THE VILLAGE OF WELLINGTON

Response to Request for Qualifications 201909

Construction Manager at Risk (CMAR) for Town Center Boardwalk Project

May 23, 2019

BURKHARDT CONSTRUCTION, INC.

BURKHARDT CONSTRUCTION, INC.

Vincent G. Burkhardt
President

May 23, 2019

Ms. Danielle Zembrzuski, Purchasing Manager
Village of Wellington
Purchasing Office
12300 Forest Hill Boulevard
Wellington, Florida 33414

RE: Response to RFQ# 201909 Construction Manager at Risk Services for Town Center Boardwalk Project

Dear Ms. Zembrzuski and Selection Committee Members:

Burkhardt Construction is excited about the Village's plan to beautify the area surrounding Lake Wellington and enhance quality of life for your stakeholders. Our firm is very familiar with the Town Center area and existing site conditions. As such, we're ready to help your agency identify and select the most fitting elements for your project that will satisfy your requirements for comfortable sidewalks, landscaping, lighting, utility and hardscape improvements. Our experience will ultimately benefit the Village by creating an added value and appeal to attract new residents and visitors, as well as generate various revenues for the Village's growth and longevity.

We have a proven track record of successfully delivering dozens of public space enhancements, streetscapes and park projects for municipalities in South and Central Florida, all of which have been completed on or ahead of schedule and within budget. Burkhardt Construction is an expert in construction management of boardwalks, streetscapes, utility improvements and landscaping in active business and pedestrian environments. Our firsthand experience and comprehensive understanding of boardwalk construction ensures your Town Center Boardwalk Project will be successfully delivered, as promised.

We will apply our extensive knowledge and collaborative efforts to complete this project to your complete satisfaction. We also understand your stakeholders' needs, so we're eager to revitalize your lakeside area to enhance their experience. Your work site is adjacent to homes, an amphitheater and small businesses, so environmental sensitivity and sound/noise mitigation will be extremely important.

1400 Alabama Avenue • West Palm Beach, Florida 33401 • (561) 659-1400 • Fax (561) 659-1402

Vincent G. Burkhardt
President

Past Performance

As an owner making qualifications-based selection decisions, history and past performance must be primary considerations for the Village of Wellington. Burkhardt Construction has an unblemished track record of successfully performing municipal public space and utility improvements projects throughout both South and Central Florida. Throughout these projects, one thing remains the same. In our 43-year history, Burkhardt Construction has:

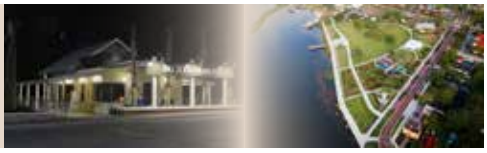
- ✓ NEVER had a construction litigation claim filed against the company
- ✓ NEVER filed a construction litigation claim against an Owner
- ✓ NEVER been assessed liquidated damages for late project completion
- ✓ ALWAYS completed every project undertaken

Burkhardt Construction would consider it an honor and privilege to serve the Village's needs by delivering a beautiful Town Center Boardwalk Project in accordance with your requirements, schedule and budget. We hereby acknowledge receipt of Addendum #1, dated May 7, 2019. Thank you for the opportunity to submit our qualifications for your review and consideration. We appreciate your time and look forward to serving the Village's construction needs.

Respectfully submitted,

Marc Kleisley
Vice President/Contract Manager

1400 Alabama Avenue • West Palm Beach, Florida 33401 • (561) 659-1400 • Fax (561) 659-1402



Addendum #1 - May 7, 2019

THE VILLAGE OF WELLINGTON

A GREAT HOMETOWN

Council
Anne Gerwig, Mayor
Michael J. Napoleone, Vice Mayor
John T. McGovern, Councilman
Michael Drahos, Councilman
Tanya Siskind, Councilwoman

Manager
Paul Schofield

RFQ No. 201909
Title: Construction Manager at Risk for Town Center Boardwalk Project
Opening Date: May 23, 2019
Addendum Date: **May 7, 2019**

ADDENDUM NO. ONE

PURPOSE: The purpose of this Addendum/NOTICE is to make changes, additions, deletions, revisions, and clarifications to the (RFQ) Request for Qualifications documents for the Construction Manager at Risk for Town Center Boardwalk Project, Proposers shall review the Addendum/NOTICE work and requirements in detail.

1. The Selection Committee interviews/presentation sessions for RFQ# 201909, are hereby rescheduled from June 13, 2019 at 9:00 AM to **June 14, 2019, beginning at 1:00 PM local time**. The sessions will take place at Wellington City Hall- 12300 Forest Hill Boulevard, Wellington, Fl. 33414.

ACKNOWLEDGEMENT: Proposers must acknowledge receipt of any and all Addenda. Failure to do so may result in rejection of the Proposal. All requirements of the proposal documents remain unchanged except as cited herein.

_____
Signature of Proposer Acknowledging Receipt of
Addendum No. (1) One to be attached in front of submittal

12300 Forest Hill Boulevard • Wellington, Florida 33414 • (561) 791-4000 • Fax (561) 791-4045
www.wellingtonfl.gov

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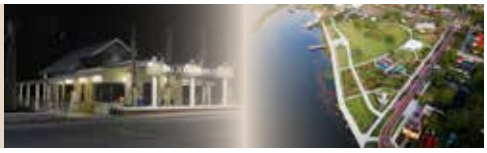
1. Acknowledgement Form



1. Acknowledgement Form

SECTION 4
FORMS

RFQ # 013-18/ED
ACKNOWLEDGEMENT (TAB# 1)

To: Wellington
12300 W Forest Hill Blvd
Wellington, FL 33414

Burkhardt Construction, Inc.
(Proposer)

agrees to provide CONSTRUCTION MANAGEMENT AT RISK SERVICES as defined in this Request for Qualifications document and in accordance with the requirements of the specifications and related work authorizations/contract documents.

The undersigned proposer has carefully examined the RFQ requirements and related contract documents and is familiar with the nature and extent of the work and any local conditions that may in any manner affect the work to be done.

The undersigned agrees to provide the CONSTRUCTION MANAGEMENT AT RISK SERVICES called for by the RFQ documents, in the manner prescribed therein and to the standards of quality and performance established by Wellington for the quality of service quoted.

The undersigned accepts the invoicing and payment policies specified in the RFQ.

Upon award of this RFQ, Wellington and Proposer each binds himself, itself, or herself, its partners, successors, assigns, and legal representatives to the other party hereto in respect to all covenants, agreements, and obligations contained in the RFQ Documents.

The RFQ Document along with the attached sample agreement constitutes the entire agreement between Wellington and Proposer and may only be altered, amended, or repealed by a Change Order or a written amendment.

The Proposer, by signing these RFQ Submittal pages, acknowledges and agrees to abide by all the terms, conditions, and specifications contained in this RFQ Document.

Dated this 23rd day of May, 2019
(Month) (Year)

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1. Acknowledgement Form

INDIVIDUAL, FIRM, CORPORATION, LIMITED LIABILITY, PARTNERSHIP, OR OTHER FORM OF ENTITY

By: Not Applicable / _____
(Signature) (Print name)

Address: _____

_____

_____

Telephone: (____) _____ Fax: (____) _____

Social Security Number (OR) Taxpayer Identification Number (TIN): _____

CORPORATION

By: _____ / Marc Kleisley
(Signature) (Print name)

Address: 1400 Alabama Avenue, Suite 20
West Palm Beach, Florida 33401

Telephone: (561) 659.1400 Fax: (561) 659.1402

Taxpayer Identification Number (TIN/EIN): 59-1622522

State Under Which Corporation Was Chartered: Florida

Corporate President: Vincent G. Burkhardt
(Print Name)

Corporate Secretary: Sharon H. Burkhardt
(Print Name)

Corporate Treasurer: Vincent G. Burkhardt
(Print Name)

CORPORATE SEAL

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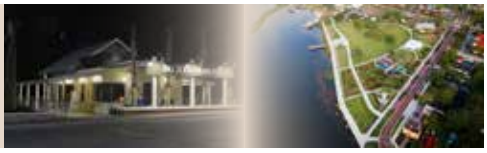

1. Acknowledgement Form

Attest By: Sharon H. Burkhardt
Secretary

Signature: Sharon Burkhardt Date: May 23, 2019

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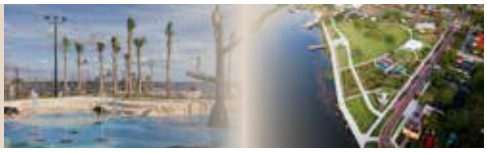
2. Drug-Free Workplace Form



2. Drug-Free Workplace Form

DRUG-FREE WORKPLACE (TAB #2)

Preference may be given to businesses with drug-free workplace programs. Whenever two or more Bids which are equal with respect to price, quality, and service are received by the Owner for the procurement of commodities or contractual services, a Bid received from a business that certifies that it has implemented a drug-free workplace program may be given preference in the award process. Established procedures for processing tie Bids will be followed if none of the tied vendors have a drug-free workplace program. In order to have a drug-free workplace program, a business must attest to the following:

1. We publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

2. We inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

3. We give each employee engaged in providing the commodities or contractual services that are under Bid a copy of the statement specified in subsection (1).

4. We, in the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under Bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.

