



NOVA

PROFESSIONAL | PRACTICAL | PROVEN

Proposal to Provide Planning, Zoning and
Building Inspection Services | ITB 202103
The Village of Wellington

November 23, 2020

BID COVER PAGE

SUBMIT BIDS TO: Wellington Attn: Clerk's Office 12300 Forest Hill Blvd Wellington, FL 33414	REFER ALL INQUIRIES TO PRIMARY CONTACT: Purchasing Division 12300 Forest Hill Blvd Wellington, FL 33414 Phone:(561)_____	Wellington <h1>INVITATION TO BID</h1> COMMODITY/SERVICE
BID TITLE: Planning, Zoning and Building Inspection Services		BID NO: 202103

NAME OF FIRM, ENTITY, or ORGANIZATION:				
NOVA Engineering and Environmental, LLC				
NAME OF CONTACT PERSON	VENDOR MAILING ADDRESS:	CITY:	ZIP:	STATE:
Javier Jimenez, PE	4350 Oakes Road Suite 518	Fort Lauderdale	33314	FL
TITLE	VENDOR HEADQUARTERS ADDRESS (IF DIFFERENT):	CITY:	ZIP:	STATE:
Project Manager	3900 Kennesaw 75 Parkway Suite 100	Kennesaw	30144	GA
PHONE NUMBER:		FEDERAL EMPLOYER IDENTIFICATION NUMBER (EIN):		
954.554.2998		26-0347209		
EMAIL ADDRESS:		STATE OF FLORIDA BUSINESS LICENSE NUMBER (IF APPLICABLE)		
jjimenez@usanova.com		CA27772		
FAX NUMBER:				
954.424.2580				
ORGANIZATIONAL STRUCTURE (Please Check One):				
Corporation <input checked="" type="checkbox"/> Partnership <input type="checkbox"/> Proprietorship <input type="checkbox"/> Joint Venture <input type="checkbox"/> Other <input type="checkbox"/>				
<i>If Corporation, please provide the following:</i>				
(A) Date of Incorporation:		(B) State or Country of Incorporation:		
June 4 2008 Month / Day / Year		Delaware		

Council

Anne Gerwig, Mayor
Tanya Siskind, Vice Mayor
John T. McGovern, Councilman
Michael Drahos, Councilman
Michael J. Napoleone, Councilman

Manager

Paul Schofield

ITB Number: 202103

Title: Planning, Zoning and Building Inspection Services

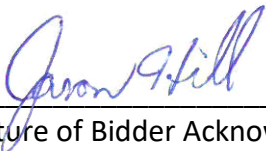
Notification Date: November 18, 2020

ADDENDUM NO. ONE

PURPOSE: The purpose of this Addendum/NOTICE is to make changes, additions, deletions, revisions, and clarifications to the (ITB) Invitation to Bid documents for Planning, Zoning and Building Inspection Services. Bidder shall review the Addendum/NOTICE work and requirements in detail and incorporate any effects the Addendum/NOTICE may have in their proposal price.

- 1. The bid opening date is modified to Monday, November 23, 2020 at 11:00 am. local time. All Bids will be publicly opened and read via Zoom (Meeting ID: 858 3994 3528 Password: Vow#202103)**

ACKNOWLEDGEMENT: Bidder must acknowledge receipt of any and all Addenda in the space provided on the Bidder Submittal Form. Failure to do so may result in rejection of the Proposal. All requirements of the proposal documents remain unchanged except as cited herein.



Signature of Bidder Acknowledging Receipt of
Addendum No. (1) One to be attached in front of Bid

BID SUBMITTAL FORM

To:

Village of Wellington

12300 Forest Hill Blvd.

Wellington, Florida 33414

NOVA Engineering and Environmental, LLC

(Vendor)

ITB #202103 Planning, Zoning and

agrees to provide material for the Building Inspection Services in accordance with the requirements and specifications of the Bid Documents for the Village of Wellington as specified.

Gentlemen:

The undersigned Bidder has carefully examined the Specification requirements, Bid/Contract Documents and is familiar with the nature and extent of the Work and any local conditions that may in any manner affect the Work to be done.

The undersigned agrees to provide the service called for by the Specifications and Bid Documents, in the manner prescribed therein and to the standards of quality and performance established by the Wellington for the Bid price stated in the spaces herein provided.

The undersigned agrees to the right of the Wellington to hold all Bids and Bid guarantees for a period not to exceed one hundred and twenty (120) days after the date of Bid opening stated in the Invitation to Bid.

The undersigned accepts the invoicing and payment policies specified in the Bid.



Contractor's Signature

Dated this 19 day of November, 2020

(Month)

(Year)



November 20, 2020

Emma Ramirez

The Village of Wellington

Clerk's Office

12300 Forest Hill Boulevard

Wellington, Florida 33414

Re: Qualifications to Provide Planning, Zoning and Building Inspection Services
The Village of Wellington
ITB 202103
NOVA Opportunity Number: 001-41209204

Ms. Ramirez,

NOVA Engineering and Environmental, LLC (NOVA) appreciates the opportunity to submit our Qualifications to Provide Planning, Zoning and Building Inspection Services for various Village of Wellington. We understand Village of Wellington is seeking qualified and experienced firms for plan review and inspection services, per the Florida Building Code, and applicable sections of the City's Code of Ordinances, for all areas of expertise, including but not limited to building, plumbing, mechanical, and electrical, in addition to services in accordance with Florida Statutes 468, Part XII, "Building Code Administrators and Inspectors" on a full-time or as-needed basis.

We are confident that NOVA is the best choice to provide the services required for this contract because:

- **Proximity** – NOVA has provided Plan Review and Building Inspection Services in South Florida since inception in 1996. With our local Fort Lauderdale branch office and experienced personnel, NOVA will be able to provide local responsive service, especially when needs arise on a short notice.
- **Experience of Proposed Team** – Our proposed team significant experience providing Plan Review and Building Code Inspections for municipal support contracts on a broad range of projects.
- **Corporate Resources** – NOVA currently has one of the largest pools of licensed Plans Examiner and Building Code inspectors in the state of Florida. With over 430 employees in the southeast, NOVA has both the staff and equipment resources to assist, as required, and adjust staff levels to accommodate the City's demands

CORPORATE OFFICE

NOVA Engineering & Environmental, LLC
3900 Kennesaw 75 Parkway
Suite 100
Kennesaw, Georgia 30144
770.425.0777

LOCAL OFFICE

NOVA Engineering & Environmental, LLC
4350 Oakes Road
Suite 518
Fort Lauderdale, Florida 33314
954.424.2520

We have reviewed and understand the RFP and addressed each requirement in our proposal. Our firm commits to provide the services within the specified time period, and this proposal is a firm and irrevocable offer for sixty (60) days. NOVA declares this proposal was created without collusion with any other person or entity submitting a proposal pursuant to this RFP. Our team members are prepared to meet with you, if requested, and we can start immediately.

