

Village of Wellington

*12300 Forest Hill Blvd
Wellington, FL 33414*



Action Summary - Final

Thursday, September 3, 2020

4:00 PM

Virtual

Village Council Workshop

*Anne Gerwig, Mayor
Tanya Siskind, Vice Mayor
John T. McGovern, Councilman
Michael Drahos, Councilman
Michael Napoleone, Councilman*

1. CALL TO ORDER

Mayor Gerwig called the meeting to order at 4:00 p.m. via communications media technology

Council Members present remotely: Anne Gerwig, Mayor; Tanya Siskind, Vice Mayor; John McGovern, Councilman; Michael Drahos, Councilman; and Michael Napoleone, Councilman.

2. PLEDGE OF ALLEGIANCE

Mayor Gerwig led the Pledge of Allegiance.

3. REVIEW OF COUNCIL AGENDA

Mr. Schofield introduced the agenda for the September 8, 2020 Regular Council Meeting for review.

A. [20-3965](#) MINUTES OF THE REGULAR WELLINGTON COUNCIL MEETING OF AUGUST 25, 2020

Mr. Schofield introduced the item. He stated this was for Approval of the Minutes of the Regular Wellington Council Meeting of August 25, 2020. He said that if Council has any corrections, additions or deletions to let Ms. Addie know.

B. [20-3783](#) AUTHORIZATION TO AWARD A CONTRACT FOR LOBBYING SERVICES

Mr. Schofield introduced the item. He stated this is for Authorization to Award a Contract for Lobbying Services with Coker Consulting for \$75,000. He stated there were some questions about the legislative season and his recommendation is that the contract amount be amended to \$50,000 and if staff needs to add to that amount they will.

Mayor Gerwig confirmed that the amount is being changed to \$50,000.

Mr. Schofield stated this year the legislature is considering not conducting in-person meetings. This will limit the number of trips that staff need to take.

Councilman McGovern commented regarding budgetary constraints in Tallahassee. He stated the scope of services in this contract is likely to be less.

Mayor Gerwig asked if the consultant is amenable to the \$50,000 amount.

Mr. Schofield replied affirmatively and stated if the contract needs to be amended he will inform Council.

C. [20-3796](#) AUTHORIZATION TO CONTINUE UTILIZING A CITY OF PLANTATION CONTRACT WITH ALLIED UNIVERSAL CORPORATION FOR THE PURCHASE AND DELIVERY OF SODIUM HYPOCHLORITE

Mr. Schofield introduced the item. He stated this is for Authorization to Continue Utilizing a City of Plantation Contract with Allied Universal Corporation for the Purchase and Delivery of Sodium Hypochlorite in the amount of \$420,000. This is a chemical that the Village must use to disinfect water in both plants. He stated this is the best price and staff recommends approval. He stated this is integral and is used everyday.

D. [20-3960](#) AUTHORIZATION TO AMEND A CONTRACT TO PROVIDE ENTERPRISE RESOURCE PLANNING (ERP) IMPLEMENTATION CONSULTING SERVICES

Mr. Schofield introduced the item. He stated this is for Authorization to Amend a Contract to Provide Enterprise Resource Planning (ERP) Implementation Consulting Services to Plante Moran. Mr. Schofield stated the Village has an existing contract with Plante Moran for \$150,000 to implement the ERP system. He stated the Village is coming close to reaching that amount and \$15,000 more is needed. The most difficult module's (Utility Billing) implementation has been recently completed. The last module to be completed is Planning and this should bring us to completion of the installation. Mr. Schofield stated he is recommending the requested 10% be added to the contract.

Mayor Gerwig stated the benefit is when it is all completed.

Ms. Quickel confirmed that the project is almost complete.

Mayor Gerwig asked how everyone is doing with the project.

Ms. Quickel provided a brief update regarding the project.

Mr. Schofield commented regarding the project, commended staff and stated it has been a remarkably smooth transition.

Ms. Quickel stated completing this remotely was a challenge and they have done a great job helping with that.

