

Revised - October 2, 2018

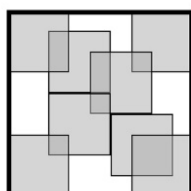
Mr. Ed De La Vega
General Services Director
Village of Wellington
12300 Forest Hill Boulevard
Wellington, Florida 33414

Re: **Village of Wellington Water Treatment Plant Warehouse, Generator Storage, Field Services Building Modifications & Misc. Site Improvements**
Project No. RFQ (#003-18/ED)
Wellington, Florida

Dear Mr. De La Vega:

Our Firm – Colomé & Associates, Inc. (Architect) – would like to thank you for the opportunity to provide the Village of Wellington with this proposal for professional services for the architectural conceptual design and civil engineering narratives for the proposed expansion for the existing Water Treatment Plant Warehouse, Generator Storage, Field Services Building Modifications & Misc. Site Improvements located at 1100 Wellington Trace in Wellington, Florida.

- The scope of work includes: A site feasibility analysis and architectural conceptual design drawings for the construction of a standalone portable generator storage facility (65 generators) located on the water plant site, construction of a new warehouse to serve the needs for the water and wastewater treatment maintenance Division, technology services, water distribution, wastewater collection and meter services. This warehouse may or may not be integral to the existing Field Service Building. It must be located in its general area. Construction of operational support facilities for Field Services including Office space, break room space, locker rooms and training room, Construction of operation support facilities for Utility Administration, Utility Engineering and Inspection and Technology Services including office space, break room space, locker rooms and meeting space, Incorporation of flexible space for Emergency Activations, Site Circulation Study for proposed improvements and enhancement to the entry to the facility, Site Security improvements along Wellington Trace and Architectural enhancements to all sides of the existing High Service Pump Building.
- The scope of work shall also include the evaluation/feasibility of reprogramming the existing Field Service Building to meet some of the needs described, a preliminary evaluation of the Planning and Zoning requirements relative to set back requirements, existing underground utilities and existing plant operations, architectural conceptual design drawings, architectural and civil engineering narratives, and cost estimating for the proposed expansions and site improvements.



Colomé & Associates, Inc.

Florida Registration AA0003439

Architecture □ Planning □ Interiors

530 24th Street □ West Palm Beach, Florida 33407 □ Telephone: (561) 833-9147 □ Facsimile: (561) 833-9356 □ E-mail: colome@colome-arch.net



- Fees
- Architectural Conceptual Design, Architectural and Civil Engineering Narratives, Cost Estimating, and Expenses: Fees for performing services as outlined above shall be based upon the stipulated lump sum of thirty seven thousand four hundred ten (\$37,410.00) dollars.

Fee Breakdown:

Conceptual Design Phase	\$36,760.00
Expenses	\$ 650.00
Total Fee	\$37,410.00

FEE RECAP Per Consultant:

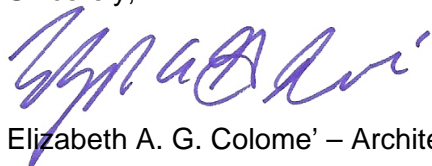
Colome' & Associates, Inc. (Architectural)	\$ 24,430.00
Mock - Roos and Associates, Inc. (Civil Engineering)	\$ 12,980.00
Total Fee	\$ 37,410.00

- Additional Services
 - Additional Services as requested by the Owner shall be on the Architectural and Civil Engineering Hourly Basis as set forth in the enclosed hourly labor rates or stipulated lump sum.
 - Items excluded from this professional services fee proposal:

The following items are not included as part of this professional services fee proposal: This proposal does not include the documentation or analysis of green or sustainable building components or measures incorporated into this design. If the documentation or analysis (including life cycle analysis) of this building is required to meet Florida Statutes 255.251-255.259, this service can be provided as an "Additional Services", LEED design services, geotechnical engineering, traffic engineering, structural engineering, M.E.P. engineering, landscape architecture, construction / permitting documents, Fees related to project applications, registrations, and permitting, and re-design as a result of value engineering.

G24. FS558.0035. –PURSUANT TO FLORIDA STATUTE 558.0035, AN INDIVIDUAL EMPLOYEE OR AGENT MAY NOT BE HELD INDIVIDUALLY LIABLE FOR NEGLIGENCE.