If you have any questions, or if we may be of further assistance, please contact authorized main point of contact Javier Jimenez at 954.554.2998 or jjimenez@usaNOVA.com.

Sincerely,

NOVA Engineering and Environmental, LLC

Jason Hill

Executive Vice President

Javier Jimenez, PE

Project Manager

NOVA has read and understands ITB No. 202103. This statement confirms our ability to meet the stated minimum qualification criteria required by the Village.

FIRM OVERVIEW

Established in 1996, NOVA was originally founded to provide Environmental Consulting, Geotechnical Engineering, and Construction Materials Testing and Inspection services to the design and construction community. Currently, NOVA employs 430+ personnel in 17 offices serving clients throughout the southeastern United States and beyond. Our firm has professional and administrative support staff that includes registered professional engineers, registered professional geologists, environmental scientists, registered roof observers, LEED accredited professionals, soil/foundation engineers, laboratory specialists, materials technicians, ICC-certified inspectors, NICET-certified technicians, and AWS-certified welding inspectors. NOVA's facilities include AASHTO-accredited laboratories in soils, concrete, aggregate and hot-mix asphalt testing/inspection. We also have CCRL-inspected laboratories for concrete sampling, curing, and testing.



NOVA was recently named one of the *Top 50 Design Firms in the Southeast* and *Top 500 Design Firms* by Engineering News Record, as well as one of *Atlanta's Top 25 Engineering Firms* by the Atlanta Business Chronicle.

PROJECT APPROACH

The failure of any Local Government to have efficient Building Code Enforcement programs in place could cause great harm to the community. These codes and other related regulations are written to protect the health and safety of building inhabitants. They are also written to prevent the loss of property and the diminishing of property values. NOVA fully understands the critical importance of building code compliance and will provide the highest level of Building Code Plan Review, Building Code Inspection Services, and Related Support Services possible in order to ensure public safety. NOVA will provide the required personnel and resources to augment the capabilities of the Village of Wellington Building Services Division to provide its residents with the level of service required to support the city's growth.

NOVA's project approach for this contract will be to faithfully execute the following tasks:

1. *Open and maintain paths of communication between the City and NOVA in order to fully understand and exceed the expectations.*
2. *Verify current inspection, plan review, and permitting procedures and preferences of the internal Building Services Department staff.*
3. *Confirm expected delivery deadlines.*
4. *Communicate constantly with City staff in order to obtain the workload as soon as available.*
5. *Perform the required services in an efficient and accurate manner.*
6. *Provide on-going feedback to the permit holders, contractors, engineers, and architects as to the status and possible issues associated with the project.*
7. *Provide all required documentation to the County for record keeping and delivery to the permit holder.*
8. *Provide accurate accounting of time spent on the project as it relates to billings.*
9. *Constantly confirm with the County staff that NOVA is meeting or exceeding expectations.*

Yes, we do realize that #1 and #9 are essentially the same task, but we believe that it is so critical to the proper flow and mutual satisfaction of this project that communication be stressed between NOVA and the City's staff.

NOVA employs one of Florida's largest pool of FS468 Building Code Inspectors, Plan Reviewers, Building Officials, Permitting Specialists and Engineers with several hundred collective years of successful experience providing building code services. Our proposed team has an impeccable reputation for having and maintaining an in-depth knowledge of the latest codes and code developments. All our professionals have the knowledge and experience gained by years of service to municipalities of all sizes.

REPORTING

NOVA's Plan Reviewers are required to prepare weekly, daily, and project specific reports for use by the Building Official and the NOVA project management team, as well as all designated Village or Wellington staff. These reports are used to determine proper staffing levels and monitor response time as well as monitor the quality and efficiency of the personnel conducting the plan reviews.

BUILDING OFFICIAL AND PLANS REVIEW SERVICES

NOVA will provide professional code compliant oversight services for this proposed contract. This will include plan review and code interpretation of structural, general building, roofing, electrical, plumbing, and mechanical, accessibility, fire protection systems, and requirements as contained in the Florida Building Code and any applicable amendments and/or ordinances for processing the issuance of building permits. Our vast state and local government experience has created a unique understanding and proficiency with the different type of facilities and projects found in these settings.

We will also maintain records of our building code reviews and prepare written reports as necessary and required by the Florida Building Code. NOVA's staff of Building Officials are dedicated to knowing and adhering to the most recent and applicable building codes while serving our clients in a professional and timely manner. In many cases we can turn compliant reviews around in 24 hours, with an average turnaround of 48 hours on small projects and 5-10 business days on large scale projects. This, of course, depends on the size and complexity of the project.

BUILDING CODE INSPECTION SERVICES

NOVA will provide all building code inspection services as needed with 24-hour notice based on availability. Our team of multi-disciplined inspectors use the latest technology and communications to ensure multi-tasking is accomplished in a timely, cost effective manner. This includes inspections of structural, general building, fire, roofing, plumbing, electrical, accessibility, and mechanical requirements, as contained in the Florida Building Code. We will maintain records of our inspections and investigations and prepare written reports, as necessary and required by the Florida Building Code. Additionally, we provide late night, weekend and holiday inspections to help meet our clients' needs.



COORDINATION AND COMMUNICATION

NOVA staff will communicate with engineers, contractors, and the Village's staff to provide information and resolution to issues arising in their construction projects. Inspections are performed in a professional and timely manner in accordance with requirements established by the Village.

REPORTING

NOVA's inspectors are required to prepare daily, and project specific inspection activity reports for use by the Building Official and the NOVA project management team, as well as all designated the Village staff. These reports are used to determine proper staffing levels and monitor response time, as well as monitor the quality and efficiency of the personnel conducting the inspections. A 3-ring binder will be maintained on-site. This binder will include contact information of our inspectors, an inspection log and copied of daily reports. Typed inspection reports will also be distributed daily via email to the project team.

METHODOLOGY/PROBLEM SOLVING

NOVA's strategy for performing integrated services within the Village is quite simple. We become a vital part of the process by maintaining constant and direct communication with your staff that is either influencing or being influenced by our services. The reason we call it simple is because it is based on common sense. If everyone involved with a project is aware of what is happening; things run smoother. Effective communication eliminates 90% of potential problems before they arise.

