

Village of Wellington

*12300 Forest Hill Blvd
Wellington, FL 33414*



Action Summary - Final

Monday, August 8, 2016

4:30 PM

Village Hall - Conference Rooms 1E & 1F

Village Council Workshop

*Anne Gerwig, Mayor
John T. McGovern, Vice Mayor
Michael Drahos, Councilman
Michael J. Napoleone, Councilman
Tanya Siskind, Councilwoman*

1. CALL TO ORDER

Mayor Gerwig called the meeting to order at 4:30 P.M. Councilmembers present: Anne Gerwig, Mayor; John McGovern, Vice Mayor; Michael Drahos, Councilman; Michael Napoleone Councilman; Tanya Siskind, Councilwoman

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance had been done during the Budget Workshop that was held earlier.

3. REVIEW OF COUNCIL AGENDA

Paul Schofield, Village Manager presented the Agenda for the August 9, 2016 Council Meeting for discussion and review.

A. [16-0300](#)**PRESENTATION OF THE PALM BEACH COUNTY SHERIFF'S OFFICE DISTRICT 8 WELLINGTON SEMI-ANNUAL REPORT**

Mr. Schofield introduced the item. This item is a presentation that will be given by Captain Rolando Silva. He will present the Palm Beach County Sheriff's Office District 8 Wellington Semi-Annual Report to Council.

There were no changes recommended.

B. [16-0334](#)

RESOLUTION NO. R2016-57 (CULTURAL AFFAIRS GRANT AWARD) FLORIDA DEPARTMENT OF STATE DIVISION OF CULTURAL AFFAIRS GRANT AWARD (CSFA 45.014) FOR GRANT 17.9.200.548 FOR THE PROJECT "WELLINGTON COMMUNITY CENTER" IN THE AMOUNT OF \$500,000, AND; RESOLUTION NO. R2016-58 (BUDGET AMENDMENT TO ALLOCATE THE GRANT).

A RESOLUTION OF WELLINGTON, FLORIDA'S COUNCIL TO ENTER INTO AN AGREEMENT WITH THE FLORIDA DEPARTMENT OF STATE DIVISION OF CULTURAL AFFAIRS FOR THE PURPOSE OF RECEIVING A GRANT UNDER PROVISIONS OF THE CULTURAL FACILITIES PROGRAM FOR THE WELLINGTON COMMUNITY CENTER PROJECT; AND PROVIDING AN EFFECTIVE DATE.

RESOLUTION NO. R2016-58 (FLORIDA DEPARTMENT OF STATE CULTURAL AFFAIRS GRANT FUNDS BUDGET AMENDMENT)

A RESOLUTION OF WELLINGTON, FLORIDA'S COUNCIL AMENDING THE FISCAL YEAR 2015-2016 CAPITAL FUND BUDGET FOR FLORIDA DEPARTMENT OF STATE DIVISION OF CULTURAL AFFAIRS GRANT FUNDS AWARDED FOR DEVELOPMENT OF THE WELLINGTON COMMUNITY CENTER; AND PROVIDING AN EFFECTIVE DATE.

Mr. Schofield introduced the item. This item is for the approval of Resolution No. R2016-57 authorizing the Mayor to enter into an agreement with the Florida Department of State Division of Cultural Affairs for the Cultural Facilities Grant and approval of Resolution No. R2016-57 for a budget amendment to allocate the \$500,000 in grant monies to the Governmental Capital Fund revenue and expenditures.

Ms. Quickel presented the item. She indicated that this was the second of two grants received. The first grant was for the Community Center; Land and Water grant for a portion of the pier and some of the outside elements in the amount of \$200,000. The total amount of the grant offsets the costs of some of the elements that had been added to the general fund.

There were no changes recommended.

C. [16-0307](#)

MINUTES OF THE REGULAR WELLINGTON VILLAGE COUNCIL MEETINGS OF JUNE 28, 2016 AND JULY 12, 2016

Mr. Schofield introduced the item. This item is for the approval of the Minutes of the Regular Wellington Village Council Meetings of June 28, 2016 and July 12, 2016.

There were no changes recommended.

D. [15-1011](#)

AUTHORIZATION TO ENTER INTO A SOLE SOURCE AGREEMENT FOR THE PURCHASE, DELIVERY AND SERVICE OF FLYGT PUMPS

Mr. Schofield introduced the item. This item is for the authorization to enter into a sole source agreement with Xylem Water Solutions USA, Inc. (formerly ITT Water and Wastewater USA, Inc.) for the purchase, delivery and service of Flygt pumps in the amount of approximately \$200,000.

