



December 20, 2017

Carla Hommel
Contract Administrator
City of Baytown
2123 Market Street
Baytown, TX 77520

Re: Contract Renewal

Thank you for putting your trust in DataProse and allowing us to handle your billing processing and printing production process. This letter serves as notice of our intent to renew the contract with the City of Baytown. The contract renewal will begin on January 31, 2019 and will continue for a period of not less than one (1) year, ending on January 31, 2020.

As busy as you and I are, it's virtually impossible to stay informed of every issue, every day. So I urge you to let me know when we are hitting or missing the mark. We strive to be the best and we thrive on client feedback. My direct phone number is (972) 462-5410.

By both parties signing our signature below, signifies that we are both in agreement with this extension to your contract.

IN WITNESS WHEREOF, The parties hereto have caused this Agreement to be executed to be effective as of the Effective Date.

DATAPROSE

CLIENT

City of Baytown

A handwritten signature in blue ink, appearing to read "Curtis Nelson", written over a horizontal line.

Chief Operation Officer

A handwritten signature in blue ink, appearing to read "Carla Hommel", written over a horizontal line.

Carla Hommel (Dec 20, 2018)

Contract Administrator

Date: 12/20/2018

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Once again, thank you very much for your continued trust. I look forward to hearing from you.

Sincerely,

Curtis Nelson
Chief Operating Officer, DataProse, LLC