Village of Wellington
APPLICANT ORGANIZATION Village of Wellington, Florida	DATE SUBMITTED 08/14/2018



## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title



## Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2018/2019 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.



**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

## **APPENDIX TO CERTIFICATIONS**

### **INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:**

#### **Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.