Mr. Riebe presented the item. He explained that the pumps were for the 104 sewage lift stations and depending on the size of the pumps, twenty to twenty-five new pumps were purchased annually in order to replace the existing pumps.

Vice Mayor McGovern asked for the life span of the pumps. Mr. Riebe indicated that the life span was typically seven to eight years depending on the amount of use and the hours used. He explained that the minimum number of pumps per station was two but some of the stations have three.

There were no changes recommended.

E. [15-1016](#)

AUTHORIZATION TO CONTINUE UTILIZING CONTRACTS TO PROVIDE ATHLETIC TEAM OFFICIATING SERVICES

Mr. Schofield introduced the item. This item is for the authorization to continue utilizing contracts with Florida Elite Umpires Inc., Palm Beach County Officials Association and The Palm Beach Pride, Inc. to provide athletic team officiating services in the amount of approximately \$80,000 annually.

There were no changes recommended.

- F.** [15-1017](#) AUTHORIZATION TO RENEW EXISTING CONTRACTS TO PROVIDE LANDSCAPE MAINTENANCE SERVICES FOR: 1) PRIMARY ROADWAYS, RUSTIC RANCHES, EQUESTRIAN TRAILS, CANAL BANKS, SLOPES AND FINGERS; 2) SECONDARY ROADWAYS; 3) VILLAGE OWNED FACILITIES; AND 4) NEIGHBORHOOD AND COMMUNITY PARKS VILLAGE-WIDE
- Mr. Schofield introduced the item. This item is for the authorization to renew existing contracts to provide landscape maintenance services to (1) primary roadways, Rustic Ranches, equestrian trails, canal banks, slopes and fingers throughout the Village, with G&C Car Care, Inc., DBA Wellington Professional Lawn Care, Inc. at a cost of \$512,247.30 annually; (2) secondary roadways Village-wide, with G&C Car Care, Inc. DBA Wellington Professional Lawn Care, at a cost of \$101,220 annually; (3) Village owned facilities, including the new Wellington Community center, with Black Forest Enterprises, Inc., DBA Gardenscapes of the Palm Beaches, at an annual cost of \$166,223.82; and (4) neighborhood and community parks Village wide, with Black Forest Enterprises, Inc., DBA Gardenscapes of the Palm Beaches at an annual cost of \$251,244.
- In reply to Mayor Gerwig's question, if staff provides maintenance of the Village's grass, Mr. Barnes said that the bermuda athletic turf landscape maintenance was the only service handled by Village staff. He indicated that very good service has been obtained by the noted vendors and the services were for grass cutting and mowing only and not the clearing of the canals.
- There were no changes recommended.
- G.** [15-1018](#) AUTHORIZATION TO RENEW AN EXISTING CONTRACT WITH PALM BEACH AGGREGATES, LLC FOR THE SUPPLY AND DELIVERY OF ROAD BASE AND DRAIN ROCK
- Mr. Schofield introduced the item. This item is for the authorization to renew an existing contract with Palm Beach Aggregates, LLC for the supply and delivery of road base and drain rock in the amount of approximately \$140,000.00 annually.
- Mr. De La Vega indicated that this was the third renewal for the contract.
- There were no changes recommended.
- H.** [15-1021](#) AUTHORIZATION TO CONTINUE UTILIZING REVENUE GENERATING CONTRACTS FOR CHEER AND DANCE, SWIMMING, TUMBLE TOTS, TAEKWONDO AND WELLINGTON SOCCER
- Mr. Schofield introduced the item. This item is for the authorization to continue utilizing revenue generating contracts with Wellington Cheer and Dance, Wellington Swimming, Muriel D. Williams (Tumble Tots), Caulett CMMMA, Inc. (Taekwondo), and Wellington Soccer.
- There were no changes recommended.
- I.** [16-0216](#) AUTHORIZATION TO UTILIZE A SCHOOL DISTRICT OF OSCEOLA

COUNTY CONTRACT FOR THE PURCHASE, DELIVERY AND
INSTALLATION OF FARMINGTON PARK PLAYGROUND
EQUIPMENT AND SURFACING

Mr. Schofield introduced the item. This item is to authorize staff to utilize the School District of Osceola County's contract #SDOC-16-B-87-LH with Advanced Recreational Concepts, LLC and Play Space Services, Inc., as a basis for pricing for the purchase, delivery and installation of Farmington Park playground equipment and surfacing at a cost of \$58,308.50.

There were no changes recommended.

