



## 2019 Local Initiatives (LI) Program Overview

### Palm Beach Transportation Planning Agency

The purpose of the Palm Beach Transportation Planning Agency's (TPA) Local Initiative (LI) Program is to help advance lower-cost, non-regionally significant transportation projects identified by our communities. Funding is available by Fiscal Year, starting July 1<sup>st</sup> of the previous calendar year.



#### FUNDING AVAILABILITY

Application Deadline:	March 1, 2019
Total Available Funding:	~\$20M/year
Grant Reimbursement Maximum:	\$5,000,000
Grant Reimbursement Minimum:	\$250,000

#### PROJECT ELIGIBILITY *Eligible projects are as follows:*

##### Complete Street projects – including:

Lane Narrowing	Transit Infrastructure	Turn Lanes
Lane Elimination	Intelligent Transportation Systems (ITS)	Traffic Signals
Bicycle Facilities	Median Modifications	Striping and Marking
Pedestrian Facilities	Signing and lighting	

**Transit capital** – Vehicle purchase and shelter construction. Can also pay up to 50% of a 3-year turn-key contract for new transit service (e.g. trolley service).

**Non-motorized infrastructure** - Separated, buffered or designated bike lanes, sidewalks, shared-use paths, and pedestrian lighting.

**Freight efficiency** - Airport or seaport off-site road capacity improvements, railway capacity improvements, truck movement improvements.

#### ELIGIBLE PROJECT SPONSORS

- Municipalities
- County
- State
- Federal agencies
- Transit agencies
- Tribal governments



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### PROGRAM GUIDELINES

- An applicant may submit a maximum of two (2) applications but only the highest ranking eligible project application will be included in the draft priority list. For the purpose of these guidelines, Palm Beach County may submit a maximum of six (6) applications total. If funding permits, a second round of projects may be added to the priority list.
- An application must score a minimum of 25 out of 107 points in order to be eligible for Board approval on the Project Priority List.
- Applications are limited to a minimum request of \$250K and maximum funding amount of \$5M, inclusive of all project phases.
- Applications must be submitted online via the TPA website.
- Applications to be submitted, reviewed and processed pursuant to the schedule.
- Applications must include all required documents listed in the Submittal Checklist.
- Applications will be scored and ranked via the scoring system derived from the goals, objectives and values in the Directions 2040 LRTP and described more specifically in the Scoring Criteria table.
- The TPA Board makes the final decision regarding inclusion of an application on the TPA Priority Projects List and may waive any of the above requirements.



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### SCHEDULE

Date	Activity and Deadline
December 13, 2018	<b>Program Kick-off.</b> TPA Board approves program.
December 14, 2018	<b>Joint Applicant Workshop.</b> FDOT and TPA staff to review application requirements, scoring criteria, and schedule and project implementation options. TPA Staff distributes the procedure and application process information to Palm Beach agencies, posts to website and opens the website submittal portal.
December 14, 2018 thru February 22, 2019	<b>TPA and/or FDOT Staff Consultation.</b> Applicants are encouraged to schedule an appointment to speak with TPA and FDOT representatives to discuss project specifics and clarify application requirements. <b>Project Reviews by Applicant.</b> Prior to application submittal, project applicants are encouraged to have qualified staff conduct field reviews to ensure that potential projects are “constructible” and require no right-of way acquisition.
March 1, 2019	<b>Applications Due to TPA.</b> Completed applications to be submitted by project applicants via TPA website no later than 5 pm.
March 1 – March 15, 2019	<b>TPA Application Screening.</b> TPA staff will screen applications for completeness and then determine a pre-eligibility ranking for those projects that appear to be eligible and “constructible”.
March 15, 2019	<b>TPA Submits Project List and Tentative Ranking to FDOT.</b> TPA submits applications and a summary list of candidate projects with tentative project rankings to the Program Management Office for project feasibility assessment and eligibility determination.
March 26 – April 5, 2019	<b>Applicant Presentations to TPA Staff.</b> TPA staff will schedule applicant presentations to clarify project intent and provide feedback.
April 3, 2019	<b>Community letters of support due to TPA.</b> Letters of support from community groups must be submitted by 5 pm to earn points.
May 3, 2019	<b>Resolution of Support Due to TPA.</b> Applicants must submit a resolution from their governing body and/or the governing body of the facility owner endorsing the project and committing to funding of operations and maintenance.
May 24, 2019	<b>FDOT D4 returns Eligibility Determinations.</b> TPA shares eligibility issues with applicants and creates draft priority ranking for eligible projects.
July 1, 2019	<b>Applicants to Resolve Outstanding Eligibility Issues.</b> Applicants must submit modifications to application documents by 5 pm to be declared eligible.
July 10-11, 2019	<b>Draft Priority List to Committees.</b> TPA staff presents draft prioritized list of eligible applications to committees for review and input for TPA Board consideration.
July 18, 2019	<b>Final Priority List to TPA Board.</b> TPA Board approves final Priority Project List.
July 24, 2019	<b>Submit Project Priorities to FDOT.</b> The TPA submits an adopted list of finalized priority projects to the FDOT D4 Program Management Office and notifies applicants of final priority rankings.



