

Council

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November 14, 2018

Frank Sczurek
Process Control Consultants, Inc.
14097 Greentree Drive
Wellington, FL 33414

RE: Contract #027-14/JWV

Dear Mr. Sczurek:

Process Control Consultants, Inc. is the awardee for Bid #027-14/JWV (Utility Process Control Systems Maintenance and Modification). The contract is set to expire on December 30, 2018 and allows for one (1) additional one (1) year renewal by mutual agreement. Wellington would like to exercise the final renewal option through December 30, 2019 under the same pricing, terms and conditions which is conditioned upon subsequent approval by Wellington Council.

In accordance with Palm Beach County ordinance number 2011-009, the vendor understands that any Contract that results from an RFP/ITB may be subject to investigation and/or audit by the Palm Beach County Inspector General. The offeror has reviewed Palm Beach County ordinance number 2011-009 and is aware of its rights and/or obligations under such ordinance.

The award is subject to provisions of State Statutes, Palm Beach County Commission on Ethics and Code of Ethics, and Wellington policies. All Proposers must disclose with their Proposal/Renewal the name of any officer, director, or agent who is also a Wellington employee. Further, all Proposers must disclose the name of any Wellington employee who is employed in the Proposer's firm or any of its branches.

If any Proposer violates or is a party to a violation of the Wellington, Palm Beach County or Florida Code of Ethics with respect to this Proposal, such Proposer may be disqualified from performing the work described in this Proposal or from furnishing the goods or services for which the Proposal is submitted and shall be further disqualified from bidding on any future Proposals/Bids for work or for goods or services for Wellington. A copy of the Wellington, Palm Beach County Commission on Ethics and Code of Ethics and State Ethics Codes is available at the Wellington Clerk's Office, 12300 Forest Hill Boulevard, Wellington FL 33414. By signing this renewal agreement proposer acknowledges no such conflict.

Please indicate acceptance or rejection of the renewal, as indicated below, and return to my attention by November 21, 2018.

If you should have any questions, please contact me or anyone else in the Purchasing Department.

Accept Renewal: FRANK J. SZUREK  11/14/18
Printed Name Signature Date

Reject Renewal: _____
Printed Name Signature Date

Thank you,
Emma Ramirez
561-791-4021
eramirez@wellingtonfl.gov