ANTICIPATED RESPONSE TIME

As a normal course of business, NOVA's staff and team are used to responding on short notice. Our preferred scheduling period is 24 hours in advance of the needed services, but we have and will respond on shorter notice, when so required. The preferred 24-hour notification is so that we can try to maintain the same staff on each project to provide consistency in communications, awareness of the parties that need to be notified on a project site, and most certainly awareness of the project requirements. Javier Jimenez will serve as the point of contact for all the services required for this contract. This will simplify and expedite scheduling and coordination of NOVA's staff that are anticipated to be needed on an on-call basis for this contract.



Our team of inspectors and engineers are multi-certified which allows for an unmatched level of flexibility and responsiveness. Our team members can provide numerous types of inspections and tests which typically results in a cost and time savings for our clients as extra time is not spent mobilizing additional resources to the project site. We commit our South Florida staff and our company vast resources to you to make sure that you receive the level of service you desire. In addition, you will have the full support of NOVA's nearly 160 employees located in our eight Florida offices.

MANAGEMENT APPROACH

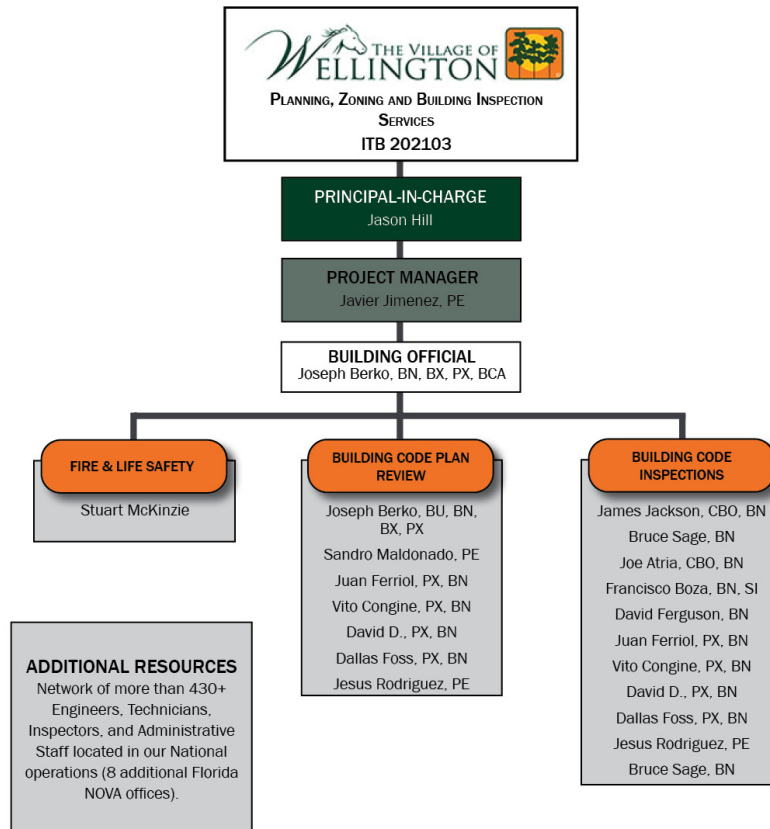
NOVA's success over our many years in the industry is largely attributable to our capabilities in project management and our depth of knowledge of construction and the construction industry. NOVA will assign Mr. Javier Jimenez, PE as Project Manager for this contract. He will be responsible for the day-to-day communication with involved parties from the city. Mr. Jimenez will be the primary point of contact for administrative concerns with the city personnel. This approach allows for the designated Building Official, Plans Reviewers and Inspectors for focus solely on their technical tasks of supporting the Village's Building Services Division operations.

Specifically, Mr. Jimenez's responsibilities will include:

- Project management
- Client communications
- Planning and scheduling
- Field and laboratory work assignments
- Quality control
- Tracking, and reporting of non-compliances
- Schedule control
- Budget control
- Report review and generation
- Invoice review

Prior to commencement of work, our Project Manager will meet city personnel to discuss the specific goals and procedures for this contract in order to actively ensure that expected outcomes are met or exceeded and that resources are allocated in the most efficient manner possible.

NOVA TEAM



Jason Hill – Principal in Charge

ROLE: Jason Hill's background in the construction industry has been extensive. Mr. Hill brings over 30 years of combined professional experience within the consulting engineering field. Starting as a concrete technician in the mid 1980's, and subsequently expanding into various materials testing and code compliance roles, Mr. Hill obtained an extensive knowledge in the materials testing and geotechnical engineering fields. In the early 1990's, he took on the task of project manager where he oversaw as many as 30 projects at a time and his project management skills were honed. For the past 15 years, Mr. Hill has served positions as Branch Manager, District Manager, Regional Chief Executive, and now serves as NOVA's Executive Vice President overseeing operations in Florida. Presented below is a brief list of specific contracts and projects managed by Mr. Hill.

Years' Experience

35 Years (10 with NOVA)

Registrations/Certifications

Certified in Floor Flatness Measurements, FACE

Education

BS in Building Construction Virginia Polytechnic Institute & State University

Relevant/GSFIC Experience

- Collier County Municipal Support, Naples, FL
- Municipal Support Services Marco Island, Naples, FL
- Naples Bldg. Dept. Municipal Support Serv, Naples, FL
- Municipal Support Services, Lee County, Fort Myers, FL
- City of Desoto, FL
- City of Astatula, FL
- City of Westlake, Westlake, FL
- City of West Palm Beach, West Palm Beach, FL

Javier Jimenez, PE – Project Manager

ROLE: Mr. Jimenez began his civil and structural engineering career in 1996 working on a variety of public and private projects ranging from design of NFL stadiums to construction of multi-million dollar highway projects. Mr. Jimenez's project experience includes performing building envelope evaluations, Infrastructure evaluations, roof testing and design, property condition assessments, forensic testing and evaluations, moisture intrusion, mold and indoor air quality services and environmental services.

In addition, Mr. Jimenez has performed structural analysis and design of commercial structures under lateral and dynamic loads such as wind and seismic loadings, design and analysis of telecommunication towers and sites, Geotechnical engineering, Construction Materials Testing and Quality Assurance Inspections and Testing, and the permitting of design drawings. Mr. Jimenez has also served as a special inspector and performed threshold inspections; he is familiar with code requirements under ACI, AISC, ASCE 7, FBC, IBC and TIA 222.

Mr. Jimenez serves as the Business Unit Manager of our Fort Lauderdale office. In this role, his responsibilities include day to day management and oversight of all business activities of the office, which includes ensuring technical quality control and oversight and client relations.