5. We impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.

6. We make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Burkhardt Construction, Inc.
COMPANY NAME

AUTHORIZED SIGNATURE

Marc Kleisley
NAME (PRINT OR TYPE)

Vice President
TITLE

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3. Wellington Local Preference Policy Form

3. Wellington Local Preference Policy Form

LOCAL PREFERENCE (TAB #3)

WELLINGTON LOCAL PREFERENCE

APPLICATION TO BE CONSIDERED A LOCAL BUSINESS IN ACCORDANCE WITH VILLAGE OF WELLINGTON FLORIDA'S LOCAL PREFERENCE POLICY

Wellington gives preference to local businesses in certain purchasing situations as set forth in Chapter 9 of Wellington's Purchasing and Procurement Manual. In order to be considered a local business, entitled to be given preference, the business must make application with Wellington and meet one of the following criteria as such is more fully set forth in Chapter 9, of Wellington's Purchasing and Procurement Manual:

Chapter 9, LOCAL PREFERENCE
Western Communities Local Business - For the purpose of determining a "Western Communities local business" a vendor must have a principal permanent business location and headquarters within Wellington of Wellington, Florida or west of the Florida Turnpike to the Palm Beach County western boundary line as depicted in Exhibit "A" hereto. This applies to all entity formations, including, but not limited to, limited liability companies, partnerships, limited partnerships and the like or sole proprietors. Further, the entity or sole proprietor must provide that it, he or she has been domiciled and headquartered in the jurisdictional boundaries of the Western Communities for at least six months prior to the solicitation. Post Office boxes will not be considered a permanent business location within the Western Communities. Home business offices shall be considered as a business location if it otherwise meets the requirements herein. In order to be eligible for such local preference the vendor shall have a local business tax receipt pursuant to the County's and/or municipalities' Code of Ordinances, having jurisdiction over the location of the business, unless otherwise exempt therefrom. Further, the vendor must be properly licensed and authorized by law to provide the goods, services or professional services to the extent applicable and the location of the business must be properly zoned in order for the vendor to conduct its business.

Palm Beach County local business - For the purpose of determining a "Palm Beach County local business" a vendor must have a principal permanent business location and headquarters within Palm Beach County, Florida. This applies to all entity formations, including, but not limited to, limited liability companies, partnerships, limited partnerships and the like or sole proprietors. Further, the entity or sole proprietor must provide that it, he or she has been headquartered and domiciled in the jurisdictional boundaries of Palm Beach County, Florida for at least six months prior to the solicitation. Post Office boxes will not be considered a permanent business location within Palm Beach County, Florida. Home business offices shall be considered as a business location if it otherwise meets the requirements herein. In order to be eligible for such local preference the vendor shall have a local business tax receipt pursuant to the Palm Beach County Code of Ordinances as amended from time to time, unless otherwise exempt there from. Further, the vendor must be properly licensed and authorized by law to provide the goods, services or professional services to the extent applicable and the location of the business must be properly zoned in order for the vendor to conduct its business.

Subcontractor utilization - In competitive bid situations, a business may also qualify as either a Palm Beach County or Western Community local business if they are utilizing subcontractors to perform the work or materialmen to supply the job and more than fifty (50%) percent of their proposed bid price will be paid to subcontractors and/or materialmen who qualify, under the above standards, as Palm Beach County and/or Western Community local businesses.

Please check the box below indicating which preference category your business is applying for:

☐ Western Communities Local Business

☑ Palm Beach County Local Business

☐ Subcontractor Utilization

1. The name of the business is: Burkhardt Construction, Inc.
2. The address of the business is: 1400 Alabama Avenue, Suite 20 West Palm Beach, Florida 33401
3. How long has the business been located at its current address: 43 years
4. If the business has relocated within the last six months, please provide the answers to questions 1-3 for the previous location:
5. The previous name of the business is: N/A

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3. Wellington Local Preference Policy Form

6. The previous address of the business is: N/A

7. How long was this business at the previous location: N/A

8. If the business is attempting to qualify under the subcontractor utilization provision, please provide a breakdown of the subcontractors who would qualify for either the Palm Beach County or Western Community, business classification, the requisite information, provide their responses to the above 1 - 7 questions and for each of the subcontractors, indicate the amount that they are proposed to be compensated at under the bid price.

9. The business as a local business tax receipt from: (1) Palm Beach County ☑ (2) the following municipality: West Palm Beach ☑ (3) located in unincorporated Palm Beach County: ☐

10. Please provide a copy of Local Business Tax Receipts from Palm Beach County and the applicable municipality are attached.

11. Please provide a Certificate of Good Standing indicating the formation or domestication of the entity in and for the State of Florida is attached.

12. Please provide copies of licenses if applicable from the State of Florida authorizing the business to provide the good services or professional services contemplated in the bid documents.

By signing below, I hereby certify that under penalty of perjury I believe my business qualifies as a Palm Beach County, Western Community or subcontractor utilization business in accordance with Wellington's Local Preference Policy and that I have submitted current and accurate information and documents relating to my qualifications. I further acknowledge and agree that any fraudulent or duplicitous information submitted in furtherance of this application will be grounds for disqualification from bidding on this project and doing business with Wellington in the future.

Applicants Federal Tax ID Number - 59-1622522 Applicants Business Address 1400 Alabama Avenue, Suite 20
West Palm Beach, Florida 33401

Signature of Authorized Representative of Corporation, Partnership, or other business entity:

Print Name: Marc Kleisley
Title: Vice President
Date: May 23, 2019
CITY OF: West Palm Beach
COUNTY OF: Palm Beach

SUBSCRIBED AND SWORN TO (or affirmed) before me on this 23rd day of May, 2019, by Marc Kleisley. He/She is personally known to me or has presented _____ as identification.

(Signature of Notary)
Sarah Hoadley
(Print or Stamp Name of Notary)

Notary Public Florida
(State)

Notary Seal

SARAH HOADLEY
Notary Public - State of Florida
Commission # FF 216327
My Comm. Expires Jul 14, 2019
Bonded through National Notary Assn.

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3. Wellington Local Preference Policy Form

Signature of Individual if Sole Proprietor:

N/A

Print Name: _____

Date: _____

CITY OF: _____

COUNTY OF: _____

SUBSCRIBED AND SWORN TO (or affirmed) before me on this ____ day of _____, 201__, by _____. He/She is personally known to me or has presented

_____ as identification.

_____
(Signature of Notary)

_____
(Print or Stamp Name of Notary)

Notary Public _____ Notary Seal
(State)

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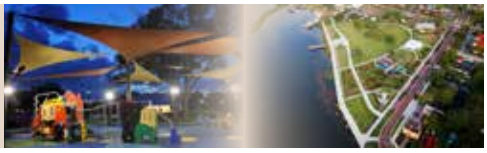
4. Conflict of Interest Statement



4. Conflict of Interest Statement

CONFLICT OF INTEREST STATEMENT (TAB# 4)

This Proposal/Agreement (whichever is applicable) is subject to the conflict of interest provisions of the policies and Code of Ordinances of WELLINGTON, the Palm Beach County Code of Ethics, and the Florida Statutes. During the term of this Agreement and any renewals or extensions thereof, the VENDOR shall disclose to WELLINGTON any possible conflicts of interests. The VENDOR's duty to disclose is of a continuing nature and any conflict of interest shall be immediately brought to the attention of WELLINGTON. The terms below shall be defined in accordance with the policies and Code of Ordinances of WELLINGTON, the Palm Beach County Code of Ethics, and Ch. 112, Part III, Florida Statutes.

CHECK ALL THAT APPLY.

[✓] To the best of our knowledge, the undersigned business has no potential conflict of interest for this Agreement due to any other clients, contracts, or property interests.

[✓] To the best of our knowledge, the undersigned business has no employment or other contractual relationship with any WELLINGTON employee, elected official or appointed official.

[✓] To the best of our knowledge, the undersigned business has no officer, director, partner or proprietor that is a WELLINGTON purchasing agent, other employee, elected official or appointed official. The term "purchasing agent", "elected official" or "appointed official", as used in this paragraph, shall include the respective individual's spouse or child, as defined in Ch. 112, Part III, Florida Statutes.

[✓] To the best of our knowledge, no WELLINGTON employee, elected official or appointed official has a material or ownership interest (5% ownership) in our business. The term "employee", "elected official" and "appointed official", as used in this paragraph, shall include such respective individual's relatives and household members as described and defined in the Palm Beach County Code of Ethics.

[✓] To the best of our knowledge, the undersigned business has no current clients that are presently subject to the jurisdiction of WELLINGTON's Planning, Zoning and Building Department.

CONFLICT:

[ ] The undersigned business, by attachment to this form, submits information which may be a potential conflict of interest due to any of the above listed reasons or otherwise.

THE UNDERSIGNED UNDERSTANDS AND AGREES THAT THE FAILURE TO CHECK THE APPROPRIATE BLOCKS ABOVE OR TO ATTACH THE DOCUMENTATION OF ANY POSSIBLE CONFLICTS OF INTEREST MAY RESULT IN DISQUALIFICATION OF YOUR BID/PROPOSAL OR IN THE IMMEDIATE CANCELLATION OF YOUR AGREEMENT, WHICHEVER IS APPLICABLE.