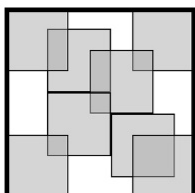
Sincerely,



Elizabeth A. G. Colome' – Architect

Rate Sheet

PRINCIPAL / PROJECT ARCHITECT	\$169.04
SENIOR PROJECT MANAGER	\$138.65
PROJECT COORDINATOR	\$116.88
DRAFTSPERSON	\$ 85.96
ADMINISTRATIVE ASSISTANT	\$ 69.33
CLERICAL	\$ 43.68



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MOCK • ROOS

ENGINEERS • SURVEYORS • PLANNERS

Wellington Water Treatment Plant Improvements Hourly Rates - 2018

Hourly Rates*

Project Director	\$ 185.00
Corporate Officer	\$ 185.00
Senior Project Manager	\$ 170.00
Senior Engineer	\$ 160.00
Project Manager	\$ 155.00
Project Engineer III	\$ 140.00
Project Engineer II	\$ 120.00
Project Engineer I	\$ 100.00
Senior CADD/Designer	\$ 110.00
CADD/Designer	\$ 85.00
Senior Field Representative	\$ 130.00
Field Representative.....	\$ 95.00
Senior Administrative Assistant	\$ 70.00

*Rates apply to regular and overtime hours.

Labor/Fee Estimate Summary Village of Wellington WTP Architectural Conceptual Design

Billing Rate:	\$	169	\$	138	\$	85	\$	43
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 ARCHITECTURE • PLANNING • INTERIORS
 Florida Registration - AA 0003439
 530 24th Street West Palm Beach Florida 33407
 Phone: (561) 833-9147 Fax: (561) 833-9356

Labor Estimate (Hours)

Task Description PBC Proj No - N/A	Principal	Project Manager	Architect Drafting	Clerical	Labor Total	Expenses	Total
Total	8	55	169	11	\$23,780.32	\$650.00	\$24,430.32
Architect Administration							
Kick Off Meeting		1	\$138.00		\$138		\$138
Wellington Preliminary Design Meetings	1	4	\$552.00	1	\$934	\$50.00	\$984
Field Work		2	\$276.00		\$786	\$100	\$886
Design Corridination	1	2	\$276.00	1	\$573		\$573
							\$2,581.08
Architectural Conceptual Design Phase							
Architectural Site & Building Drawings	2	16	\$2,208.00		\$11,982	\$250.00	\$12,232
Architectural Narrative	1	8	\$1,104.00	2	\$1,529		\$1,529
Wellington Review Meetings		4	\$552.00	2	\$808		\$808
Architectural Conceptual Rendering	1	2	\$276.00		\$3,845	\$250.00	\$4,095
Conceptual Cost Estimating	1	14	\$1,932.00	2	\$2,527		\$2,527
Design Corridination	1	2	\$276.00	1	\$658		\$658
Grand Total	8.00	55.00	\$7,590.00	11.00	\$23,780.32	\$650.00	\$24,430.32

Source: Colome' & Associates, Inc.

October 1, 2018

Mr. Joe O. Colome'
Senior Project Manager
Colome' & Associates, Inc.
530 24th Street
West Palm Beach, FL 33407

Ref. No.: B8007.00
Subject: Village of Wellington Water Treatment Plant Improvements

Dear Mr. Colome':

We are submitting the attached Proposal to Provide *Engineering Services for the Village of Wellington Water Treatment Plant Improvements*. Please review the attached proposal and return one signed copy to our office as our authorization to proceed with the Scope of Services outlined in the proposal.

We will provide the Scope of Services on a lump sum basis. The total fee to provide the Scope of Services will be \$12,980.00.

If you have any questions please contact me at 683-3113, extension 216. Thank you for using Mock•Roos on this project. We look forward to working with you.

Sincerely,

MOCK, ROOS & ASSOCIATES, INC.

Thomas A. Biggs, P.E.
Executive Vice President

Enclosure
Copies: Bookkeeping

Proposal to Provide Engineering Services For the Village of Wellington Water Treatment Plant Improvements

Services to be provided by: Mock•Roos

Services provided to (Client): Colome' & Associates, Inc.

Proposal Date: October 1, 2018

Proposal Terms

A. Project Description:

The Colome' Architectural Team has been selected to develop a Conceptual Plan for modifications to the Wellington Water Treatment Plant site located on Wellington Trace in the Village of Wellington, Florida. The potential modifications include expansion of existing office space, proposed new equipment storage facilities and other related work within the 17 +/- acre site. The portion(s) of the site to be affected by the proposed improvements is shown on the attached Exhibit A.