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## SCORING CRITERIA *Highest Possible score is 107*

L RTP Value	L RTP Category	Criteria	Value	Scoring	Max
1 & 6	Safety, Security and Complete Streets	Project improves non-motorized safety by providing:	*separated bicycle lanes -4 *10'+ shared-use pathways - 4 *8' pathways - 3 *buffered bike lanes - 3 *designated bike lanes - 2 *new sidewalks - 1	8 8 6 6 4 2	24
		Project improves safety and/or convenience for non-motorized users (i.e. provide safe access to daily needs for non-drivers, including children, older adults, and individuals with disabilities)		5	
		Project improves performance of hurricane evacuation route		3	
		Project mitigates impacts of sea level rise		2	
2	Maintenance	Project improves infrastructure in unacceptable condition with widespread advanced signs of deterioration; potential imminent failure		10	10
		Project improves infrastructure in poor condition and mostly below standard, approaching the end of its service life, exhibiting significant deterioration and of strong risk of failure		7	
3	TSM&O / TDM	Non-capacity project implements TSM strategies		7	10
		Non-capacity project implements TDM strategies		3	
		Capacity project improves congested Thoroughfare intersection(s)		5	
		Capacity project expands fiber optic traffic signal network		3	
		Capacity project expands CCTV camera coverage area on principal arterials		2	
4	Maximize MPO Funds	Local Implementation via Local Area Participation(LAP) Agreement or FTA Flex		5	5
		FDOT Implementation on State Highway System with Local Funding for design		3	
		FDOT Implementation with Local Funding for design		1	
		Applicant cancels a previously programmed project within the past 12 months		-5	
5	Equity	Median Household income within 1 mile of project vs PBC median income (\$55,277)	< 60%	10	10
			60 - <80%	7	
			80% - <100%	3	
		Traditionally underserved population percentage within 1 mile of project	>80%	5	5
			>60 - 80%	4	
			>40% -60%	3	
			>20% - 40%	2	
			5-20%	1	
7a	Local Support	Project is endorsed by members of benefit area (HOA, POA, petition, etc.)		3	13
		Project has been tested a a pilot/pop-up with local funds		2	
7b	Environmental	Project will have positive environmental impacts (i.e. mitigation activity, pollution prevention & abatement, stormwater management, etc)		5	
		Projects provides alternative fuel modes of transportation		3	
8	Regional Freight	Project improves capacity on congested SIS facility/connector or non-SIS truck route	v/c > 1.2	5	5
			v/c > 1.1	3	
			v/c > 1	1	
		Project improves efficient movement of freight in region		5	5
9	Non-motorized Connectors	Project improves non-motorized facilities at an interchange, bridge, or railroad crossing		6	10
		Project improves non-motorized connectivity by providing a direct link to facilities on PBC Thoroughfare Map within 2 miles of a transit hub		4	
10	Efficient Transit	Project improves service at a transit hub		6	10
		Project reduces transit travel time		4	

\*Multiply length (up to 2 miles) by factor shown in value column



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### HOW TO APPLY

#### 1. Attend the TPA Funding Programs Workshop – December 14, 2018

Learn about project eligibility, Local Agency Program Certification, and have your specific questions answered by FDOT and TPA Staff. Workshop video available online at [www.PalmBeachTPA.org/li](http://www.PalmBeachTPA.org/li)

#### 2. Gather the required documents

Each project submittal requires an application, online form, and supporting documents. Missing or late documents may prohibit a project from being eligible. Ensure you have all the required documents on the Submittal Checklist, provided below.

#### 3. Submit an application and online form

The application process requires the submittal of the application document with associated attachments and an online form. The website provides a link for uploading your documents. [www.PalmBeachTPA.org/li](http://www.PalmBeachTPA.org/li)

#### 4. Stay Updated

Check for updates on Project Evaluation, Prioritization, and Award Approval. The Schedule provides important deadlines.

### SUBMITTAL CHECKLIST

*Please use the following checklist to ensure you are including all documents required to be submitted with your application:*

- ☐ Application
- ☐ Location Map (Aerial)
- ☐ Typical Section (Existing and Proposed)
- ☐ Right-of-Way Ownership Verification (Plats, deeds, prescriptions, certified surveys and/or easements)
- ☐ Community letters of support (due April 3, 2019)
- ☐ Resolution of support from the facility owner(s) clearly indicating that the project may be constructed as proposed and committing to fund ongoing operations and maintenance of the project – due within 60 days of application due date (May 3, 2019). Resolutions for projects to be administered by FDOT must also include language clearly stating the project “may be administered and constructed by FDOT on behalf of the (ROW owner).”
- ☐ Detailed Cost Estimate Spreadsheet (prepared and signed by a Professional Engineer from the Agency’s Engineering Office)
- ☐ Photograph of project location before construction
- ☐ Documentation of public outreach