Burkhardt Construction, Inc.
COMPANY NAME

AUTHORIZED SIGNATURE

Marc Kleisley
NAME (PRINT OR TYPE)

Vice President
TITLE

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5. Non-Collusion Affidavit

5. Non-Collusion Affidavit

NON-COLLUSION AFFIDAVIT (TAB# 5)

State of Florida

County of Palm Beach

Being duly sworn deposes and says:

That he/she is an officer of the parties making the forgoing bid submittal, that such bid submittal is genuine and not collusive or sham, that said Bidder has not colluded, conspired, connived or agreed, directly or indirectly with any bidder or person, to put in a sham bid or to retrain from bidding and has not in any manner, directly, or indirectly, sought by agreement of collusion or communication or conference with any person, to fix the price of affiant or any other bidder, or to fix any overhead, profit of cost element of said price, or that of any other bidder, or to secure any advantage against the authority, of any person interested in the proposed contract and that all statements in said bid is true.

Burkhardt Construction, Inc.
Name of Bidder

Marc Kleisley
Print name of designated signatory

Signature

Vice President
Title

On this 23rd day of May, 2019, before me appeared Marc Kleisley personally known to me to be the person described in and who executed this affidavit and acknowledged that (she/he) signed the name freely and voluntarily for the uses and purposes therein described.
In witness thereof, I have hereunto set my hand and affixed seal the day and year last written above.

Signature

Notary Public in and for the State of Florida

(Affix Seal Here)

Sarah Hoadley
(Name Printed)

SARAH HOADLEY
Notary Public - State of Florida
Commission # FF 216327
My Comm. Expires Jul 14, 2019
Bonded through National Notary Assn.

Residing at West Palm Beach, FL

My commission expires 7/14/19

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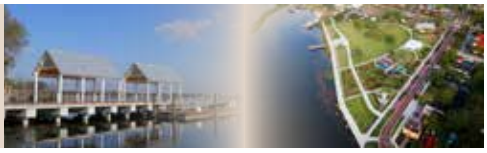
6. Evidence of Insurance Certification



6. Evidence of Insurance Certification

General Liability Certificate

ACORD

BURKH-3

OP ID: DWR

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 05/09/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER 954-776-2222
Brown & Brown of Florida, Inc.
1201 W Cypress Creek Rd # 130
P.O. Box 5727
Ft. Lauderdale, FL 33310-5727
Ken E Willits, CPCU, CFP, CRIS

CONTACT NAME:
PHONE (A/C, No, Ext): 954-776-2222 FAX (A/C, No): 954-776-4446
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Amerisure Insurance Company	19488
INSURER B : Amerisure Mutual Ins. Co.	23396
INSURER C : North River Insurance Company	21105
INSURER D : Lloyd's of London	15792
INSURER E :	
INSURER F :	

INSURED Burkhardt Construction, Inc.
Bahama Equipment Co
1400 Alabama Avenue, Suite 20
West Palm Beach, FL 33401-7048

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
B	X COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE / X OCCUR			GL20895410502	10/01/2018	10/01/2019	DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	POLICY / X PRO-JECT / LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
	OTHER:							$
A	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	X ANY AUTO			CA20895420501	10/01/2018	10/01/2019	BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
C	UMBRELLA LIAB / X OCCUR						EACH OCCURRENCE	$ 4,000,000
	EXCESS LIAB / CLAIMS-MADE			5811109353	10/01/2018	10/01/2019	AGGREGATE	$ 8,000,000
	DED / X RETENTION $ 0							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y / N		N / A				E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$
D	Prof Liab			B0621PBURK000318	07/22/2018	07/22/2019	Claim	1,000,000
	Claims Made			RETENTION:$15,000			Aggregate	1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

WELLING

Village of Wellington
12300 Forest Hill Boulevard
Wellington, FL 33414

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

ACORD 25 (2016/03)

© 1988-2015 ACORD CORPORATION. All rights reserved.
The ACORD name and logo are registered marks of ACORD

BURKHARDT CONSTRUCTION, INC.

6. Evidence of Insurance Certification

Workers Compensation Certificate

ACORD

BURKCON-01 FRENCHM

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 5/9/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 0E67768
Insurance Office of America, Inc.
Abacoa Town Center
1200 University Blvd, Suite 200
Jupiter, FL 33458

CONTACT NAME: Stephanie Chase
PHONE (A/C, No, Ext): (561) 721-3741 FAX (A/C, No): (561) 776-0670
E-MAIL ADDRESS: Stephanie.Chase@ioausa.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Builders Mutual Insurance Company	10844
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Burkhardt Construction Inc
1400 Alabama Ave
West Palm Beach, FL 33401

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$
	CLAIMS-MADE / OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$
	POLICY / PRO-JECT / LOC						PRODUCTS - COMP/OP AGG	$
	OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB / OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB / CLAIMS-MADE						AGGREGATE	$
	DED / RETENTION $							$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			WCP1036664 04	1/1/2019	1/1/2020	X PER STATUTE / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y / N	N / A					E.L. EACH ACCIDENT	$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

Village of Wellington
12300 Forest Hill Boulevard
Wellington, FL 33414

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
C. Ray Dooley III

ACORD 25 (2016/03)

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7. Current License(s)/Certificates of Authorization/Registration(s)

7. Current Licenses(s)/Certificates of Authorization/Registration(s)

RICK SCOTT, GOVERNOR

JONATHAN ZACHEM, SECRETARY

Florida dbpr

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD

THE GENERAL CONTRACTOR HEREIN IS CERTIFIED UNDER THE PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

BURKHARDT, VINCENT G

BURKHARDT CONSTRUCTION INC
1400 ALABAMA AVE #20
WEST PALM BCH FL 33401-7048

LICENSE NUMBER: CGC003711

EXPIRATION DATE: AUGUST 31, 2020

Always verify licenses online at MyFloridaLicense.com

Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

7. Current Licenses(s)/Certificates of Authorization/Registration(s)

State of Florida
Department of State

I certify from the records of this office that BURKHARDT CONSTRUCTION, INC. is a corporation organized under the laws of the State of Florida, filed on September 24, 1975.

The document number of this corporation is 484922.

I further certify that said corporation has paid all fees due this office through December 31, 2019, that its most recent annual report/uniform business report was filed on February 12, 2019, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

Given under my hand and the Great Seal of the State of Florida at Tallahassee, the Capital, this the Twelfth day of February, 2019

GREAT SEAL OF THE STATE OF FLORIDA
IN GOD WE TRUST

Secretary of State

Tracking Number: 7286901645CC

To authenticate this certificate,visit the following site,enter this number, and then follow the instructions displayed.

https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication

7. Current Licenses(s)/Certificates of Authorization/Registration(s)

ANNE M. GANNON
CONSTITUTIONAL TAX COLLECTOR
Serving Palm Beach County
Serving *you.*

P.O. Box 3353, West Palm Beach, FL 33402-3353
www.pbctax.com Tel: (561) 355-2264

****LOCATED AT****
1400 ALABAMA AVENUE #20
WEST PALM BEACH, FL 33401-0000

TYPE OF BUSINESS	OWNER	CERTIFICATION #	RECEIPT #/DATE PAID	AMT PAID	BILL #
23-0102 CW GENERAL CONTRACTOR	BURKHARDT VINCENT G	CGC003711	U18.594604 - 07/16/18	$369.60	B40143967

This document is valid only when receipted by the Tax Collector's Office.

STATE OF FLORIDA
PALM BEACH COUNTY
2018/2019 LOCAL BUSINESS TAX RECEIPT

B2 - 1771

BURKHARDT CONSTRUCTION INC
BURKHARDT CONSTRUCTION INC
1400 ALABAMA AVE STE 20
WEST PALM BEACH, FL 33401-7048

LBTR Number: 198205776
EXPIRES: SEPTEMBER 30, 2019

This receipt grants the privilege of engaging in or managing any business profession or occupation within its jurisdiction and MUST be conspicuously displayed at the place of business and in such a manner as to be open to the view of the public.

WPB WEST PALM BEACH

CITY OF WEST PALM BEACH
2018 to 2019 BUSINESS RECEIPT

NOT TRANSFERABLE
CITY OF WEST PALM BEACH
P.O. BOX 3147, WEST PALM BEACH, FL 33402

0860207591
BURKHARDT CONST CO
1400 ALABAMA AVE # 20

ADMIN OFFICE

BUS. TAX ID.	CATEGORY	DESCRIPTION	FEE
7891	236220	GENERAL CONTRACTOR	86.81

RECEIVED
AUG 17 2018
BURKHARDT CONSTRUCTION, INC.