Years' Experience

24 Years (5 with NOVA)

Registrations/Certifications

Professional Engineer: FL, Puerto Rico
Leadership in Energy and Environmental Design
Accredited Professional (LEED AP)

Education

B.C.E., Civil Engineering, Georgia Institute of Technology, 1996
Certificate in Composite Materials Engineering, Georgia Institute of Technology, 1996
M.S.E., Civil Engineering, University of Michigan, 1998

Relevant/GSFIC Experience

- City of Coral Springs, Coral Springs, FL
- City of Westlake, Westlake, FL
- Collier County Municipal Support, Naples, FL
- Liberty Village, Miami, FL
- Parkland City Hall, Parkland, FL
- Broward County Correctional Facilities, FL
- Coral Springs City Clerk's Office, Coral Springs, FL
- City of Doral Police Station, Doral, FL

Joseph Berko – Building Official

ROLE: Mr. Berko has more than 20 years of experience. Overseeing and enforcing all phases of construction, infrastructure, superfund and environmental projects for government and private sector clients. Experience includes Government Departmental Construction Management of up to 30 personnel in a high-profile destination City. Backed by strong credentials and a proven history of on time, on budget, high quality project completions as a SR. Project Manager & Building Code Administrator.

Years' Experience

24 Years (5 with NOVA)

Registrations/Certifications

BN 5983
BU 1601
PX 3047

Education

Construction Management, United Brotherhood of Carpenters, 2001

Relevant/GSFIC Experience

- Collier County, Naples, FL
- City of Westlake, Westlake, FL
- Lely High School, Naples, FL
- Lely Elementary School, Naples, FL
- Golden Gate Middle School, Naples, FL
- Seacrest Country Day School Ball Field, Naples, FL

NOVA EXPERIENCE

NOVA has one of Florida's largest pool of FS468 Building Code Inspectors, Plan Reviewers, Building Officials, Permitting Specialists, Engineers and Threshold Inspectors with several hundred collective years of successful experience providing building code services. Our proposed team has an impeccable reputation for having and maintaining an in-depth knowledge of the latest codes and code developments. NOVA thoroughly understands the procedures and requirements of the FBC and SREF and we are familiar with the potential challenges that may emerge during this contract. All our professionals have the knowledge and experience gained by years of service for all project types and sizes. Our Florida offices have a resource pool of 160 professionals ready to begin working on this contract immediately upon award. Additionally, our firm has a network of more than 430 Engineers, Technicians, Inspectors, and Administrative Staff located in our national operations (8 additional Florida NOVA offices).

PROJECT	CLIENT	CONTACT	DESCRIPTION	DATES
City of Westlake Plan Review and Inspection Outsourcing, New City Startup	City of Westlake 4001 Seminole Pratt Whitney Road Westlake, FL 33470	Ken Cassel 561.530.5880 KCassel@ westlakegov.com	Building Official, Construction Administration, Permitting, Building Inspection, Plan Examination Services and Building Department Administration Support. Staff includes 4 full-time employees including a Building Official.	2016-2018
Collier County Plan Review and Inspection Outsourcing	Collier County 2800 North Horseshoe Drive Naples, FL 34104	James French 239.252.2400 jfrench@ colliergov.net	Municipal support services provided to Collier County's Building Department since 2013. Based on the County's needs and workload, this support includes 1 to 5 Certified Building Officials, Examiners and/or Inspectors.	2013- ongoing
City of Naples Plan Review and Inspection Services	City of Naples 8th Street Naples, FL 34102	Jennifer Fritchey 239.213.5044 jfritchey@ naplesgov.com	NOVA is providing Plans Examination and Code Compliance Inspector Services Contract for all of City of Naples departments on reNOVations, additions, and new construction for governmental projects.	2013- ongoing
New Jackson Memorial Rehabilitation Hospital	Jackson Health System 1611 NW 12 Avenue Miami, FL 33136	Isa Nunez, PE 305.585.3555 isa.nunez@ jhsmiami.org	Building Code Plans Review and Inspections	2017- ongoing

Hillsborough County Plan Review and Inspection Services	Hillsborough County 601 East Kennedy Boulevard Tampa, FL 33602	John Barrios 813.272.5600 john.barrios@tampagov.net	Building Official, Construction Administration, Permitting, Building Inspection, Plan Examination Services and Building Department Administration Support	2013-ongoing
City of Largo Plan Review and Inspection Services	City of Largo Building Services 201 Highland Avenue N., FL 33770	Robert Hatton 727-586-7488	Building Official, Construction Administration, Permitting, Building Inspection, Plan Examination Services and Building Department Administration Support	2016-ongoing



LITIGATION

Please see NOVA's 3-year litigation summary below.

REFERENCE FORM

COMPANY NAME, ADDRESS, CITY, STATE, ZIP PHONE & FAX NUMBER		
Company Name:	City of Westlake	
Address:	4001 Seminole Pratt Whitney Road	
	Westlake, Florida 33470	
Contact Name:	Ken Cassel	
Phone:	561.530.5880	E-Mail: KCassel@westlakegov.com
Company Name:	City of Naples	
Address:	735 8th Street South	
	Naples, Florida 34102	
Contact Name:	Craig Mole	
Phone:	239-213-5008	E-Mail: cm@naplesgov.com
Company Name:	Collier County	
Address:	2800 North Horseshoe Drive	
	Naples, FL 34104	
Contact Name:	Jamie French	
Phone:	239.252.2400	E-Mail: jamesfrench@colliergov.net
Company Name:	Jackson Health Care System	
Address:	1611 N.W. 12th Avenue	
	Miami, FL 33136	
Contact Name:	Isa Nuñez	
Phone:	305-585-3555	E-Mail: isa.nunez@jhsMiami.org

SCHEDULE OF VALUES

Bid Pricing Key

BLDG = Building Inspector

MEP = Mechanical, Electrical, and/or Plumbing Inspector

All hourly rates provided above shall be inclusive of all reimbursable fees including, but not limited to travel, mileage, copies, etc.

Item	Description of Services	Bid Price
1	Perform all inspection services excluding natural disaster events and construction plan review.	BLDG <u>\$85.00</u> Per Hour MEP <u>\$85.00</u> Per Hour
2	Per Person: Review and process construction plans for obtaining building permits on an as-needed basis.	BLDG <u>\$95.00</u> Per Hour MEP <u>\$95.00</u> Per Hour
3	Per Person: Perform all inspection and construction plan review services during natural disaster events.	BLDG <u>\$95.00</u> Per Hour MEP <u>\$95.00</u> Per Hour
4	Per Person: Performing all inspection services, excluding natural disaster events and construction plan review, in excess of 40 hours per week.	BLDG <u>\$127.50</u> Per Hour MEP <u>\$127.50</u> Per Hour
5	Per Person 10 hours per day, 40 hours per week. Review and process construction plans for permitting.	BLDG <u>\$85.00</u> Per Hour MEP <u>\$85.00</u> Per Hour

QUESTIONNAIRE

The following Questionnaire shall be completed and submitted in with the Bid. By submission of this Bid, Bidder guarantees the truth and accuracy of all statements and answers herein contained.