E. [20-3905](#) FIRST PUBLIC HEARING FOR PROPOSED FISCAL YEAR 2020/2021 MILLAGE RATE, BUDGET AND ADOPTION OF THE FISCAL YEAR 2020/2021 CAPITAL IMPROVEMENT PLAN

Mr. Schofield introduced the agenda item. This is for Council approval of the First Public Hearing for Proposed Fiscal Year 2020/2021 Millage Rate, Budget and Adoption of the Fiscal Year 2020/2021 Capital Improvement Plan.

Ms. Quickel stated staff will make a presentation on the budget on Tuesday night, September 8, 2020. This is for the millage portion of the budget. Back in August 2020, Council adopted the non ad valorem portion which was ACME, Water and Wastewater, Lake Wellington Profession Centre and Solid Waste. She stated staff has proposed no change in the millage; and the budget has decreased approximately \$5 million due to a reduction in positions in Governmental Funds and a slight reduction of capital projects due to a change in tax receipts. She stated at the last meeting, the FY 2020 budget was amended because of the decline and stated staff anticipated this in what was presented to Council back in early July. Ms. Quickel stated staff maintained all of the recommendations for revenue changes. She stated the revenue changes are mainly in three areas and staff reduced revenues for: 1) Sales Surtax, 2) Parks & Recreation Charges for Services and 3) Intergovernmental Shared Revenues based on what staff is seeing.

Mayor Gerwig asked what were the capital projects put on hold.

Ms. Quickel explained that no new capital projects have been added for use of the sales surtax based on collections. She stated the collections to date have been fully encumbered for the completion of the high school sports complex.

Mayor Gerwig inquired about the Palm Beach Sheriff's Office (PBSO) Substation and the Amphitheater project.

Mr. Schofield stated the PBSO Substation is still in the budget but has been moved out for two years.

Ms. Quickel stated the Town Center Phase 2 Design funding is included in the FY 2021 budget.

Mr. Schofield reiterated that the design and permitting is included in the upcoming FY 2021 budget and the construction funding will be included in the FY 2022 budget.

Mayor Gerwig asked if the Village is guaranteed a certain amount in sales surtax.

Ms. Quickel replied that there is no guarantee, however, there was a

range estimate between \$32-\$38 million. The Village was estimating \$35 million which was on track to be achieved until the pandemic occurred.

Councilman McGovern asked if the millage was still for 2.47, which is the TRIM rate that Council agreed to hold flat for five years.

Ms. Quickel replied in the affirmative.

Mr. Schofield said that this is two years into the five years of maintaining the millage rate and stated the budgetary planning for the next three years is to maintain the millage rate at 2.47. He briefly reviewed the decrease in positions (7 full-time and 9 supplemental) and further efficiencies.

F. [20-3961](#)

ORDINANCE NO. 2020-07 (10-YEAR WATER SUPPLY UPDATE)

AN ORDINANCE OF WELLINGTON, FLORIDA'S COUNCIL, ADOPTING WELLINGTON'S WATER SUPPLY FACILITIES 10-YEAR WORK PLAN AND AMENDING WELLINGTON'S COMPREHENSIVE PLAN TO INCORPORATE THE WORK PLAN BY REFERENCE WITHIN THE INFRASTRUCTURE ELEMENT, AS REQUIRED BY FLORIDA STATUTE; AMENDING REFERENCES TO THE WORK PLAN IN THE FUTURE LAND USE, CONSERVATION, INFRASTRUCTURE, INTERGOVERNMENTAL COORDINATION, RECREATION AND OPEN SPACE, AND CAPITAL IMPROVEMENTS ELEMENTS; PROVIDING A CONFLICTS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

Mr. Schofield introduced the item. He stated that this was for the second reading and adoption of Ordinance No. 2020-07 (10-Year Water Supply Plan and Update) and explained that this previously came before Council. He stated the reason for the delay in second reading is that Wellington is required by Florida Statute to transmit comprehensive plan amendments to the Department of Economic Opportunity (DEO). He said that this plan has no material changes since May and discussed the DEO's comment regarding the level of service standard listed in the Infrastructure Element being added to the Capital Improvements Element. He stated this change has been completed and staff is recommending adoption. He said that this plan does not set budgets or add any new projects. Mr. Schofield explained that every time the South Florida Water Management District (SFWMD) updates their plan, Wellington has to update their plan to be consistent.

Mayor Gerwig stated this is what the Village is required to do.

Mr. Schofield stated that is correct.

