

# **Village of Wellington**

*12300 Forest Hill Blvd  
Wellington, FL 33414*



## **Action Summary - Final**

**Monday, April 23, 2018**

**4:00 PM**

**Village Hall - Conference Rooms 1E & 1F**

## **Village Council Workshop**

*Anne Gerwig, Mayor  
Michael Drahos, Vice Mayor  
John T. McGovern, Councilman  
Michael J. Napoleone, Councilman  
Tanya Siskind, Councilwoman*

**1. CALL TO ORDER**

Mayor Gerwig called the meeting to order at 4:00 p.m.

**2. PLEDGE OF ALLEGIANCE**

Mayor Gerwig led the Pledge of Allegiance.

**3. [18-2007](#)****PRESENTATION OF THE MARCH, 2018 EMPLOYEE OF THE MONTH – GUS PONCE**

Mr. Schofield introduced this agenda item. He asked Mr. Jose Sanchez, Operations Supervisor, to introduce Wellington's Employee of the Month for March 2018.

Mr. Sanchez introduced Mr. Gus Ponce, Employee of the Month for March 2018. He said that Mr. Ponce began working for the Village in a part-time position for the Parks & Recreation Department. Weeks prior to Hurricane Irma, Mr. Ponce was recruited as a Debris Monitor for the clean-up. At that time, the Public Works Department recognized Mr. Ponce's dedication and work ethic. Shortly afterwards, a position became available in the Environmental Services Division and Mr. Ponce became a full time member of the staff. Mr. Sanchez noted what a big asset Mr. Ponce has been to their team, i.e., spraying for mosquitoes, setting up special events. He said that the Village applauds the determination and effort that Mr. Ponce has demonstrated during his time with the Village. Mr. Sanchez said that they look forward to all of the great things that will be accomplished by Mr. Ponce in the future.

Mr. Ponce said that he was happy working for the Village and working with great guys. He looks forward to coming to work.

Council and Mr. Schofield extended their congratulations to Mr. Ponce. They also recognized the Public Works staff for the good work that they do for the Village.

**4. REVIEW OF COUNCIL AGENDA**

Mr. Schofield presented the agenda for the April 24, 2018 Regular Wellington Council Meeting for review.

**A. [18-1975](#)****PALM BEACH COUNTY SHERIFF'S OFFICE DISTRICT 8 WELLINGTON FY17 ANNUAL REPORT PRESENTATION**

Mr. Schofield introduced the agenda item. Captain Rolando Silva will be presenting the Palm Beach County Sheriff's Office District 8 Wellington FY17 Annual Report to Council. He said that Captain Silva will be

discussing the significant uptick in auto burglaries in the Village. Mr. Schofield believed that Captain Silva was again going to ask if the Village could put up the flasher boards advising the public to lock their cars.

Mayor Gerwig said that she didn't really like those signs because she believed they also let the bad guys know that people in Wellington might not be locking their car doors. However, she said if that was the best they can do to advise people to lock their cars, then she felt they have to do it.

Mr. Schofield explained that Wellington has had a decrease in violent crimes and robberies. He noted that, several weeks ago, he had previously distributed to Council the uniform crime report which indicated that Wellington's numbers have increased by 5% which are almost universally due to car burglaries and car theft. He said that every time he reads the Sheriff's report on criminal activity in the Village, the number of cars that are stolen with the keys inside of them as well as the number of cars that are unlocked is astounding.

**B.**     [18-2004](#)

FLORIDA GREEN BUILDING COALITION CERTIFIED GREEN LOCAL GOVERNMENT – CITY HIGHEST SCORE AWARD FOR 2017

Mr. Schofield introduced the agenda item. This was recognition of Wellington's receipt of the Florida Green Building Coalition's Certified Green Local Government/City Highest Score Award for 2017. He said that the Village works hard being a "green" city and does as many "green" things as they can.

**C.**     [18-2022](#)

MINUTES OF THE REGULAR WELLINGTON COUNCIL MEETING OF FEBRUARY 13, 2018

Mr. Schofield introduced the agenda item. This was the approval of the Minutes of the Regular Wellington Council Meeting of February 13, 2018. He advised Council to speak to Ms. Nubin of any corrections to the Minutes, and she will make the changes.

**D.**     [18-1839](#)

AUTHORIZATION TO AWARD A CONTRACT FOR WELLINGTON WETLAND PARK BOARDWALK REFURBISHMENT (PHASE 1)

Mr. Schofield introduced the agenda item. This was authorization to award a contract to Interstate Construction, LLC, for the Wellington Wetland Park Boardwalk Refurbishment (Phase 1) in the amount of \$149,236.00. He noted that this was a sealed bid/low bid and the recommendation was to award the contract to Interstate Construction, LLC because they were the low bidder.