1. How many years has your organization been in business? 24
2. What is the last project of this nature that you have completed?
We currently serve several municipal support contracts for municipalities across the state of Florida.
The closest municipality, geographically, where we are servicing a contract similar to this one is the
City of Westlake in Palm Beach County, Florida.
3. Have you ever failed to complete work awarded to you? If so, where and why? N/A

4. Name three individuals or corporations for which you have performed work and to which you refer:

*** Please see provided Reference Form

Name	Address	Phone	Email
Name	Address	Phone	Email
Name	Address	Phone	Email

5. List the following information concerning all contracts in progress as of the date of submission of this bid. (In case of co-venture, list the information for all co-venturers.)

***Please see NOVA Experience on Page 6 of Qualifications

Name of Project	Owner	Total Contract Value	Contracted Date of Completion	% of Completion to Date

6. Has the bidder or his or her representative inspected the proposed project and does the Bidder have a complete plan for its performance? N/A
7. Will you subcontract any part of this work? If so, give details including a list of each subcontractor(s) that will perform work in excess of the percent (10%) of the contract amount and the work that will be performed by each subcontractor(s).

Subcontractor	Work to be Performed
N/A	N/A

8. What equipment do you own that is available for the work? N/A

Equipment Type	Equipment Type

9. What equipment will you purchase for the proposed work? N/A

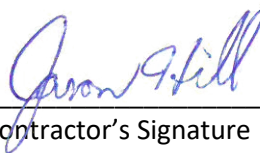
10. What equipment will you rent for the proposed work? N/A
11. State the name of your proposed project manager and give details of his or her qualifications and experience in managing similar jobs.
Javier Jimenez, PE
12. The address of principal place of business is 4350 Oakes Road | Suite 518
Fort Lauderdale, Florida 33314
13. The names of the Corporate Officers, or Partners, or Individuals doing business under a trade name, are as follows: N/A
14. List all organizations which were predecessors to Bidder or in which the principals or officers of the Bidder were principals or officers. N/A
15. List and describe all bankruptcy petitions (Voluntary or Involuntary) which have been filed by or against the Bidder, its parent or subsidiaries or predecessor organizations during the past five (5) years. Include in the description the disposition of each such petition. N/A
16. List and describe all successful Performance or Payment Bond claims made to your surety(ies) during the last five (5) years. The list and descriptions should include claims against the bond of the Bidder and its predecessor organization(s). N/A
17. List all claims, arbitrations, administrative hearings and lawsuits brought by or against the Bidder or its predecessor organization(s) during the last five (5) years. The list shall include all case names; case, arbitration, or hearing identification numbers; the name of the project over which the dispute arose; and a description of the subject matter of the dispute. Please see attached legal documents
18. List and describe all criminal proceedings or hearings concerning business related offenses in which the Bidder, its principals or officers or predecessor organization (s) were defendants. Please see attached legal documents
19. Has the Bidder, its principals, officers, or predecessor organization(s) been debarred or suspended from bidding by any government during the last five (5) years? If yes, provide details. No
20. List and disclose any and all business relations with any members of Wellington Council. N/A

DRUG FREE WORKPLACE

Preference shall be given to businesses with drug-free workplace programs. In order to have a drug-free workplace program, a business must attest to the following:

1. We publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. We inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. We give each employee engaged in providing the commodities or contractual services that are under Bid a copy of the statement specified in subsection (1).
4. We, in the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under Bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. We impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. We make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.



Contractor's Signature

**SWORN STATEMENT UNDER SECTION 287.133(3)(a),
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES**

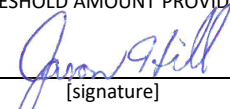
THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to Village of Wellington
[print name of the public entity]
- by NOVA Engineering and Environmental, LLC for Jason Hill - Executive Vice President
[print name of entity submitting sworn statement] [print individual's name and title]
- 4350 Oakes Road | Suite 518
Fort Lauderdale, FL 33314
- whose business address is _____ and (if applicable) its Federal Employer Identification Number (FEIN) is 26-0347209 (If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement: _____.)
2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:
- a. A predecessor or successor of a person convicted of a public entity crime; or
 - b. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
4. I understand that a "person" as defined in Paragraph 287.133(1)(c), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
6. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. [Please indicate which statement applies.]
- X Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.
- _____ The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.
- _____ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. [attach a copy of the final order]

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

STATE OF Florida

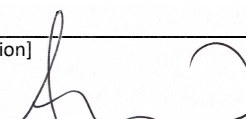
COUNTY OF Broward


[signature]
November 19, 2020
[date]

Subscribed and Sworn to (or affirmed) before me on November 19, 2020 by Jason Hill
[date] [name]

He/she is personally known to me or has presented Self
[type of identification] _____ as identification.

[Notary's Signature and Seal]


Print Notary Name and Commission No. Amy Perniciaro 08/18/2024



CERTIFICATION PURSUANT TO FLORIDA STATUTE § 215.4725

I, Jason Hill, on behalf of NOVA Engineering and Environmental, LLC,
certifies

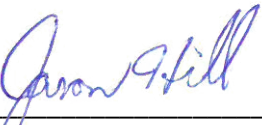
Print Name

Company Name

that NOVA Engineering and Environmental, LLC does not:

Company Name

1. Participate in a boycott of Israel; and
2. Is not on the Scrutinized Companies that Boycott Israel list; and
3. Is not on the Scrutinized Companies with Activities in Sudan List; and
4. Is not on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; and
5. Has not engaged in business operations in Cuba or Syria.



