

OFFICE OF THE MAYOR

Diane Veltri Bendekovic,
Mayor

FINANCIAL SERVICES

Anna C. Otiniano
Director



CITY COUNCIL

Lynn Stoner, President
Mark Hyatt, President Pro Tem
Ron Jacobs
Peter S. Tingom

September 13, 2018

Ms. Cristhianne Munguia
Allied Universal Corp.
3901 NW 115 Avenue
Miami, Florida 33178

Email: CristyM@Allieduniversal.com

RE: ITB No. 016-16; Supply and Delivery of Sodium Hypochlorite

Dear Ms. Munguia:

On September 12, 2018, Consent Agenda Item No. 5 the City Council approved the City of Plantation to continue purchasing Sodium Hypochlorite from Allied Universal Corp, at a rate of \$0.518/per gallon for split or full-tanker load.

The revised contract expiration date shall be October 20, 2019.

The terms, conditions, and specifications of this contract shall remain in effect during the extension period, including insurance and/or performance bond coverage requirements.

If insurance is required for this contract, you should review your expiration date(s) at this time to insure that your coverage is current and provide this office with an update certificate.

We hope this will continue to be a rewarding profitable business relationship.

Respectfully,

Charles Spencer, FCCM, FCCN
Procurement Administrator
Email: Espencer@plantation.org

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August 15, 2018

Ms. Cristhianne Munguia
Allied Universal Corp.
3901 NW 115 Avenue
Miami, Florida 33178

Email: CristyM@Allieduniversal.com

RE: ITB No. 016-16; Supply and Delivery of Sodium Hypochlorite

Dear Ms. Munguia:

The contract relating to ITB No. 016-16; Supply and Delivery of Sodium Hypochlorite is set to expire October 20, 2018. The Contract has provisions for renewal under Section "Contract Time" for four (4) additional one- (1-) year renewal periods. This would be the second of four (4) allowable renewal options.

Note: The purpose of this letter is to determine your desire to this renewal provision. This inquiry does not constitute an extension of the contract.

Someone with authorization to sign for your company must place their signature where indicated. THE FORM SIGNOR MUST BE AN OFFICER OF THE COMPANY OR YOU MUST PROVIDE A DOCUMENT FROM AN OFFICER OF THE COMPANY THAT AUTHORIZES THOSE LISTED TO SIGN ON THEIR BEHALF. Only the signature of as authorized officer or someone authorized to bind your company will be accepted.

Your response must be received no later than 4:00 p.m. 08/31/2018. Fax or email response will be accepted, (954) 797-2649 or Gbarber@plantation.org. Failure to respond will be deemed as evidence that your company is no longer interested in requesting its option to renew this contract.

Your cooperation in this matter is appreciated. For further information please contact Principal Buyer, George Barber at 954-797-2205 or email gbarber@plantation.org.

☒ YES: We offer to renew this agreement per the original terms, conditions, specifications, and revised pricing from the 2017/18 renewal to include pricing for new services identified herein for (1) year in accordance with ITB No. 016-16; Supply and Delivery of Sodium Hypochlorite contract.

Authorized Signature

Cristhianne Munguia

Print Name

Bid Coordinator

Title

August 22, 2018

Date

☐ NO: We do not wish to extend this agreement for the following reason:

Authorized Signature

Title

**Plantation City Council Meeting
Agenda****Notice of City Council Meeting****Wednesday, September 12, 2018 ~ 7:30 PM**

COUNCIL APPROVED

DATE: 9 / 12 / 2018Consent Agenda Item #5

**City of Plantation
City Hall****Subject:**

Request for authorization and approval to continue purchasing sodium hypochlorite (chlorine bleach) from Allied Universal Corp. using the City of Plantation current contract 016-16, through October 20, 2019, at a cost of \$0.518 per gallon for split or full-tanker load.

Summary:

Request for authorization and approval to continue purchasing sodium hypochlorite (chlorine bleach) from Allied Universal Corp. using the City of Plantation current contract (Contract No. 016-16), through October 20, 2019, at a cost of \$0.518 per gallon for split or full-tanker load.

Background:

The current approved City of Plantation (contract) ITB No. 016-16 for the supply and delivery of sodium hypochlorite (chlorine bleach) is set to expire October 20, 2018. The original contract for the purchase of this commodity was approved by City Council on July 13, 2016- consent agenda item No. 7.

Sodium hypochlorite is used in the treatment processes at both water treatment plants and the wastewater treatment plant. In total, all the treatment plants use approximately 237,400 gallons per year (water: 167,400 gallons; wastewater: 65,000 gallons). The approximate annual expenditure for this chemical is \$122,973.20 (water: \$86,713.20; wastewater: \$36,260.00).

The City of Plantation ITB No. 016-16 allows for four (4) one- (1-) years extensions. The Utilities Department has determined that Allied Universal, Corp, has performed in accordance with the requirements of the contract and wishes to exercise/execute the second of four (4) one- (1-) year renewal options.

This information is provided for your authorization to execute/exercise the second of four (4) one- (1-) year renewal options for the "Supply and Delivery of Sodium Hypochlorite" Contract No. 016-16 with Allied Universal Corp. with a revised expiration date of October 20, 2019 at a cost of \$0.518 per gallon for split or full-tanker load.

This item is now ready for your consideration.

Funding:

440-0100-533-5207- \$70,000.00

440-0200-535-5207- \$30,000.00

Amount:

\$0.518 per gallon for split or full-tanker load.

Finance Director/Budget Manager Recommendation:

The Utilities Department budgeted \$100,000 for the purchase of sodium hypochlorite (chlorine bleach).

Prepared By:

Charles Spencer

ATTACHMENTS:**Description**[Signed Renewal Letter](#)[Original Executed Agreement](#)[Original Approved Council Memo](#)**Upload Date**

8/30/2018

8/30/2018

8/30/2018

Type

Backup Material

Backup Material

Backup Material