EXPIRES
SEPTEMBER 30,
2019

TOTAL→ 86.81
** PAID 86.81 ** BAL ** 0.00

THIS DOCUMENT NOT VALID
UNTIL FUNDS ARE COLLECTED

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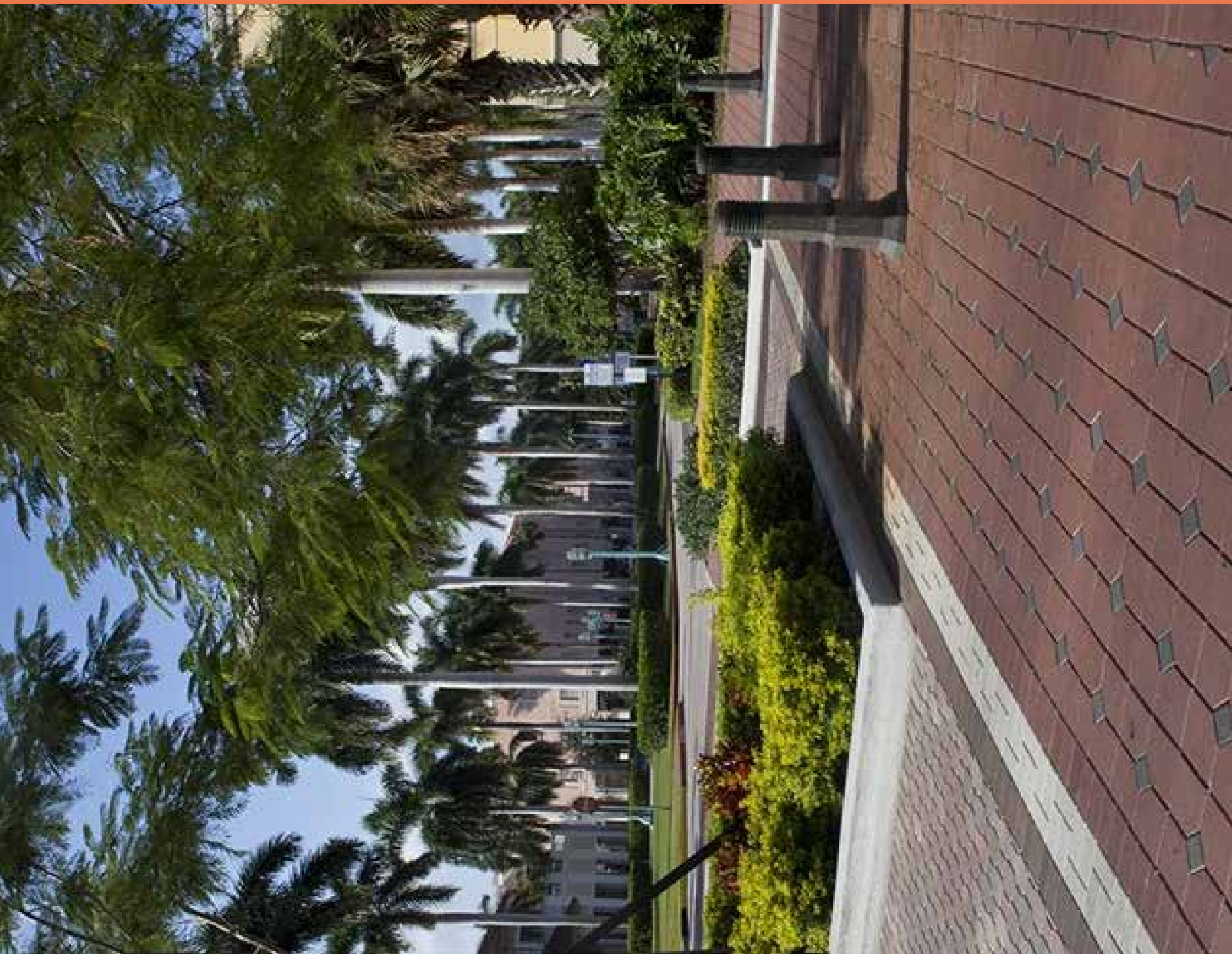
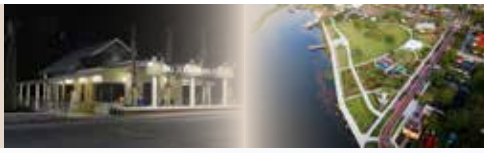
8. Firm Information, Contract Manager; Approach and Methodology





8. Firm Information, Contract Manager; Approach and Methodology

FIRM OVERVIEW, HEADQUARTERS LOCATION & BRANCH OFFICES

Burkhardt Construction is a closely held corporation founded in 1975. Our executive management staff includes Vincent G. Burkhardt, Dennis E. Haynes, Marc R. Kleisley and Sharon H. Burkhardt.

Our total staff of 31 includes project managers, construction field managers, carpenters, equipment operators, laborers and support staff. We have extensive experience and expertise in constructing urban streetscapes, parks, public spaces, utility undergrounding and infrastructure projects. Work for your Town Center Boardwalk project will be performed from our corporate headquarters, which is located in Downtown West Palm Beach at 1400 Alabama Avenue, Suite 20. We also maintain local and regional offices in the Town of Palm Beach, Cities of Pompano Beach, Hollywood and Kissimmee.

We have successfully completed over fifty (50) Construction Management at Risk projects of similar scope in the last eight years. Additionally, we have eight (8) on-going CMAR projects for municipalities in South and Central Florida. All of these projects are proceeding on schedule and on/under budget.

One project example that is similar in scope is our successful completion of CMAR services for the City of Hollywood to revitalize their almost two-mile broadwalk by adding a meandering seat wall, light fixtures, pavers and tabby bike path.

Another example is our current work with the City of Kissimmee on their Lakefront Park Phase 4, which is also similar in scope. We've also completed an ocean seawall project for the Town of Palm Beach. Additionally, we are currently serving the Cities of Hollywood, Hallandale Beach, Pompano Beach, Town of Palm Beach, West Palm Beach and Kissimmee on various capital improvement projects.

With general contractors and building contractors on our team, your agency and stakeholders will realize great benefit from over four decades of public space construction knowledge. We utilize this understanding from having successfully delivered an impressive project portfolio to owners across South Florida and beyond.

Burkhardt Construction offers unparalleled experience providing CMAR services to Florida agencies on public space, streetscape and infrastructure improvement projects. We have assembled a team driven to provide owner representation on a different scale. Our value engineering and constructability review practices result in sustainable, aesthetically appealing and discernible differences in quality.

SELF-PERFORMANCE CAPABILITIES

We offer the proven ability to self-perform most of the tasks required to successfully complete boardwalk, utility, hardscape and sidewalk improvement projects as well as concessionaire facilities. Self-performance of the work provides better quality and schedule control, which allows us to deliver finished products at reduced costs, while preserving design intent.

OUR COMMITMENT TO THE VILLAGE

Burkhardt Construction offers the Village of Wellington a comprehensive team for your Town Center Boardwalk project, with one point of contact as your Contract Manager, Marc Kleisley. Our team has strong qualifications in all the scope areas outlined in your RFQ. We are committed to meeting and exceeding the Village's expectations in successfully delivering your project to your complete satisfaction and for the ultimate benefit of your stakeholders' enjoyment and quality of life.

8. Firm Information, Contract Manager; Approach and Methodology

Contract Manager - *Marc Kleisley*

Office Location/Contact Information

561.659.1400 phone | Marc@BurkhardtConstruction.com
1400 Alabama Avenue, Suite 20 | West Palm Beach, FL 33401

Background Summary

Marc has 24 years of experience in horizontal and public space construction for municipal clients. His decades of experience and civil engineering educational background combine to offer you the highest quality management for your type of projects. Serving as your Contract Manager, Marc's responsibilities will consist of coordinating, scheduling, and overseeing pre-construction and construction services from start to finish on your Town Center Boardwalk Project.

CREDENTIALS

Industry Experience:
24 Years

Years with Burkhardt:
24 Years

Education:
Bachelor of Science,
Civil Engineering,
Auburn University, 1994

Professional Memberships:
Former Member, Board of Directors, Florida Redevelopment Association

MARC'S BENEFITS TO THE VILLAGE AND YOUR STAKEHOLDERS ON YOUR TOWN CENTER BOARDWALK PROJECT

- Leadership
- Client satisfaction
- Boardwalk expert
- Community outreach
- Infrastructure expertise

PROJECT EXPERIENCE *(Partial Sampling)*

All projects listed below were delivered using a CMAR method:

Rosemary Square Streetscape (CityPlace), 2019, West Palm Beach, $6.6 million

Clematis Street 300 Block Streetscape, 2018, City of West Palm Beach, $2.4 million

Briny Avenue Streetscape Improvements, 2018, City of Pompano Beach, $4.4 million

Bradley Park Improvements, 2017, Town of Palm Beach, $2 million

Town-Wide Overhead Utility Undergrounding, Phase 1 North, On-going, Town of Palm Beach, $4.8 million

Hollywood Side Street Streetscape & Infrastructure Improvements Phase 3, On-going, City of Hollywood, $13.9 million

Town Hall Square Streetscape - Phases 1 & 2, 2016, Town of Palm Beach, $6.3 million

Old Pompano Utility Undergrounding & Streetscape Improvements, 2016, City of Pompano Beach, $5.5 million

D-4 & D-10 Stormwater Pump Station Construction, 2016, Town of Palm Beach, $5.9 million

North Ocean Boulevard Seawall Replacement, 2016, Town of Palm Beach, $6.1 million

Kissimmee Lakefront Park Phases 1, 2 & 3, 2014, City of Kissimmee, $34.3 million

Downtown Streetscape Improvements Phase 2, 2014, City of Mount Dora, $3.3 million

B.F. James Park, 2014, City of Hallandale Beach, $5 million ****LEED® Gold Certified****

Sunset Park, Downtown Streetscape & Utility Improvements Phases 1, 2 & 3, 2015, City of Mount Dora, $10.3 million

Hollywood Utility Undergrounding & Streetscape Improvements Phase 2, 2013, City of Hollywood CRA, $12.4 million

Pompano Beach Boulevard Streetscape, 2013, City of Pompano Beach, $8.4 million

A39 to A7 Force Main Replacement, 2012, Town of Palm Beach, $11.4 million

D-15, D-6 & D-7 Stormwater Pump Station Construction, 2012, Town of Palm Beach, $4.9 million

Hollywood Broadwalk Phases 1 & 2, 2007, City of Hollywood, $8.7 million

8. Firm Information, Contract Manager; Approach and Methodology

Project Manager - *Tony Sabatino*

CREDENTIALS

Industry Experience:
36 Years

Years with Burkhardt:
14 Years

Education:
Associates Degree, Applied Science, Youngstown State University, 1993

Professional Licenses:
Certified General Contractor, State of Florida

TONY'S BENEFITS TO THE VILLAGE AND YOUR STAKEHOLDERS ON YOUR TOWN CENTER BOARDWALK PROJECT

- Client satisfaction
- Municipal experience
- Infrastructure expert
- Community outreach
- Streetscape experience

Office Location/Contact Information

561.659.1400 phone | Tony@BurkhardtConstruction.com
1400 Alabama Avenue, Suite 20 | West Palm Beach, FL 33401

Background Summary

Tony Sabatino has been a project manager for Burkhardt Construction since 2004. He is a State Certified General Contractor and has 36 years of experience in the construction industry. Tony has the ability to oversee multiple, concurrent projects at once for the same agency. Tony will have overall responsibility for communication with the Village's staff and will coordinate the information flow for the team.