Signature

Executive Vice President

Title

November 19, 2020

Date

**APPLICATION TO BE CONSIDERED A LOCAL BUSINESS IN ACCORDANCE WITH
VILLAGE OF WELLINGTON FLORIDA'S LOCAL PREFERENCE POLICY**

Wellington gives preference to local businesses in certain purchasing situations as set forth in Chapter 9 of Wellington's Purchasing and Procurement Manual. In order to be considered a local business, entitled to be given preference, the business must make application with Wellington and meet one of the following criteria as such is more fully set forth in Chapter 9, of Wellington's Purchasing and Procurement Manual:

Chapter 9, LOCAL PREFERENCE

Western Communities Local Business - For the purpose of determining a "Western Communities local business" a vendor must have a principal permanent business location and headquarters within Wellington of Wellington, Florida or west of the Florida Turnpike to the Palm Beach County western boundary line as depicted in Exhibit "A" hereto. This applies to all entity formations, including, but not limited to, limited liability companies, partnerships, limited partnerships and the like or sole proprietors. Further, the entity or sole proprietor must provide that it, he or she has been domiciled and headquartered in the jurisdictional boundaries of the Western Communities for at least six months prior to the solicitation. Post Office boxes will not be considered a permanent business location within the Western Communities. Home business offices shall be considered as a business location if it otherwise meets the requirements herein. In order to be eligible for such local preference the vendor shall have a local business tax receipt pursuant to the County's and/or municipalities' Code of Ordinances, having jurisdiction over the location of the business, unless otherwise exempt therefrom. Further, the vendor must be properly licensed and authorized by law to provide the goods, services or professional services to the extent applicable and the location of the business must be properly zoned in order for the vendor to conduct its business.

Palm Beach County local business - For the purpose of determining a "Palm Beach County local business" a vendor must have a principal permanent business location and headquarters within Palm Beach County, Florida. This applies to all entity formations, including, but not limited to, limited liability companies, partnerships, limited partnerships and the like or sole proprietors. Further, the entity or sole proprietor must provide that it, he or she has been headquartered and domiciled in the jurisdictional boundaries of Palm Beach County, Florida for at least six months prior to the solicitation. Post Office boxes will not be considered a permanent business location within Palm Beach County, Florida. Home business offices shall be considered as a business location if it otherwise meets the requirements herein. In order to be eligible for such local preference the vendor shall have a local business tax receipt pursuant to the Palm Beach County Code of Ordinances as amended from time to time, unless otherwise exempt there from. Further, the vendor must be properly licensed and authorized by law to provide the goods, services or professional services to the extent applicable and the location of the business must be properly zoned in order for the vendor to conduct its business.

Subcontractor utilization - In competitive bid situations, a business may also qualify as either a Palm Beach County or Western Community local business if they are utilizing subcontractors to perform the work or materialmen to supply the job and more than fifty (50%) percent of their proposed bid price will be paid to subcontractors and/or materialmen who qualify, under the above standards, as Palm Beach County and/or Western Community local businesses.

Please check the box below indicating which preference category your business is applying for:

☐ Western Communities Local Business

☐ Palm Beach County Local Business

☐ Subcontractor Utilization

1. The name of the business is: _____

2. The address of the business is: _____

3. How long has the business been located at its current address: _____

4. If the business has relocated within the last six months, please provide the answers to questions 1-3 for the previous location:

5. The previous name of the business is: _____

6. The previous address of the business is: _____

7. How long was this business at the previous location: _____

8. If the business is attempting to qualify under the subcontractor utilization provision, please provide a breakdown of the subcontractors who would qualify for either the Palm Beach County or Western Community, business classification, the requisite information, provide their responses to the above 1 - 7 questions and for each of the subcontractors, indicate the amount that they are proposed to be compensated at under the bid price.

9. The business as a local business tax receipt from: (1) Palm Beach County ☐ (2) the following municipality: _____ (3) located in unincorporated Palm Beach County: ☐

10. Please provide a copy of Local Business Tax Receipts from Palm Beach County and the applicable municipality are attached.

11. Please provide a Certificate of Good Standing indicating the formation or domestication of the entity in and for the State of Florida is attached.

12. Please provide copies of licenses if applicable from the State of Florida authorizing the business to provide the good services or professional services contemplated in the bid documents.

By signing below, I hereby certify that under penalty of perjury I believe my business qualifies as a Palm Beach County, Western Community or subcontractor utilization business in accordance with Wellington's Local Preference Policy and that I have submitted current and accurate information and documents relating to my qualifications. I further acknowledge and agree that any fraudulent or duplicitous information submitted in furtherance of this application will be grounds for disqualification from bidding on this project and doing business with Wellington in the future.

Applicants Federal Tax ID Number - _____ Applicants Business Address _____

Signature of Authorized Representative of Corporation, Partnership, or other business entity:

Sign: _____

Print Name: _____

Title: _____

Date: _____

CITY OF: _____

COUNTY OF: _____

SUBSCRIBED AND SWORN TO (or affirmed) before me on this ____ day of _____, 201__, by _____ He/She is personally known to me or has presented _____ as identification.

(Signature of Notary)

(Print or Stamp Name of Notary)

Notary Public _____

Notary Seal

(State)

Signature of Individual if Sole Proprietor:

Sign: _____

Print Name: _____

Date: _____

CITY OF: _____

COUNTY OF: _____

SUBSCRIBED AND SWORN TO (or affirmed) before me on this ____ day of _____, 201__, by
_____. He/She is personally known to me or has presented _____ as
identification. (Type of Identification)

(Signature of Notary)

(Print or Stamp Name of Notary)

Notary Public _____

Notary Seal

(State)

CONFLICT OF INTEREST STATEMENT

This Proposal/Agreement (whichever is applicable) is subject to the conflict of interest provisions of the policies and Code of Ordinances of WELLINGTON, the Palm Beach County Code of Ethics, and the Florida Statutes. During the term of this Agreement and any renewals or extensions thereof, the VENDOR shall disclose to WELLINGTON any possible conflicts of interests. The VENDOR's duty to disclose is of a continuing nature and any conflict of interest shall be immediately brought to the attention of WELLINGTON. The terms below shall be defined in accordance with the policies and Code of Ordinances of WELLINGTON, the Palm Beach County Code of Ethics, and Ch. 112, Part III, Florida Statutes.

CHECK ALL THAT APPLY:

NO CONFLICT:

☒ To the best of our knowledge, the undersigned business has no potential conflict of interest for this Agreement due to any other clients, contracts, or property interests.

☒ To the best of our knowledge, the undersigned business has no employment or other contractual relationship with any WELLINGTON employee, elected official or appointed official.

☒ To the best of our knowledge, the undersigned business has no officer, director, partner or proprietor that is a WELLINGTON purchasing agent, other employee, elected official or appointed official. The term "purchasing agent", "elected official" or "appointed official", as used in this paragraph, shall include the respective individual's spouse or child, as defined in Ch. 112, Part III, Florida Statutes.