Mock•Roos will assist Colome' & Associates by performing site feasibility studies in accomplishing the work anticipated under the Conceptual Plan. These services are as outlined in

B. Scope of Services below:

B. Scope of Services:

Task 1

1. Assist Client in the site work analysis and preparation of a Conceptual Design Report narrative. Based on Exhibits to be developed by Client, the following topics will be addressed:
 - a. Site Feasibility – Expansion of the Field Staff Office Building, impacting the footprint of the current equipment storage building; Locating a New Equipment Storage Building (warehouse) in the vicinity of the existing lime sludge ponds.
 - b. Perimeter Security Including Entrances – Addressing the need for vehicular accessibility improvements (gates, card readers, etc.).
 - c. Internal Vehicle Traffic Circulation – Evaluating vehicular and pedestrian site circulation, suggesting improvements to effect safe and efficient accessibility to the entire site. We anticipate using Exhibits prepared by Client to evaluate turning radius, lane width, and other

traffic circulation related issues.

- d. Site Utilities (Water & Wastewater) – Assess existing site utilities, recommending changes in service lines where appropriate.
- e. Building Finished Floor Elevations – Performing research and surface water calculations required to determine the 100+year finished floor elevations.
- f. Site Drainage – Evaluating the current site drainage system to determine improvements that may be necessary to accommodate increased impervious areas.
- g. Evaluate the potential of reducing the existing lime sludge ponds to create additional land space for future facilities.
- h. Provide Client with applicable written portions of the report in Word.

Task 2

1. Assist Client with developing Engineer's Opinion of Probable Construction Cost for site/civil construction items identified in Task 1.

Task 3

1. Attend project kickoff meeting and progress meetings (up to maximum of 3) with Client and Village staff.

C. Additional Services:

1. Any services not included in the Scope of Services will be considered Additional Services.
2. Any design changes, schedule changes, drawing changes, or other project changes requested by Client will be considered Additional Services.
3. Additional Services can be provided upon Mock•Roos receiving signed authorization from Client.

D. Fees and Rates:

1. Mock•Roos will complete these services on a lump sum basis.
2. The total fee to provide the Scope of Services is \$12,980.00.
3. Mock•Roos will not provide services in excess of the anticipated fee without signed authorization from Client.

4. Mock•Roos can provide Additional Services at the Mock•Roos rates in effect at that time, plus reimbursable expenses or for an agreed upon lump sum fee.

E. Conditions:

1. All terms become valid upon Mock•Roos receiving one complete copy of this proposal within 60 days of its date.
2. This Proposal is based on the Scope of Services being completed on or before December 30, 2019. If not completed by this date for reasons other than those within control of Mock•Roos, all terms may be adjusted by Mock•Roos.
3. This proposal serves as a supplement to the general agreement between Mock•Roos and Client dated (To Be Developed).
4. In case of discrepancies, the terms of this proposal supersede those of previous agreements.

F. Acceptance and Authorization to Proceed:

1. This proposal is acceptable and Mock•Roos has authorization to proceed with the Scope of Services. This authorization becomes valid upon Mock•Roos receiving one **complete** copy of this form with an original signature below.

COLOME' & ASSOCIATES, INC.

MOCK•ROOS

Signed: _____

Signed: _____

Name: _____

Name: Thomas A. Biggs, P.E.

Title: _____

Title: Executive Vice President

Date: _____

Date: October 1, 2018

**Please return one complete copy of this form
with an original signature to Mock•Roos. Thank you.**

Colome & Associates, Inc.
Wellington Water Treatment Plant Improvements

Task Description	Labor Classification					Total
	Project Director	Senior Project Manager	Senior Engineer	Engineer 1	Administrative Assistant	
Labor Hourly Billing Rate	\$185.00	\$170.00	\$160.00	\$100.00	\$70.00	
Total Hours	20	10	32	18	8	
Task 1						
1 Assist with Conceptual Design Report						
a. Site Feasibility	2	4	4			\$ 1,690
b. Perimeter Security Including Entrances	1		4	4		\$ 1,225
c. Internal Vehicle Traffic Circulation	1		4	4		\$ 1,225
d. Site Utilities	2		2	4		\$ 1,090
e. Building Finished Floor Elevations		2				\$ 340
f. Site Drainage	1	2		4		\$ 925
g. Reducing Existing Lime Sludge Ponds	2		4			\$ 1,010
h. Provide Written Portions of Report	1	2	8		4	\$ 2,085
Task 2						
2 Engineer's Opinion of Probable Construction Cost	2		2	2	2	\$ 1,030
Task 3						
3 Attend Kick-Off and Progress Meetings (3 Meetings Budgeted)	8		4		2	\$ 2,260
Subtotal	\$ 3,700	\$ 1,700	\$ 5,120	\$ 1,800	\$ 560	\$ 12,880
Total Mock•Roos Labor					\$	12,880
Reimbursable					\$	100
Project Total					\$	12,980