Tony will be ultimately responsible for reviewing cost estimates, managing subcontractor bidding, scope analysis, quantity take-offs, cost control, scheduling, value engineering and constructability.

PROJECT EXPERIENCE *(Partial Sampling)*

Most of the projects listed below were delivered using a CMAR method:

Bradley Park Improvements, 2017, Town of Palm Beach, $2 million

Town Hall Square Streetscape Phases 1 & 2, 2016, Town of Palm Beach, $6.3 million

Town-Wide Overhead Utility Undergrounding, Phase 2 North, On-going, Town of Palm Beach, $4.07 million

Town-Wide Overhead Utility Undergrounding, Phase 1 North, On-going, Town of Palm Beach, $4.8 million

Old Pompano Utility Undergrounding & Streetscape Improvements, 2016, City of Pompano Beach, $5.5 million

D-4 & D-10 Stormwater Pump Station Construction, 2015, Town of Palm Beach, $5.9 million

Town Hall Square Fountain Restoration Phase 1, 2015, Town of Palm Beach, $1.4 million

North Ocean Boulevard Seawall Replacement, 2015, Town of Palm Beach, $6.1 million

Peruvian Avenue Streetscape & Infrastructure Improvements, 2013, Town of Palm Beach, $1.2 million

A39 to A7 Force Main Replacement, 2012, Town of Palm Beach, $11.4 million

D-15, D-6 & D-7 Stormwater Pump Station Construction, 2012, Town of Palm Beach, $4.9 million

Palmetto Park Road & Downtown Promenade Streetscape, 2011, City of Boca Raton, $6.7 million

Downtown Kissimmee Streetscapes, 2009, City of Kissimmee CRA, Design Build, $4.8 million

Moore's Creek Linear Park, 2010, City of Fort Pierce, Continuing Services, $5.4 million

Inlet Linear Park, City of Fort Pierce, Continuing Services, $563,298

7th Street Streetscape, 2008, City of Fort Pierce, Continuing Services, $1.6 million

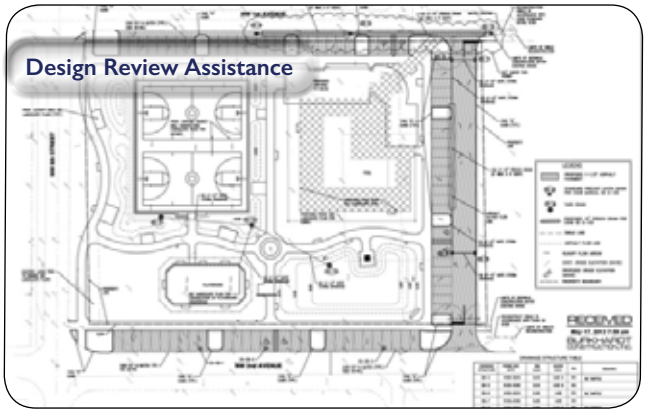
Indian River Drive Streetscape, 2007, City of Fort Pierce, Continuing Services, $1.5 million

BURKHARDT CONSTRUCTION, INC.

8. Firm Information, Contract Manager; Approach and Methodology

CONTRACT APPROACH AND METHODOLOGY OVERVIEW

Burkhardt Construction understands your Town Center Boardwalk Project and we're ready to offer our strategic intel to benefit this project. The Village of Wellington will receive a proven team with significant boardwalk expertise along with the scheduling aptitude to swiftly and economically enhance the aesthetic appeal of Lake Wellington. Burkhardt Construction will use our hard-earned knowledge to quickly tackle challenges, mitigate potential impact and create cost-effective, design-preserving solutions best suited for your project. Our approach and methodology outlined below will allow your project to proceed smoothly, with minimal impact to residents, vehicular traffic, the general public and any surrounding projects.



PRECONSTRUCTION PHASE

During the preconstruction phase, thorough investigation of your wants, needs and budget for this particular project will be extremely important. The earlier your CMAR is brought on-board, the better the understanding of your requirements. We will partner with your design team to assist in preparation of conceptual and construction documents.

Our collaborative approach will ensure your projects receive maximum quality and effective schedule optimization. Drawings and specifications will be reviewed for cost-effectiveness, construction feasibility and sequencing as the design moves forward.

This also allows us the opportunity to make the most meaningful impact and effectively maintain and control your budget for your project. Upon project award, Burkhardt Construction will meet with the entire project team to review and understand the various design concepts, priorities and planned construction sequencing. We get to hit the ground running already ahead of the traditional learning curve. You have a time-tested team who already knows to park the egos at the door, collaborate, serve the Village of Wellington's best interests and make all stakeholders successful. We have completed each of your scope requirements multiple times for municipal agencies throughout the State of Florida.

Design review, constructability analysis, budget estimates and establishment of Guaranteed Maximum Price (GMP)

Burkhardt Construction typically performs design reviews, constructability analysis and budget estimates at the 30%, 60%, and 90% plan levels. Burkhardt Construction's constructability review of the plans at the 30%, 60% and 90% plan levels minimizes the amount of plan changes during construction. At 90% plans the Guaranteed Maximum Price (GMP) will be established:

- ✓ **Public Advertisement:** Burkhardt Construction will place an ad in the local area newspaper. Each ad will run for two consecutive weekends as a public notice to contractors to pre-qualify with us. Ads can be run in additional newspapers at your request.

8. Firm Information, Contract Manager; Approach and Methodology

- ✓ **Contractor Pre-Qualification:** Burkhardt will use a pre-qualification questionnaire to qualify contractors who wish to bid on your project. The questionnaire will ask contractors to address items such as: bonding capacity, litigation history, insurance requirements, current schedule of work on hand, how many full-time employees the firm has working for it, and other items that we feel are necessary to maintain a substantial contracting pool with which to issue bid packages.
- ✓ Burkhardt Construction will also respond to any questions contractors have about pre-qualifying. We will then create a list of pre-qualified bidders and review them with the team to determine if a larger pool is needed.
- ✓ **Bid Package Preparation:** Burkhardt will conduct quantity surveys on 90% construction plans using the same procedures used in the 30% and 60% cost estimate to formulate scopes of work for each trade. Bid packages will be developed and tailored to the trade division of prospective bidders.
- ✓ **Issuance of Bid Packages:** Burkhardt will conduct pre-bid meetings with pre-qualified contractors and conduct pre-bid tours of your project site, if necessary. Burkhardt will then issue bid packages to all qualified contractors using our Procore Construction Management, cloud-based software.
- ✓ **Analyzing of Contractor Bids:** Once Burkhardt receives all qualified bids (i.e. Bidder responds on time with a complete bid), we will begin analyzing and comparing contractors that will be the best fit for your project.
- ✓ We will first be sure that all bids received are complete and that they acknowledge any and all addenda. Then, a bid comparison spreadsheet will be generated to compare which contractors are low in their scope of work.

- ✓ We will also conduct post-bid meetings with individual contractors to confirm scope coverage and where necessary, create a scope coordination matrix to avoid any overlap.
- ✓ After preparing and analyzing comparison spreadsheets, we will recommend the apparent low bidder in each scope of work.
- ✓ The GMP proposal will be prepared in accordance with the guidelines and delivered in the format specified by the Village. The Village, at its sole option and discretion, may specify different requirements for the GMP proposal. Burkhardt will submit the GMP proposal in a bound format which will include, but not be limited to the following:
  - ✓ Cover sheet including project title and Owner project number;
  - ✓ Summary sheet of GMP Proposal including subcontractor bids, allowances, contingencies, bonds, insurance, conditions and exclusions. This sheet will also contain contract time, construction start date, substantial completion date, final completion date, critical path schedule and proposed work hours
  - ✓ Schedule of values
  - ✓ Detailed summary of general conditions

8. Firm Information, Contract Manager; Approach and Methodology

Drainage Improvement

- ✓ Allowance list statement amounts and uses
- ✓ Proposed subcontractor list
- ✓ Subcontractor bid sheets
- ✓ Plans, drawings and specifications specific to the GMP
- ✓ Any supporting documents referenced in the GMP

Value Engineering

Burkhardt clearly understands the distinct difference between true value engineering solutions and just cutting corners/quality/costs. Recommendations that simply remove design elements or scope generally provide little to no value. Through close coordination with the Village and design team, we will develop effective value engineering solutions. Alongside this process, we will also use comprehensive cost history reports as well as preliminary estimates to create ways to save the Village money while preserving the intent of your facility's design.