☒ To the best of our knowledge, no WELLINGTON employee, elected official or appointed official has a material or ownership interest (5% ownership) in our business. The term "employee", "elected official" and "appointed official", as used in this paragraph, shall include such respective individual's relatives and household members as described and defined in the Palm Beach County Code of Ethics.

☒ To the best of our knowledge, the undersigned business has no current clients that are presently subject to the jurisdiction of WELLINGTON's Planning, Zoning and Building Department.

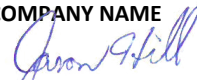
CONFLICT:

☐ The undersigned business, by attachment to this form, submits information which may be a potential conflict of interest due to any of the above listed reasons or otherwise.

THE UNDERSIGNED UNDERSTANDS AND AGREES THAT THE FAILURE TO CHECK THE APPROPRIATE BLOCKS ABOVE OR TO ATTACH THE DOCUMENTATION OF ANY POSSIBLE CONFLICTS OF INTEREST MAY RESULT IN DISQUALIFICATION OF YOUR BID/PROPOSAL OR IN THE IMMEDIATE CANCELLATION OF YOUR AGREEMENT, WHICHEVER IS APPLICABLE.

NOVA Engineering and Environmental, LLC

COMPANY NAME



AUTHORIZED SIGNATURE

Jason Hill - Executive Vice President

NAME (PRINT OR TYPE)

NON-COLLUSION AFFIDAVIT

State of Florida

County of Broward

Being duly sworn deposes and says:

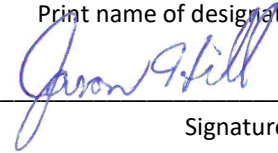
That he/she is an officer of the parties making the forgoing bid submittal, that the bid is made without prior understanding, agreement, or connection with any individual, firm, partnership, corporation or other entity submitting a bid for the same materials, services, supplies or equipment, either directly or indirectly, and is in all respects fair and without collusion or fraud. No premiums, rebates, or gratuities are permitted with, prior to, or after any delivery of material or provision of services. Any violation of this provision may result in disqualification, contract cancellation, return of materials or discontinuation of services, and the possible removal of Bidder from the vendor Bid lists

NOVA Engineering and Environmental, LLC

Name of Bidder

Jason Hill

Print name of designated signatory



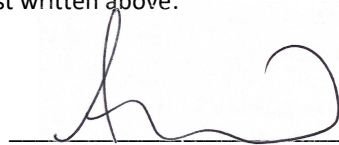
Signature

Executive Vice President

Title

On this 19 day of November, 2020, before me appeared Jason Hill personally known to me to be the person described in and who executed this affidavit and acknowledged that (she/he) signed the name freely and voluntarily for the uses and purposes therein described.

In witness thereof, I have hereunto set my hand and affixed seal the day and year last written above.



Signature

Notary Public in and for the State of Georgia

(Affix Seal Here)



Amy Perniciaro

(Name Printed)

Residing at Cobb County

My commission expires 08/18/2024



Ron DeSantis, Governor

Halsey Beshears, Secretary



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
BOARD OF PROFESSIONAL ENGINEERS

THE ENGINEERING BUSINESS HEREIN IS AUTHORIZED UNDER THE
PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

NOVA ENGINEERING AND ENVIRONMENTAL, LLC

3900 KENNESAW 75 PARKWAY
SUITE 100
KENNESAW GA 30144

LICENSE NUMBER: CA27772

EXPIRATION DATE: FEBRUARY 28, 2021

Always verify licenses online at MyFloridaLicense.com



Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

Licensee Details

Licensee Information

Name: **JIMENEZ, JAVIER ENRIQUE (Primary Name)**
 Main Address: **16314 NW 12TH STREET
 PEMBROKE PINES Florida 33028**
 County: **BROWARD**
 License Mailing:
 LicenseLocation:

License Information

License Type: **Professional Engineer**
 Rank: **Prof Engineer**
 License Number: **62162**
 Status: **Current,Active**
 Licensure Date: **12/09/2004**
 Expires: **02/28/2021**

Special Qualifications **Qualification Effective**
Civil **12/09/2004**

Alternate Names

[View Related License Information](#)

[View License Complaint](#)

2601 Blair Stone Road, Tallahassee FL 32399 :: Email: **Customer Contact Center** :: Customer Contact Center: 850.487.1395

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Under Florida law, email addresses are public records. If you do not want your email address released in response to a public-records request, do not send electronic mail to this entity. Instead, contact the office by phone or by traditional mail. If you have any questions, please contact 850.487.1395. *Pursuant to Section 455.275(1), Florida Statutes, effective October 1, 2012, licensees licensed under Chapter 455, F.S. must provide the Department with an email address if they have one. The emails provided may be used for official communication with the licensee. However email addresses are public record. If you do not wish to supply a personal address, please provide the Department with an email address which can be made available to the public.

Licensee Details

Licensee Information

Name: **BERKO, JOSEPH MICHAEL (Primary Name)**
 Main Address: ***Private Address* *Private Address***
Private Address
Private Address
Private Address

License Mailing:

LicenseLocation:

License Information

License Type: **Building Code Administrator**
 Rank: **Building Code A**
 License Number: **BU1601**
 Status: **Current,Active**
 Licensure Date: **02/04/2008**
 Expires: **11/30/2021**

Special Qualifications **Qualification Effective**

Alternate Names

[View Related License Information](#)

[View License Complaint](#)

2601 Blair Stone Road, Tallahassee FL 32399 :: Email: **Customer Contact Center** :: Customer Contact Center: 850.487.1395

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However email addresses are public record. If you do not wish to supply a personal address, please provide the Department with an email address which can be made available to the public.

Licensee Details

Licensee Information

Name: **BERKO, JOSEPH MICHAEL (Primary Name)**
 Main Address: ***Private Address* *Private Address***
Private Address
Private Address
Private Address

License Mailing:

LicenseLocation: ***Private Address* *Private Address***
Private Address
Private Address
Private Address

License Information

License Type: **Standard Inspector**
 Rank: **Inspector**
 License Number: **BN5983**
 Status: **Current,Active**
 Licensure Date: **10/23/2007**
 Expires: **11/30/2021**

Special Qualifications **Qualification Effective**
Building **10/23/2007**

Alternate Names

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[View License Complaint](#)

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However email addresses are public record. If you do not wish to supply a personal address, please provide the Department with an email address which can be made available to the public.

