

Vincent G. Burkhardt
President



June 27, 2019

Village of Wellington
Attn: Mr. Ed De La Vega
12300 Forest Hill Boulevard
Wellington, FL 33414

**RE: Town Center Boardwalk (RFQ#201909)
Construction Manager at Risk Pre-construction Services Proposal**

Dear Mr. De La Vega

Burkhardt Construction, Inc. (BCI), acting as Construction Manager at Risk (CMAR) is pleased to provide this proposal to the Village of Wellington (Owner) for Pre-construction Services for Town Center Boardwalk Project. The work designed and to be constructed is generally described as a bulk heading, grading, earthwork, boardwalk, boat dock components, pavers, concrete, utilities, landscape, irrigation, and lighting. In addition, this boardwalk project shall include coordination's with the adjacent landowners, special interest groups, business, and residents of the community. As CMAR, BCI shall function as an agent of the Owner, shall be paid a fixed fee for services performed and shall be an integral part of the design team. Pre-construction services will include:

- Task I: Preconstruction progress meetings;
- Task II: Preconstruction and Construction Phase Scheduling;
- Task III: Plan Review/Constructability Review;
- Task IV: The development of Guaranteed Maximum Price (GMP) for the construction of the facilities based on the design.

Pre-construction services shall be rendered and invoiced in the following format:

TASK I**PRE-CONSTRUCTION PROGRESS MEETINGS**

The scope includes the CMAR to participate in team progress meetings, attended by the CMAR, Design Professionals, Owner and others as requested. It is anticipated that these meetings will be held at the Owner's office, Design team's office or location as designated by the Owner.

Estimated 3 meetings required.

Public meetings and presentations shall be as directed by the Owner and may be requested at 90% or 100% plan completion. The public outreach shall consist of the CMAR participating in a meeting with the Design Team, Village, residents, public and adjacent businesses to discuss the project. The presentation shall include introduction of the project team, who & how to contact team individuals, discussion of the project sequence, project schedule, pedestrian/traveling public access during construction and any additional details as requested by the Owner.

Estimated 0 meeting anticipated

TASK I – TOTAL LUMP SUM FEE \$ 2,775.00

TASK II**PRE-CONSTRUCTION AND CONSTRUCTION PHASE SCHEDULING**

Based on the provided information, CMAR will develop a master Pre-Construction phase bar chart schedule incorporating plan review, guaranteed maximum price preparation, submittal review & approval, long lead item identification & procurement and construction sequencing.

TASK II – TOTAL LUMP SUM FEE \$ 2,560.00

TASK III**PLAN REVIEW/CONSTRUCTABILITY REVIEW**

This scope includes review of the plans as provided by the Design Team at 90% design threshold. The review shall report to the Owner any design criteria which may present considerable constructability challenges. This scope also will assist the Design Team in any plan modifications, re-design and value engineering.

The 90% design threshold review entails CMAR review of the plans, quantity survey preparation, review with Owner and Design Team to discuss final design intent, details which may not yet be addressed in the plans, assumptions to be made, and potential construction scope gaps which may not yet be addressed at the 90% design level.

TASK III – TOTAL LUMP SUM FEE \$ 2,000.00

TASK IV**GUARANTEED MAXIMUM PRICE (GMP) - 90% Plans**

BCI will prepare and submit a GMP to the Owner after completion of the pre-construction services phase of the project. The GMP proposal will be prepared in accordance with the guidelines and delivered in the format specified by the Owner. The Owner, at its sole option and discretion, may specify different requirements for the GMP proposal. The GMP will be valid for 90 days after submission. BCI will submit the GMP proposal in a bound format which will include, but not be limited to the following:

- Cover sheet including project title and Owner project number;
- Summary sheet of GMP Proposal including subcontractor bids, allowances, contingencies, bonds, insurance, conditions and exclusions. This sheet will also contain contract time, construction start date, date of substantial completion, date of final completion, critical path schedule and proposed work hours
- Schedule of values
- Detailed summary of general conditions
- Allowance list statement amounts and uses
- Proposed subcontractor list
- Subcontractor bid sheets
- Plans, drawings and specifications specific to the GMP
- Any supporting documents referenced in the GMP

At such time as the GMP preparation process results in a mutually agreeable GMP value, the Owner will document its acceptance thereof in writing and both parties shall execute a contract amendment for the project that incorporates the GMP and its supporting documents into the contract. CMAR's scope of basic and additional services shall be detailed and subject to a final determination of the project scope and size and careful negotiation and coordination between BCI and the Owner.