Burkhardt encourages subcontractors to discuss construction feasibility and current technologies available to ensure the best value for each dollar being spent on your behalf. When necessary, our project managers and superintendents will offer their expertise on potential material substitutions to help you determine suitable alternatives to meet the design and budget requirements of your projects.

Life Cycle Cost Analysis

During the design and preconstruction phases, Burkhardt Construction, at your request will perform life cycle cost analysis on different products and systems. Using our years of construction experience, Burkhardt Construction will analyze a product's initial cost; operations, maintenance, and repair costs; replacement costs; and residual values so the Village can determine the best product to purchase.

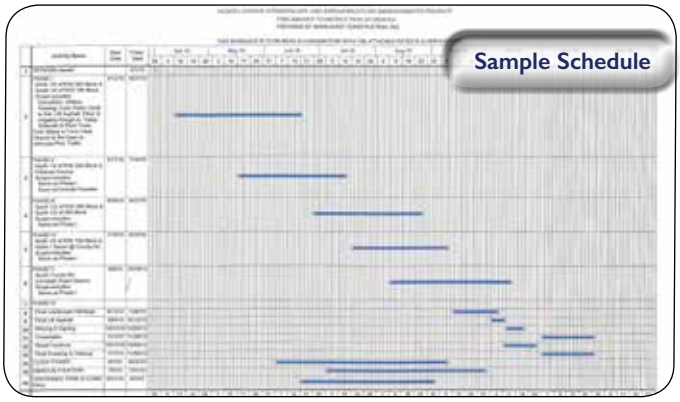
CONSTRUCTION PHASE

Our approach to the construction phase of your project pulls from our years of experience on dozens of similar projects. Construction phase methods will include:

Construction Scheduling

Burkhardt Construction uses Microsoft Project to create Bar Chart Schedules. This schedule is created before the project begins and carefully reviewed. We take all events into consideration (parades, celebrations, festivals, etc.) and incorporate them as milestones in the project in an effort to minimize the impact construction may have on residents and businesses.

This schedule is also discussed and updated at every one of our weekly project meetings to analyze the project's progression in comparison to the schedule. Burkhardt Construction will update the tasks within the schedule as needed to maintain the overall project schedule.


Sample Schedule

8. Firm Information, Contract Manager; Approach and Methodology

The updated schedule as well as a two-week look ahead schedule will be distributed at each weekly job progress meeting for review. This level of pre-project scheduling as well as weekly coordination has allowed Burkhardt Construction to complete every project on time or ahead of schedule.

Submittals

Burkhardt shall prepare for the Village and your design team a comprehensive submittal log, taking into account review and approval times, order and delivery lead times, and when needed, to incorporate into the work. Submittals shall be reviewed by Burkhardt, stamped and distributed to your design team for approval.

The status of submittals is a topic on the agenda of weekly progress meetings. Submittal log and master catalog of approved submittals are on our Procore project management system. Updated submittal status shall also be part of the bound monthly progress report.

Record Documents

Burkhardt shall keep all record documents at two outlets for reference at any time. At our construction field office, three ring binders shall be kept for the following and all information will be posted on Procore's website for your convenience. The following list contains examples of document controls we use to track the progress of your project:

Contract documents

Subcontracts and vendor purchase orders

Plans and plan revisions

Specifications

Addenda

RFI logs

Contract changes

Contingency use directives (CUDs)

Submittals and product samples

Master schedule and schedule updates

Record drawings, survey, line and grade information

Applications for payment with supporting documentation

Daily logs

Job meeting agendas and minutes

Aerial and still photographs

Permits and permit inspection status

Inspection reports

Test reports

Safety meeting minutes

Quality Control

Burkhardt Construction has an extensive quality control process. We impart two basic philosophies to our employees and subcontractors:

1) "If this work were being done at your home, would you accept it and pay your hard-earned money for it?"

2) "The day we stop being our own worst critic is the day we stop being any different from any other contractor in the yellow pages."

Relating to major subcontractors, our multi-step pre-qualification process will ensure that only experienced, quality-focused subcontractors set foot on your project site. Relating to self-performed work, as well as work that is performed by subcontractors, our team follows a policy of having all work reviewed by multiple sets of eyes prior to installation. First by the Construction Field Manager, then by the Project Manager and prior to acceptance, the project principal will review the work.

8. Firm Information, Contract Manager; Approach and Methodology

Community Presentation

Quality assurance begins with the team assigned to undertake your project. Recognizing the critical importance of careful quality control, we have developed an extensive internal program, which is routinely implemented on our projects.

We also develop a tracking mechanism through documentation in our daily logs and weekly progress meetings to discuss, resolve and remedy any work found by us, the Village or your design team to be non-conforming. The issued is not closed until all parties agree that the repair or modification has been completed. All systems re inspected, tested and balanced in conformance with contract document requirements.

Records of all required testing shall be included in the monthly progress report. Our quality assurance program will include review of project documents and supporting data by our project manager and key staff who will direct individual tasks.

PROJECT CLOSE-OUT

Punchlist

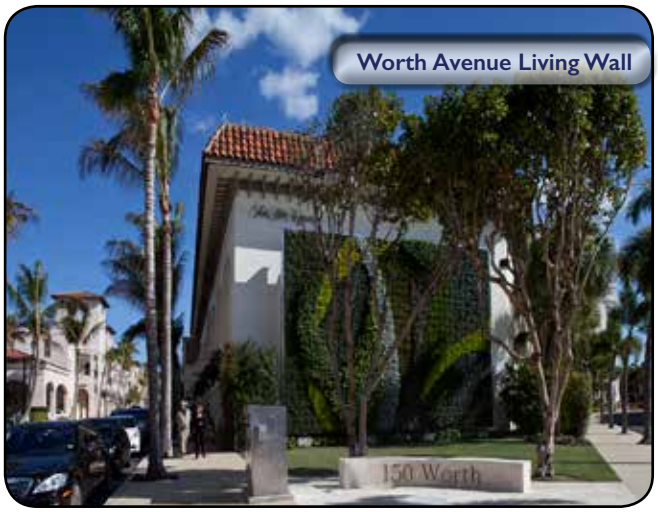
Once the project is considered substantially complete, Burkhardt shall assist the landscape architect, engineer and architect in compiling a coordinated punch list of incomplete or unsatisfactory items and a schedule for their completion.
This punchlist will be posted onto our project management software platform, Procore.

Each item shall be assigned to the subcontractor responsible for the work and the item shall only be closed out after it has been agreed upon by Burkhardt, the owner's representative and design team that it has been completed. Pictures will be uploaded onto Procore and kept for the record as evidence that the item has been completed.

Final Inspections

Upon issuance of a Certificate of Substantial Completion of the project, Burkhardt Construction shall evaluate the completion of subcontractor work and make recommendations to the owner's representative and design team when the work is ready for final inspection. The final inspection shall be done according to items identified at the time of substantial completion.

Burkhardt shall assist your design team and owner's representative in conducting final inspections and shall supervise and coordinate issuance of all required certificates of occupancy, as well as any other documentation required by the contracts and deliver listed items to the Village as a bound and indexed document.



Worth Avenue Living Wall

8. Firm Information, Contract Manager; Approach and Methodology

Burkhardt shall also collect and deliver to the owner all keys, manuals, record drawings, and operations and maintenance manuals and will coordinate with your design team to provide a complete project record including project manual and CADD drawings to show all construction changes, additions, and deletions compared to the contract documents.

Warranty

If any defect appears in the work of any subcontractor within the applicable warranty period for that subcontractor, Burkhardt shall inspect the affected portions of the project to determine the scope of the defect and to identify the responsible subcontractor or subcontractors. Burkhardt shall ensure the defected item or items are dealt with in a timely fashion and shall take such action as may be required to enforce the identified subcontractor's warranty obligations. Burkhardt Construction shall be ultimately responsible to the Village of Wellington for warranties and guarantees.

LITIGATION HISTORY - PAST FIVE YEARS

Our approach to claims management is to prevent project challenges from becoming claims in the first place. We believe in pro-actively managing all issues on a project and solving them as they come up. Our weekly job progress meetings are our biggest weapon against claims. All issues are addressed as soon as they appear and solutions are discussed among everyone involved. The biggest testament to our approach is the fact that Burkhardt Construction, in our entire 43 year history, has **NEVER** had a construction litigation claim filed against the company and have **NEVER** filed a construction litigation claim against an owner on any project. This is a record that few, if any, can match.