Licensee Details

Licensee Information

Name: **BERKO, JOSEPH MICHAEL (Primary Name)**
 Main Address: ***Private Address* *Private Address***
Private Address
Private Address
Private Address

License Mailing:

LicenseLocation:

License Information

License Type: **Standard Plans Examiner**
 Rank: **Plans Examiner**
 License Number: **PX3047**
 Status: **Current,Active**
 Licensure Date: **12/17/2007**
 Expires: **11/30/2021**

Special Qualifications **Qualification Effective**
Building **12/17/2007**

Alternate Names

[View Related License Information](#)

[View License Complaint](#)

2601 Blair Stone Road, Tallahassee FL 32399 :: Email: **Customer Contact Center** :: Customer Contact Center: 850.487.1395

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However email addresses are public record. If you do not wish to supply a personal address, please provide the Department with an email address which can be made available to the public.

BROWARD COUNTY LOCAL BUSINESS TAX RECEIPT

115 S. Andrews Ave., Rm. A-100, Ft. Lauderdale, FL 33301-1895 – 954-831-4000

VALID OCTOBER 1, 2020 THROUGH SEPTEMBER 30, 2021

DBA:
Business Name: NOVA ENGINEERING & ENVIRONMENTAL
LLC

Receipt #: 315-779
Business Type: ENGINEER (ENGINEERING)

Owner Name: RANDALL L BAGWELL
Business Location: 4350 OAKES RD STE 518
FT LAUDERDALE
Business Phone: 954-424-2520

Business Opened: 11/15/2002
State/County/Cert/Reg: 27772
Exemption Code:

Rooms

Seats

Employees

2

Machines

Professionals

For Vending Business Only						
Number of Machines:			Vending Type:			
Tax Amount	Transfer Fee	NSF Fee	Penalty	Prior Years	Collection Cost	Total Paid
30.00	0.00	0.00	0.00	0.00	0.00	30.00

THIS RECEIPT MUST BE POSTED CONSPICUOUSLY IN YOUR PLACE OF BUSINESS

THIS BECOMES A TAX RECEIPT

WHEN VALIDATED

This tax is levied for the privilege of doing business within Broward County and is non-regulatory in nature. You must meet all County and/or Municipality planning and zoning requirements. This Business Tax Receipt must be transferred when the business is sold, business name has changed or you have moved the business location. This receipt does not indicate that the business is legal or that it is in compliance with State or local laws and regulations.

Mailing Address:

NOVA ENGINEERING & ENVIRONMENTAL L.
4350 OAKES RD STE 518
FORT LAUDERDALE, FL 33314

Receipt # 02A-19-00005745
Paid 09/09/2020 30.00

2020 - 2021

BROWARD COUNTY LOCAL BUSINESS TAX RECEIPT

BROWARD COUNTY LOCAL BUSINESS TAX RECEIPT

115 S. Andrews Ave., Rm. A-100, Ft. Lauderdale, FL 33301-1895 – 954-831-4000

VALID OCTOBER 1, 2020 THROUGH SEPTEMBER 30, 2021

DBA:
Business Name: NOVA ENGINEERING & ENVIRONMENTAL
LLC

Receipt #: 329-35911
Business Type: ALL OTHERS (STRUCT
INSPECT/MTRLS TESTING)

Owner Name: RANDALL L BAGWELL
Business Location: 4350 OAKES RD STE 518
FT LAUDERDALE
Business Phone: 954-424-2520

Business Opened: 12/25/2005
State/County/Cert/Reg:
Exemption Code:

Rooms

Seats

Employees
15

Machines

Professionals

For Vending Business Only						
Number of Machines:			Vending Type:			
Tax Amount	Transfer Fee	NSF Fee	Penalty	Prior Years	Collection Cost	Total Paid
120.00	0.00	0.00	0.00	0.00	0.00	120.00

THIS RECEIPT MUST BE POSTED CONSPICUOUSLY IN YOUR PLACE OF BUSINESS

THIS BECOMES A TAX RECEIPT

WHEN VALIDATED

This tax is levied for the privilege of doing business within Broward County and is non-regulatory in nature. You must meet all County and/or Municipality planning and zoning requirements. This Business Tax Receipt must be transferred when the business is sold, business name has changed or you have moved the business location. This receipt does not indicate that the business is legal or that it is in compliance with State or local laws and regulations.

Mailing Address:

NOVA ENGINEERING & ENVIRONMENTAL L
4350 OAKES RD STE 518
FORT LAUDERDALE, FL 33314

Receipt #02A-19-00005746
Paid 09/09/2020 120.00

2020 - 2021

BROWARD COUNTY LOCAL BUSINESS TAX RECEIPT



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/31/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Ironwood, a Marsh & McLennan Agency, LLC Co 4401 Northside Parkway Suite 800 Atlanta GA 30327	CONTACT NAME: Laura Newton PHONE (A/C, No, Ext): (404)503-9100 E-MAIL ADDRESS: lnewton@ironwoodins.com FAX (A/C, No): (404)503-9101														
INSURED Nova Engineering and Environmental, LLC 3900 Kennesaw 75 Parkway Suite 100 Kennesaw GA 30144	<table><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A: Colony Insurance Co</td><td>39993</td></tr><tr><td>INSURER B: United Specialty Insurance Co.</td><td>12537</td></tr><tr><td>INSURER C: Allied World Surplus Lines Ins Co</td><td>24319</td></tr><tr><td>INSURER D:</td><td></td></tr><tr><td>INSURER E:</td><td></td></tr><tr><td>INSURER F:</td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Colony Insurance Co	39993	INSURER B: United Specialty Insurance Co.	12537	INSURER C: Allied World Surplus Lines Ins Co	24319	INSURER D:		INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A: Colony Insurance Co	39993														
INSURER B: United Specialty Insurance Co.	12537														
INSURER C: Allied World Surplus Lines Ins Co	24319														
INSURER D:															
INSURER E:															
INSURER F:															

COVERAGES**CERTIFICATE NUMBER: 20-21****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:			PACE302573TBD	8/31/2020	8/31/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			KQKAL2020 See attached comments/remarks	8/31/2020	8/31/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Comp / Collision Deductible \$ 1,000
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$			EXC302574	8/31/2020	8/31/2021	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
C	Professional Liability			03091788	8/31/2020	8/31/2021	Per Occurrence/ Aggregate \$2M / \$4M
A	Pollution Liability			PACE302573	8/31/2020	8/31/2021	Each Poll Condition / Aggregate \$1M / \$2M

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

Evidence of Insurance	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Laura Newton/DAPHWI

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COMMENTS/REMARKS

The Automobile Coverage (United Specialty Insurance Company, Policy #KQKAL2020) placement was made by Biltmore Insurance Services. Ironwood Insurance Services (a Marsh & McLellan Agency) has only acted in the role of a consultant to the client with respect to this placement, which is indicated here for your convenience.



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