Ms. LaRocque explained that this was the first phase of a three phased

project. She showed an aerial of the area, and said the first phase was 200 linear feet of boardwalk. She said that the boardwalk is presently made of pressure-treated wood and they will be going to a more composite material that will last longer. She showed pictures of the boardwalk. Ms. LaRocque said that the boardwalk was starting to age and was becoming somewhat of a safety hazard. She said the first 200 linear feet will include the decking of the boardwalk, the handrail portion and the stringers that support the boardwalk underneath. She said she was happy to announce that the project is under budget. Ms. LaRocque noted that they have applied for a grant for the second phase noting that they will start the design for that next year. She explained that they have phased the project out over three years.

Councilman Napoleone asked if the project was being phased over three years due to cost or timing. Ms. LaRocque said that it was just to spread out the cash flow over three years.

Councilman Drahos asked how the grant process worked, and questioned whether the Village reimburses itself for work they have done or could it be applied towards future work. Ms. LaRocque explained that they do not have a grant for Phase One, but if they receive the grant, it will go towards Phase Two.

Mayor Gerwig said that this was an environmental project that used reclaimed water. Ms. LaRocque said that they discharge their reclaimed water into this as it is a standard conservation practice. She noted that they get credits from the South Florida Water Management District toward the Village's consumptive use allocation for this.

Mayor Gerwig asked about the deck flooring that they would be using. Ms. LaRocque said that it is a composite and is an engineered product. Mayor Gerwig asked if there was any negatives to the environment from this project. Ms. LaRocque said that there was none.

**E. [18-1913](#)**

**AUTHORIZATION TO EXTEND A LEASE AGREEMENT BETWEEN ACME IMPROVEMENT DISTRICT AND J. ALDERMAN FARMS, INC. FOR THE K-PARK SITE**

Mr. Schofield introduced the agenda item. This was the authorization to extend a lease agreement between Acme improvement District and J. Alderman Farms, Inc. for the K-Park site in the amount of \$40,000 annually. He explained that the Village has been leasing K-Park to J. Alderman Farms for a number of years who pay the Village \$40,000 to lease the property. He noted that it is really more than the \$40,000 for the Village because they don't need to do any maintenance on it. In addition, Mr. Schofield said that when the Village leases them the land, the property becomes taxable and Alderman Farms is responsible for

paying the tax bill on that property. Mr. Schofield said that there is a provision in the lease for it to be cancelled with 120 days notice with the caveat that if they have a crop currently in the ground, they get to harvest it before they have to vacate the property. He said that they are recommending extending the lease for another year.

**F. [18-1995](#)**

**AUTHORIZATION TO AWARD A TASK ORDER TO PROVIDE ENGINEERING CONSULTING SERVICES FOR THE WATER SYSTEM BOOSTER STATIONS EVALUATION**

Mr. Schofield introduced the agenda item. This was authorization to approve a task order to Mock Roos and Associates, Inc. to provide engineering consulting services for the Water Systems Booster Stations Evaluation at a cost of \$29,992.00.

Mayor Gerwig announced that she needed to recuse herself from this item because her husband's business, of which she owns one share, has outside contracts with Mock Roos. Although they have nothing to do with the Village of Wellington, according to the Palm Beach County Code of Ethics, she has to recuse herself from this item. Mayor Gerwig then left the room.

Ms. LaRocque said that this item consists of a condition assessment for the two remote booster stations: one located on Ousley Farms and the other is on Lake Worth Road. She said that the booster stations help to maintain pressure in the far reaches of the Village's distribution system while also helping to maintain water quality. She said that each station includes a two million gallon storage tank, a building, an emergency generator pump, selectronics and all the equipment that is needed to operate the stations remotely from the Water Plant. Ms. LaRocque said that this condition assessment is similar to the other ones that were conducted over the last year and half. She noted that the stations are almost 30 years old. She said that this will not only project the improvements or the renewal and replacement needs of the stations, but will also look for future growth needs. Ms. LaRocque said that Mock Roos is highly qualified to do this work, and they anticipate the work to be completed within the next six months. She noted that this will help them to further validate the numbers they have in the long-range capital plan.

Councilman Napoleone asked if Council could receive the visuals in their packets so they can see them prior to the meeting. Ms. LaRocque said that they can attach the visuals to agenda items moving forward.

**5. WORKSHOP**

None

**6. ATTORNEY'S COMMENTS**

Ms. Cohen reminded Council of the Shade Session scheduled immediately after the conclusion of the Agenda Review starting at 4:30 p.m.

**7. MANAGER COMMENTS**

None

**8. COUNCIL COMMENTS**

None

**9. ADJOURN**

There being no further business to discuss, the meeting was adjourned at 4:15 p.m.