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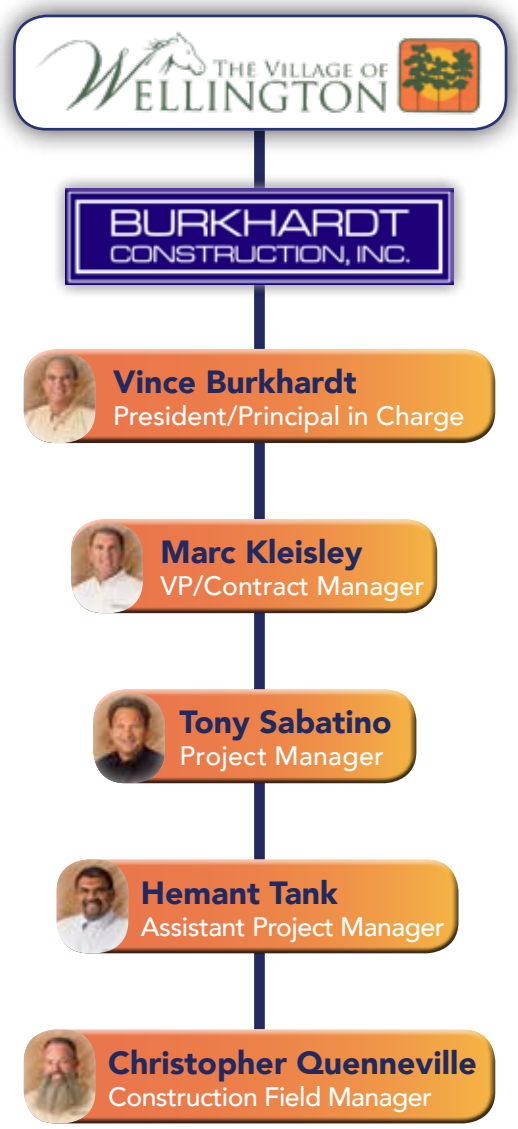
9. Construction Manager at Risk Services

9. Construction Manager at Risk Services

PROJECT TEAM ORGANIZATION/MEMBERS

The Burkhardt Team commits to the Village of Wellington expert services unmatched by any other team. Your agency and stakeholders will receive the highest quality construction services from our team, which is composed of trusted staff members who have successfully executed dozens of similar projects. These experts have overcome some of the most intricate challenges involved in constructing dozens of boardwalk, streetscape and utility infrastructure improvements and are eager to apply this knowledge to benefit your boardwalk project.



9. Construction Manager at Risk Services

Kissimmee Lakefront Park - Phases 1, 2 & 3

PROJECT FACTS

Location
Kissimmee, Florida

Client
City of Kissimmee

Year Complete
Phases 1-3 - 2009,
Phase 4 in progress

Description
25 Acre park that features a large horseshoe-shaped pedestrian path. This path unifies a civic lawn and forms abundant green spaces that showcase new landscaping, plazas, sixteen pavilion structures, playgrounds, and restroom facilities. Additionally, children can enjoy a Florida wildlife themed splash pad or one of the multiple park playgrounds. Off the pedestrian path, on Lake Toho is a marina, with floating docks and an over-water bait shop and restaurant.

Project Size
$34.3 million

Contact Information
Steve Lackey, Assistant Director, Parks & Recreation
407.518.2334
slackey@kissimmee.org

Firm's Responsibility/ Delivery Method
Construction Manager at Risk

9. Construction Manager at Risk Services

Hollywood Broadwalk Streetscape - Phases 1 & 2

ON TIME ON BUDGET

PROJECT FACTS

Location
Hollywood, Florida

Client
City of Hollywood CRA

Year Complete
2007

Description
Improvements were designed to recreate a charming, beachside village feel the area once had when it was built in 1923. Broadwalk includes brick pavers in pedestrian area, a crushed shell jogging path and a tabby concrete bike path.

This 30 feet wide, 1.8 miles long project also includes historically-themed lighting fixtures and an 18-inch decorative wall to shield pedestrians from excess sand.

Project Size
$8.7 million

Contact Information
Susan Goldberg, Deputy Director
954.924.2980
sgoldberg@hollywoodfl.org

Firm's Responsibility/ Delivery Method
Construction Manager at Risk

BURKHARDT CONSTRUCTION, INC.

9. Construction Manager at Risk Services

Boynton Beach Boulevard Promenade Streetscape

PROJECT FACTS

Location
Boynton Beach, Florida

Client
City of Boynton Beach CRA

Year Complete
2006

Description
This 1,100 foot project consisted of design, permitting, environmental wetland mitigation, earthwork, water distribution, wastewater collection, storm drainage, undergrounding of overhead franchise utilities, seawall construction, complete roadway construction, brick paver sidewalks and promenade, planter walls, site screen walls, stainless steel railings, Tsunami shade structures, lighting, signalization, landscaping and irrigation.

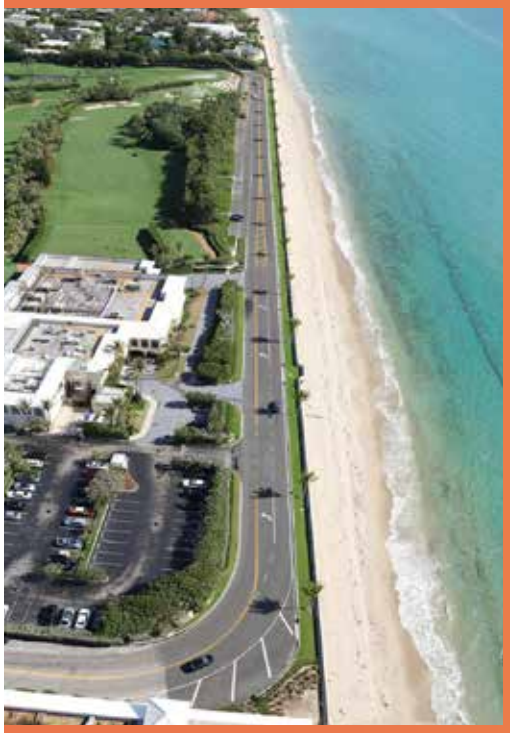
Project Size
$8.8 million

Contact Information
Mike Simon, Executive Director
561.600.9091
simonm@bbfl.us

Firm's Responsibility/ Delivery Method
Design Build

9. Construction Manager at Risk Services

North Ocean Boulevard Seawall Replacement



ON TIME ON BUDGET

PROJECT FACTS

Location
Palm Beach, Florida

Client
Town of Palm Beach

Year Complete
2016

Description
1,750 LF of seawall removal and replacement - New seawall contained steel sheet piling, topped with concrete caps and parapet wall including tie backs and deadmen. After new construction was complete, old seawall was carefully dismantled and removed. This project also included installation of an ex-filtration storm drainage system, new curbing, roadway reconstruction, milling and paving, and was finished with landscaping and irrigation.

Project Size
$6.1 million

Contact Information
Paul Brazil, Director of Public Works
561.838.5440
pbrazil@townofpalmbeach.com

Firm's Responsibility/ Delivery Method
Construction Manager at Risk

BURKHARDT CONSTRUCTION, INC.

9. Construction Manager at Risk Services

Rosemary Square Streetscape (CityPlace)

PROJECT FACTS

Location
West Palm Beach, Florida

Client
CityPlace Retail, LLC

Year Complete
2019

Description
Rosemary Square Streetscape is part of a multi-phase effort to revitalize and rebrand the CityPlace retail district in downtown West Palm Beach. This project included drainage improvements, widened and curbless sidewalks, a site wall, extensive lighting, fresh landscaping and new site furnishings. A brick paver roadway featuring a three-color French pattern was also installed to give this public space a European flair.

Project Size
$6.6 million

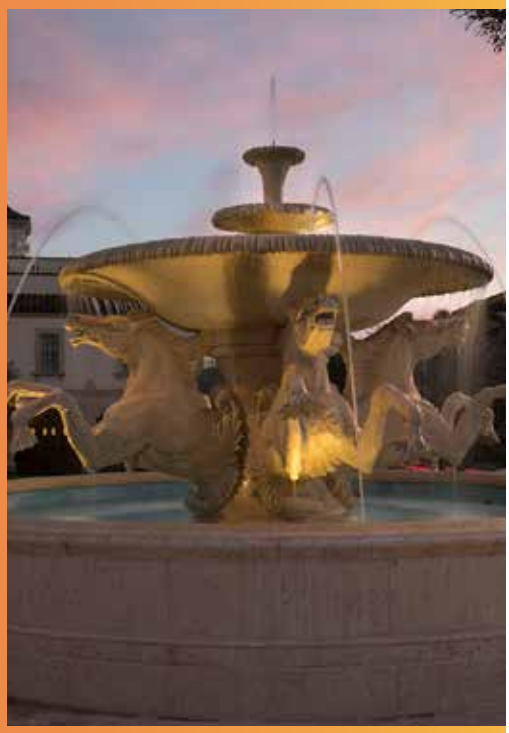
Contact Information
David Harrison, AIA
Vice President, Related Urban
561.227.0290
dharrison@related.com

Firm's Responsibility/ Delivery Method
Construction Manager at Risk

9. Construction Manager at Risk Services

Town Hall Square - Phases 1 & 2

ON TIME ON BUDGET



PROJECT FACTS

Location
Palm Beach, Florida

Client
Town of Palm Beach

Year Complete
2015

Description
Phase 1 included a $1.4 million restoration of the historic Palm Beach Memorial Fountain including repair/reuse of four hippocampi while fountain bowls, stem and walls were all recast. This project also included reflecting pool repair, as well as electrical and mechanical systems upgrades for both.

Phase 2 included placing large canopy trees on the east and west sides of the fountain, installing two rows of shade trees with benches to the south of the fountain and tabby sidewalks.

Project Size
$6.6 million

Contact Information
Paul Brazil
561.838.5440
pbrazil@townofpalmbeach.com

Firm's Responsibility/ Delivery Method
Construction Manager at Risk

BURKHARDT CONSTRUCTION, INC.

9. Construction Manager at Risk Services

Fort Pierce Riverwalk

PROJECT FACTS

Location
Fort Pierce, Florida

Client
City of Fort Pierce

Year Complete
1999

Description
This project consisted of concrete sidewalks, pavers, dock moorings, aluminum railing, embankment grading, electrical work, landscape and irrigation.