J. [16-0288](#)

AUTHORIZATION TO ENTER INTO CONTRACT NEGOTIATIONS
FOR ENTERPRISE RESOURCE PLANNING (ERP) CONSULTING
SERVICES

Mr. Schofield introduced the item. This item is for the authorization to enter into contract negotiations with Plante Moran, PLLC, to provide ERP consulting services.

Mr. De La Vega said that the annual total amount of the contract was not negotiated but his opinion was to negotiate the amount of \$100,000 to \$150,000 for the consultant because they were very qualified and the implementation process would take three to five years. He stated that the Selection Committee felt that Plante Moran was the most qualified at the highest hourly rate and their recommendation was to negotiate a contract and not to enter into a contract. He explained staff would move forward to try and negotiate a lower hourly rate if Council provides the approval and afterwards return to Council in order to obtain approval of the award.

There were no changes recommended.

K. [16-0339](#)

AWARD A CONTRACT FOR THE CONSTRUCTION OF
IMPROVEMENTS FOR THE BLUE CYPRESS SUBDIVISION AND
RESOLUTION NO. R2016-52 FOR BUDGET AMENDMENT
#2016-041

RESOLUTION NO. R2016-52: A RESOLUTION OF WELLINGTON, FLORIDA'S COUNCIL AMENDING THE GENERAL FUND BUDGET FOR FISCAL YEAR 2015-2016 BY ALLOCATING CONSTRUCTION SURETY BOND PROCEEDS TO COMPLETE THE BLUE CYPRESS SUBDIVISION IMPROVEMENTS; AND PROVIDING AN EFFECTIVE DATE.

Mr. Schofield introduced the item. This item is the award of a contract to Wynn and Sons Environmental Construction Co., Inc. in the amount of \$130,192.20 for the construction of certain improvements for the Blue Cypress subdivision and approval of Resolution No. R2016-52 and accompanying Budget Amendment #2016-041.

There were no changes recommended.

L. **16-0278**

AUTHORIZATION TO EXECUTE A CHANGE ORDER WITH PIRTLE

CONSTRUCTION, INC. FOR REQUESTED MODIFICATIONS TO THE COMMUNITY CENTER PROJECT INCLUDING EXTERIOR MODIFICATIONS, INTERIOR MODIFICATIONS AND STRUCTURAL REPAIR TO THE GAZEBO/OBSERVATION DECK DUE TO UNFORSEEN CONDITIONS

Mr. Schofield introduced the item. This item is for the authorization to execute a change order with Pirtle Construction Inc. Construction, Inc., for requested modifications to the community center project as follows:

1. Exterior modifications - Not to exceed \$29,963.12, this modification was to add a concrete pad to the mechanical equipment yard. The approved design used rock, the life of the equipment can be extended by changing to concrete and the life time maintenance expense savings will exceed the projected cost.
2. Interior modifications - Not to exceed \$9,533.99, for the relocation of doorways to improve functionality in the green room for the main ballroom. The wall is fire rated which contributed to the cost.
3. Structural repair not to exceed \$18,000. This is for a repair to the observation deck. The gazebo was an add-on to the deck. The gazebo supports did not meet code and this condition was not known until demolition was started. This cost is to bring the gazebo pilings and support up to code. This problem could not have been identified prior to demolition of the sections of the deck that required replacement.

Mr. Schofield suggested removing this item from the Consent Agenda due to a conflict. The item will become Regular Agenda item 8A.

Mayor Gerwig stated that she has a professional relationship with the architect by Song Design through Pirtle and indicated she would recuse herself. At this point, Mayor Gerwig left the conference room.

Council consensus was to move the item to Regular Agenda as 8A.

Mr. Schofield recapped the three modifications listed on the agenda item.

Mr. Barnes explained that the situation regarding the gazebo was a concealed condition that the engineer who designed the project, staff or the building officials would not have had knowledge of.

Vice Mayor McGovern asked if a representative from Pirtle would be attending the following night's council meeting. Mr. Barnes said that he would contact them to attend the meeting to answer Council's questions if that was the direction.

Vice Mayor McGovern congratulated staff for the grand opening event on Saturday. Mr. Schofield said on behalf of staff he wanted to thank Council for acknowledging their work.

M. [16-0275](#)

RESOLUTION NO. R2016-45 (14365 ROLLING ROCK PLACE VACATION / ABANDONMENT)

A RESOLUTION OF WELLINGTON, FLORIDA'S COUNCIL, VACATING A 12- FOOT WIDE UTILITY EASEMENT, APPROXIMATELY 268 LINEAR FEET, LOCATED BETWEEN THE UNIFIED PROPERTIES OF LOTS 3 AND 4, BLOCK 60, SADDLE

TRAIL PARK OF WELLINGTON (14365 ROLLING ROCK PLACE);
AND PROVIDING AN EFFECTIVE DATE.

