



City of Pompano Beach, Purchasing Division
1190 N.E. 3rd Avenue, Building C
Pompano Beach, Florida, 33060

July 18, 2018

Norman Paul Conaway, President
P.C. Controls, Inc.
132 NE 30th Street
Wilton Manors, FL 33334

Via Facsimile: (954) 563-0919 and Email: pccontrolsinc@bellsouth.net

Dear Mr. Conaway,

This letter is to confirm the City of Pompano Beach is exercising the contract renewal option with your company for L-51-16 "Repairs and Calibration of Flow Meters and Related Devices." This renewal will be for one year from September 14, 2018 to September 13, 2019.

Please advise if a one-year extension of our current contract would be acceptable. If you do not wish to renew you must return this form to the Purchasing Division at purchasing@copbfl.com by July 25. Thank you for your cooperation in this matter. Call me if you have any questions at (954) 786-4098.

Thank you for your continued cooperation.

Very truly yours,

Jeff English
Purchasing Agent

cc: file

☒ I hereby agree to a one-year extension of the subject contract.

I am unable to provide a one-year extension of the subject contract.

Signature

7-19-18
Date

Norman P. Conaway
Name (print)