Project Size
$392,133

Contact Information
John "Jack" Andrews, P.E.
772.467.3773 | jandrews@city-ftpierce.com

Firm's Responsibility/Delivery Method
Continuing Services

Marina Square Plaza - Phases 1 & 2

PROJECT FACTS

Location
Fort Pierce, Florida

Client
City of Fort Pierce

Year Complete
2004

Description
This project features a waterfront plaza on the intracoastal waterway which tied into and was a continuation of the existing phase with seawall restoration, quarried keystone seat walls, paver brick plaza, landscaping and irrigation, decorative lighting, benches and trash receptacles.

Project Size
$1.4 million

Contact Information
John "Jack" Andrews, P.E.
772.467.3773 | jandrews@city-ftpierce.com

Firm's Responsibility/Delivery Method
Design Build

9. Construction Manager at Risk Services

REFERENCES (TAB#9)

COMPANY NAME, ADDRESS, CITY, STATE, ZIP PHONE & FAX NUMBER AND E-MAIL ADDRESS
Company Name: Town of Palm Beach
Address: 951 Old Okeechobee Road
West Palm Beach, Florida 33401
Contact Name: Patricia Strayer, P.E., Town Engineer
Phone: 561.227.7056 Fax: 561.838.4683 E-MAIL ADDRESS pstrayer@townofpalmbeach.com
Company Name: City of Pompano Beach CRA
Address: 100 West Atlantic Boulevard
Pompano Beach, Florida 33060
Contact Name: Horacio Danovich, CIP Manager
Phone: 954.786.7834 Fax: 954.786.7836 E-MAIL ADDRESS horacio.danovich@copbfl.com
Company Name: City of West Palm Beach CRA
Address: 401 Clematis Street, 2nd Floor
West Palm Beach, FL 33401
Contact Name: Allison Justice, Deputy Director
Phone: 561.822.1553 Fax: 561.822.1563 E-MAIL ADDRESS ajustice@wpb.org
Company Name: Related Urban
Address: 501 Fern Street, #105
West Palm Beach, FL 33401
Contact Name: David Harrison, AIA Vice President
Phone: 561.570.3352 Fax: 561.366.1001 E-MAIL ADDRESS dharrison@related.com

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9. Construction Manager at Risk Services

COST CONTROL EXAMPLES

The chart below shows the budget adherence on all of our CMAR jobs larger than $1 million since 2010. Every one of these projects was delivered under the original GMP and met or exceeded all scheduling requirements. This is a testament to our commitment to deliver the highest quality project, on time and at or under budget.

PROJECT NAME	ORIGINAL GMP	FINAL COST	NET AMOUNT (UNDER) OR OVER GMP
Boca Raton Streetscape	$6,620,917	$6,468,929	$(151,988)
B.F. James Park, Hallandale Beach	$5,033,373	$4,345,374	$(687,999)
Scavo Park, Hallandale Beach	$2,659,044	$2,264,709	$(394,335)
South City Beach Park, Hallandale Beach	$4,366,060	$3,975,727	$(390,333)
O.B. Johnson Park, Hallandale Beach	$14,846,799	$13,730,616	$(1,116,183)
Hollywood Broadwalk Improvements	$10,527,633	$8,760,582	$(1,767,051)
Hollywood Side Streets Streetscape Phase 2	$12,437,790	$8,490,023	$(3,947,767)
Kissimmee Lakefront Park	$34,339,733	$31,164,868	$(3,174,865)
Beaumont Avenue, Kissimmee	$1,547,973	$1,501,617	$(46,356)
Toho Square Redevelopment Streetscape, Kissimmee	$4,711,149	$4,361,149	$(350,000)
City of Mount Dora Phase 1 Streetscape	$3,944,697	$3,621,404	$(323,293)
City of Mount Dora Phase 2 Streetscape	$3,438,254	$3,374,224	$(64,030)
City of Mount Dora Phase 3 Streetscape	$2,975,864	$2,734,368	$(241,496)
East Atlantic Boulevard Streetscape, Pompano Beach	$920,719	$902,471	$(18,248)
Pompano Beach Boulevard Streetscape	$8,447,935	$8,054,265	$(393,670)
Old Pompano Streetscape	$4,168,549	$3,839,954	$(328,595)
Old Pompano Undergrounding	$1,651,681	$1,449,473	$(202,208)
Briny Avenue Streetscape Improvements, Pompano Beach	$4,998,932	$4,166,438	$(832,494)
Clematis Street 300 Block Streetscape	$2,431,892	$2,252,354	$(179,538)
Worth Avenue Streetscape	$13,124,561	$11,964,634	$(1,159,927)
D-15, D-6 & D-7 Pump Stations, Palm Beach	$3,647,038	$3,357,185	$(289,853)

**Note: All projects listed above were CMAR projects.*

9. Construction Manager at Risk Services

COST CONTROL EXAMPLES

The chart below shows the budget adherence on all of our CMAR jobs larger than $1 million since 2010. Every one of these projects was delivered under the original GMP and met or exceeded all scheduling requirements. This is a testament to our commitment to deliver the highest quality project, on time and at or under budget.

PROJECT NAME	ORIGINAL GMP	FINAL COST	NET AMOUNT (UNDER) OR OVER GMP
North Ocean Seawall, Palm Beach	$6,129,406	$4,554,607	$(1,574,799)
D-4 & D-10 Pump Stations, E-6 Lift Station & Tangier Avenue Improvements, Palm Beach	$5,982,800	$5,818,591	$(164,209)
Bradley Park Improvements, Palm Beach	$1,999,898	$1,986,659	$(13,239)
Rosemary Square Streetscape Phase 1, West Palm Beach	$6,661,101	$6,184,559	$(476,542)
A-39 to A-7 Forcemain Replacement, Palm Beach	$8,280,086	$6,299,897	$(1,980,189)
Peruvian Avenue, Palm Beach	$1,213,729	$1,117,849	$(95,880)
Town Hall Square Fountain & Streetscape, Palm Beach	$6,628,140	$6,337,156	$(290,984)

9. Construction Manager at Risk Services

QUALITY CONTROL EXAMPLES

The examples below show our commitment to meeting or exceeding quality requirements on every contract we're assigned. Each of these projects was delivered under the original GMP and met or exceeded all quality requirements.

Hollywood Broadwalk Streetscape - Phases 1 & 2

When constructing the Hollywood Broadwalk the designer requested that all joints in the wall section match the joints in the bike path. The wall was a meandering wall. The bike path was straight. Additionally, FDEP required the wall and sidewalk to be constructed in Five (5) foot frangible sections. We created a full scale template section of the wall which allowed for accurate layout. This carried on to the next level which provided for the quality and accuracy of consistent joints in the cast stone.

Town Hall Square - Phases 1 & 2

During Phase 1 of the Town Hall Square project, Burkhardt Construction had to restore/reconstruct an Addison Mizner 1929 cast stone fountain in the center of Palm Beach. While some of the components of the fountain were to be restored others were to be reconstructed. The restored components were shipped out of the country and the reconstructed components were fabricated locally. The challenge was to ensure that once all the components arrived back at the site for assembly, they not only fit perfectly but also matched in color and texture. We overcame this challenge by visiting both sites on a regular basis and video conferencing with all parties involved. Samples were shipped back and forth between each facility to ensure that the end product looked as if it was all manufactured at one facility.

Also during Phase 1 of the Town Hall Square project, we had to restore/ reconstruct the fountain using old photographs, making templates of what was left of the existing fountain, and a partial set of plans from when the fountain was originally constructed that just gave the team general ideas at best. Multiple clay models were made and refined until everyone agreed to every detail of the component. We then made reverse molds of the clay models that enabled the team to make identical sections to use in the restoration/ reconstruction process.

10. Surety Letter of Intent

10. Surety Letter of Intent

Brown & Brown INSURANCE

BONDS

Brown & Brown, Inc.
1201 W. Cypress Creek Rd, Suite 130 (Zip: 33309)
P.O. Box 5727
Ft. Lauderdale, FL 33310-5727
954/776-2222 FAX 954/772-7542
Statewide 1-800/339-0259

May 9, 2019

Village of Wellington
c/o Burkhardt Construction, Inc.
Attn: Mr. Vince Burkhardt
1400 Alabama Avenue, Ste. 20
West Palm Beach, FL 33401

RE: Burkhardt Construction, Inc.
Project: RFQ# 201909, Construction Manager at Risk for Town Center Boardwalk Project

To Whom It May Concern:

Per your request for evidence of bondability, this letter is to advise you that Burkhardt Construction, Inc. is set up for bonding with Western Surety Company for over 20 years. As an agent for Western Surety Company, we have been authorized to extend Burkhardt Construction, Inc. bonding credit of $40,000,000 on any single project with an aggregate program of $70,000,000.

Western Surety Company is rated by A.M. Best Company as A (Excellent), Financial Size XIV ($1.5 Billion to $2 Billion).

If Burkhardt Construction, Inc. has a proposal acceptable to all parties and if all other normal requirements are met, with surety approval, we look forward to providing a final bond on this project.

As this is a letter of recommendation, and not a bid bond, Brown & Brown of Florida, Inc., Western Surety Company, their agents and owners accept no liability for its content. The Surety reserves the right to review each submission and base their final decision upon conditions that exist at the time of request.

If we can be of additional assistance, please feel free to give us a call.

Sincerely,

Layne H. Holmes
Ft. Lauderdale Division of
Brown & Brown of Florida, Inc.

BURKHARDT CONSTRUCTION, INC.

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Contact: Marc Kleisley
561.659.1400 phone | BurkhardtConstruction.com