Mr. Schofield introduced the item. This item is for the approval of Resolution No. R2016-45 to vacate/abandon a 12-foot wide utility easement, approximately 268 linear feet, located between the unified properties of Lots 3 and 4, Block 60, Saddle Trail Park of Wellington.

There were no changes recommended.

At this point, Mayor Gerwig returned and joined the meeting.

N. [16-0333](#)

RESOLUTIONS ADOPTING THE BUDGETS AND ASSESSMENT RATES FOR THE ACME IMPROVEMENT DISTRICT, WELLINGTON SOLID WASTE COLLECTION AND SADDLE TRAIL PARK SOUTH NEIGHBORHOOD AREA; AND RESOLUTIONS ADOPTING THE BUDGETS FOR THE LAKE WELLINGTON PROFESSIONAL CENTRE AND THE WATER AND WASTEWATER UTILITY.

I. RESOLUTION NO. AC2016-03: A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE ACME IMPROVEMENT DISTRICT ADOPTING THE DISTRICT BUDGET AND NON-AD VALOREM ASSESSMENT ROLL AS PROVIDED HEREIN; LEVYING OF THE NON-AD VALOREM ASSESSMENTS FOR THE DISTRICT AND APPOINTING AN AUTHORIZED REPRESENTATIVE OF THE DISTRICT FOR CERTIFICATION OF THE DISTRICT'S NON-AD VALOREM ASSESSMENT ROLL; AND PROVIDING AN EFFECTIVE DATE.

II. RESOLUTION NO. AC2016-04: A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE ACME IMPROVEMENT DISTRICT ADOPTING THE WATER AND WASTEWATER UTILITY BUDGET FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2016, AND ENDING SEPTEMBER 30, 2017; AND PROVIDING AN EFFECTIVE DATE.

III. RESOLUTION NO. R2016-54: A RESOLUTION OF THE COUNCIL OF WELLINGTON, FLORIDA ADOPTING THE SOLID WASTE COLLECTION PROGRAM BUDGET AND NON-AD VALOREM ASSESSMENT ROLL AND LEVYING THE NON-AD VALOREM ASSESSMENTS FOR SOLID WASTE COLLECTION AND DISPOSAL WITHIN THE JURISDICTIONAL BOUNDARIES OF WELLINGTON; PROVIDING FOR RATES AND APPOINTING AN AUTHORIZED REPRESENTATIVE OF WELLINGTON TO CERTIFY THE SOLID WASTE COLLECTION NON-AD VALOREM ASSESSMENT ROLL; AND PROVIDING AN EFFECTIVE DATE.

IV. RESOLUTION NO. R2016-55: A RESOLUTION OF THE COUNCIL OF THE VILLAGE OF WELLINGTON, FLORIDA COUNCIL

ADOPTING THE LAKE WELLINGTON PROFESSIONAL CENTRE BUDGET FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2016, AND ENDING SEPTEMBER 30, 2017; AND PROVIDING AN EFFECTIVE DATE.

RESOLUTION NO. R2016-56: A RESOLUTION OF THE COUNCIL OF THE VILLAGE OF WELLINGTON, FLORIDA ADOPTING THE SADDLE TRAIL SOUTH NEIGHBORHOOD IMPROVEMENT AREA NON-AD VALOREM ASSESSMENT ROLL AS PROVIDED HEREIN; LEVYING OF THE NON-AD VALOREM ASSESSMENTS FOR THE AREA AND APPOINTING AN AUTHORIZED REPRESENTATIVE OF WELLINGTON FOR CERTIFICATION OF THE AREAS NON-AD VALOREM ASSESSMENT ROLL; AND PROVIDING AN EFFECTIVE DATE.

Mr. Schofield introduced the item. This item is for the approval of Resolution numbers AC2016-03, AC2016-55 and R2016-56 as presented adopting the FY2016-2017 budgets, assessment rates and appointing Mayor Anne Gerwig as the official authorized representative to certify the non-ad valorem assessment rolls.

Ms. Quickel explained that staff would provide Council with a powerpoint presentation at the following night's Council meeting in order to explain the rates and adopt the resolutions.