TASK IV – TOTAL LUMP SUM FEE \$ 12,480.00

TOTAL PRECONSTRUCTION SERVICES FEE ALL TASKS I THROUGH IV:

\$ 19,815.00

ALTERNATE TASK: NOT INCLUDED

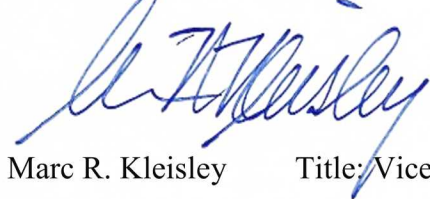
All tasks and fees include supplies, presentation materials, equipment, personnel, travel and related costs associated with performing the services described. Presentation and acceptance, by the Owner, of a mutually acceptable GMP shall conclude preconstruction services.

We have attached our current hourly rates for your use should additional pre-construction services be requested.

Thank you for the opportunity to submit this pre-construction services proposal. If you have any questions on this proposal, please contact us at (561) 659-1400.

Submitted By:
Construction Manager

Burkhardt Construction, Inc.



Marc R. Kleisley Title: Vice President

Accepted by:
Owner

Village of Wellington

By: _____
Printed Name

Title: _____

Date: _____

Upon your acceptance of this letter agreement Burkhardt Construction, Inc. shall begin work immediately. Please return one original for our files.

Hourly Rates For Additional Requested
Pre-Construction Services

<u>Name</u>	<u>Position</u>	<u>Rate</u>
Vincent G. Burkhardt	President/Proj. Principal	\$300.00
Sharon H. Burkhardt	Secretary/C.P.A.	\$200.00
Marc R. Kleisley	Vice President/Proj. Principal	\$200.00
Anthony Sabatino	Senior Project Manager	\$150.00
Bill Zammit	Vertical Project Manager	\$150.00
Adam Rossmell	Project Manager	\$120.00
CJ Rhody	Project Manager	\$120.00
Brandon Rhodes	Project Manager	\$120.00
Christopher Quenneville	Const. Field Mgr./Estimator	\$100.00
Scott Murray	Const. Field Mgr./Estimator	\$100.00
Karl T. Kaminski	Const. Field Mgr./Estimator	\$100.00
Hemant Tank	Asst. PM/Estimator/Cost Engineer	\$90.00
Diane Decker	Property Owner Outreach	\$75.00
Sarah B. Hoadley	Accounting Manager/M.B.A.	\$90.00
Katy Pantaleon	Accounting	\$75.00
Kristy Arnold	Admin. Ass't/Secretarial	\$50.00
Melissa McGraw	Marketing/Graphics	\$55.00

Hourly rates include all necessary supplies, transportation, communication, overhead and profit.

Preconstruction Services Backup

From **Burkhardt Construction, Inc.**
1400 Alabama Ave., Suite #20
West Palm Beach, Fl., 33401
Att: Marc R. Kleisley
Telephone: (561)-659-1400

To: **Village of Wellington**
12300 Forest Hill Boulevard
Wellington, FL 33414
Attn: Mr. Ed De La Vega

Regarding: Pre-construction services as Construction Manager at Risk (CMAR)
Town Center Boardwalk
RFQ #201909

Proposal Date: June 27, 2019

Item Description

Task I, Preconstruction Progress Meetings					<u>\$</u>	<u>2,775.00</u>
	QTY	HRS		RATE		
Project Principal	3	2.5	\$	200.00	\$	1,500.00
Snr. Project Mgr.	3	2.5	\$	150.00	\$	1,125.00
Asst. Proj. Mgr	0	0	\$	90.00	\$	-
Clerical	3	1	\$	50.00	\$	150.00
Task II, Scheduling					<u>\$</u>	<u>2,560.00</u>
Snr. Project Mgr.	1	8	\$	150.00	\$	1,200.00
Asst. Proj. Mgr	1	4	\$	90.00	\$	360.00
Const. Field Mgr.	1	8	\$	100.00	\$	800.00
Clerical	1	4	\$	50.00	\$	200.00

Task III, Plan Review/Constructability Review

\$ 2,000.00

Snr. Project Mgr.	1	8	\$ 150.00	\$ 1,200.00
Asst. Proj. Mgr	1	0	\$ 90.00	\$ -
Const. Field Mgr.	1	8	\$ 100.00	\$ 800.00
Cost. Engineer	1	0	\$ 90.00	\$ -
Clerical	1	0	\$ 50.00	\$ -

Task IV, Guaranteed Maximum Price (GMP)

\$ 12,480.00

Project Principal	1	5	\$ 200.00	\$ 1,000.00
Snr. Project Mgr.	1	16	\$ 150.00	\$ 2,400.00
Asst. Proj. Mgr	1	32	\$ 90.00	\$ 2,880.00
Const. Field Mgr.	1	24	\$ 100.00	\$ 2,400.00
Cost. Engineer	1	40	\$ 90.00	\$ 3,600.00
Clerical	1	4	\$ 50.00	\$ 200.00

\$ 19,815.00