In reply to Mayor Gerwig's question, of the Village having the ability to raise the rates for water and wastewater Mr. Schofield said that the water and wastewater utilities index indicated that the rates did not have to be increased this year. The only new item was the assessment rate for Saddle Trail Park South Neighborhood area of which the residents voted in favor of.

Vice Mayor McGovern asked if the assessment would include \$175,000 for the roof at Lake Wellington Professional Centre. Ms. Quickel replied affirmatively and explained if Council decides not to move forward with the project, the item would be place on an agenda for approval before the start of the project. The budgeted amount would return to their fund balance since it was not used.

There were no changes recommended.

4. WORKSHOP

None

5. ATTORNEY'S COMMENTS

Ms. Cohen reminded everyone of the Shade Session the following day at 5:00 p.m. to discuss the FMIT case and the Polo West cases.

Ms. Cohen asked Council to think about who to designate to attend the mediation session regarding the flooding case. She said that the trial period would start on September 26 and the pretrial deadlines would need to be adhered to but the mediation date has not been scheduled.

Council consensus was to select Councilman Napoleone and Vice Mayor McGovern as a backup to attend the mediation session for the flooding case.

Ms Cohen indicated that the 90 days has expired regarding the 130 violations case and she needed direction from Council to proceed with the foreclosure or engage discussion with the property owner.

Ms. Cohen explained that the Legal Department's Weekly Summary took a fair amount of time to prepare and compile. She asked Council if the information was useful and seeking their direction if it the procedure should continue.

Councilman Napoleone said that he would like to receive the same information but have staff use less time in compiling it. He indicated that he did not want staff spending all their time providing Council with memos.

Vice Mayor McGovern said he would agree to receiving monthly highlights especially since Council meets individually, attends meetings and conferences with legal staff.

Mayor Gerwig said that the summary could include the general issues that legal was working on. She felt that the information was beneficial for Council to know what legal was facing in order to understand their workload and how the cases were being processed.

Council consensus was to select Councilman Napoleone and Vice Mayor McGovern as a backup to attend the mediation session for the flooding case.

6. MANAGER COMMENTS

Mr. Schofield said he needed to schedule time with each council member on an individual basis to discuss a discussion that was held at a Florida Department of Environmental Protection (DEP) meeting held recently. He noted that his current weekly report was lengthy due to information he added from those discussions. The information provided indicates that Wellington was on the Section 303 (d) impaired water list of the federal "Clean Water Acts" (CWA) for planning and study in two parts of Wellington. In certain areas as seen by the aerial surveys, there were problems in areas south of Pierson Road. He noted that over the last number of years the redevelopment and expansion of existing farms have removed about 40% of the surface and the water storage was between elevations 14 and 16 which was a problem that the Village would need to look at.

Mayor Gerwig said that the situation was occurring due to SFWMD approving the permits. If the conditions were due to unpermitted conditions, the Village could go back to the landowners and find a solution to the problem.

Mr. Schofield replied affirmatively and said that SFWMD approved the permits and the Village did not handle the permits. He mentioned that there was about 8000 acres involved which equaled approximately 3/4 of a foot of water overall and that water was going someplace but it was not moving north of Pierson Road.

He stated that lobbyist Chris Coker and Screven Watson would be visiting the Village on September 22 and 23 and would speak about the current legislative agenda.

He said that he would like to speak to Council regarding a conflicting set of management practices.

He explained that Council would more than likely receive complaints, the following week when school starts regarding traffic complaints; 1) people who do not like to be stopped in the middle of the road and 2) the parents who do not like to be told that they can not drop off their children from the middle of the road. He indicated that the complaints happen every year and he asked Council to let PBSO and Code Enforcement do their job. The problems usually diminish in about three weeks.

Mayor Gerwig asked for informational messages to be placed to remind the residents that school has started. Mr. Schofield said that the traffic boards would be placed as a reminder to the residents.

7. COUNCIL COMMENTS

Vice Mayor McGovern said that Council received two applications for the Construction Board.

Councilman Napoleone said that he has not made his appointment and was going to contact John Donaldson.

Both Mayor Gerwig and Vice Mayor McGovern said that they made their appointments already.

Mayor Gerwig asked who had not made their appointments.

Councilman Drahos said that he has not made his appointment as of yet, but he would contact Mr. Strandberg.

Mayor Gerwig asked Ms. Callovi if there were any additional appointments that needed to be made. Ms. Callovi said that she would send Council an Administrative Transmittal with the information requested.

Mayor Gerwig said that Tripp Long agreed to serve again on the Construction Board as her appointment.

8. ADJOURN

There being no further business to be discussed by Council, the meeting was adjourned.