Councilman McGovern asked if there would be a presentation on Tuesday.

Mr. Schofield replied affirmatively.

4. WORKSHOP

None.

5. ATTORNEY'S COMMENTS

Ms. Cohen stated that the Badua vs. Wellington Matter has been voluntarily dismissed. She indicated she had sent a memo to Council regarding same. Ms. Cohen stated that on Tuesday she will ask that Council appoint a representative from Council to attend a mediation in the PR Raintree, LLC. litigation matter. She stated the Village is a third party defendant in that action. She explained that there has been some discussion about having an early mediation which all parties seem to believe will be productive. Ms. Cohen stated Councilman Drahos has expressed some interest in attending the mediation.

Mayor Gerwig inquired if the Village has been involved in this along the way.

Ms. Cohen replied she does not believe so and stated this is very early in the litigation.

6. MANAGER COMMENTS

Mr. Schofield stated Village offices will be closed on Monday, September 7, 2020, in observance of the Labor Day holiday.

7. COUNCIL COMMENTS

Mayor Gerwig asked what are the lobby hours.

Ms. Quickel stated the lobby hours are Monday-Thursday, 8 a.m. to 1:00 p.m. and 1:00 p.m. to 5:00 p.m. and on Fridays, by appointment only.

Mayor Gerwig asked that reminders are given regarding the lobby hours.

Mr. Schofield stated he will have communications complete a PSA (Public Service Announcement) and place information on social media regarding lobby hours.

Councilman Drahos asked if Tuesday's Council Meeting will be virtual.

Mr. Schofield stated Tuesday's meeting was advertised as being held as a virtual meeting and it is his recommendation that the meeting is held virtually.

Councilman McGovern commented about the Governor's order regarding Phase 2 and stated staff needs to be prepared that the second meeting in September will be held in Council Chambers with the proper setup.

Brief discussion ensued between staff and Council regarding virtual meetings.

Ms. Cohen stated because the Village has the budget item on the September 8, 2020 meeting and the meeting has been advertised as a virtual meeting, she would be reluctant to change it now. However, staff is clear that Council wants an in-person meeting for the second meeting in September which will be the adoption of the budget.

Mr. Schofield discussed the opportunities for public comment on the budget and communicated his understanding of Council's desire to have the meetings in person.

Mayor Gerwig stated Ms. Cohen has sent out a proposed local fireworks bill.

Ms. Cohen stated there is a process and the local delegation has not provided the dates yet. She stated there is a process to follow and deadlines have to met. Ms. Cohen stated she received an email from a representative and the Village will have to provide certain information, attend a hearing at the local level and other steps. She stated she can send the information to Council.

Mayor Gerwig stated this may be something for the Florida League of Cities (FLC) to become involved in because other municipalities may have the same circumstances and stated she would like to hear from Council.

Mr. Schofield stated staff has reviewed the options over time.

Mayor Gerwig asked that staff reach out to Davie, Parkland, Weston and other municipalities in the Ocala area.

Vice Mayor Siskind stated it would be interesting to see what FLC has to say.

Councilman Napoleone suggested checking with the Village's lobbyist also.

Councilman Drahos asked Ms. Cohen to re-circulate the memo she sent out.

Mayor Gerwig stated she spoke with Mr. Coker about the bill.

Mr. Schofield stated this is not the first time that staff has reviewed this issue. He stated last time the opposition to Wellington receiving local consideration came from the Farm Bureau. He stated the issue is getting the bill through the legislature.

Mayor Gerwig inquired about the water slide being opened.

Councilman McGovern stated he would like to see the water slide opened and that he thought the Village was following the County's order.

Mr. Schofield stated he is making a request with the County and will have an answer in a day or so.

Councilman Napoleone stated if the Village is allowed to open the water slide there is no reason to not open it.

Councilman Drahos stated he concurs.

Vice Mayor Siskind stated she agrees.

Councilman McGovern stated he agrees and would like to know about anything else that can be opened.

Discussion continued regarding the water slide and managing the crowd for safety, and other areas opened or that can be opened.

Councilman Napoleone stated he would like to see a list of what is still not opened.

Mr. Schofield stated he will provide the information to Council.

Mayor Gerwig inquired about the Wellington testing site.

Mr. Schofield provided a brief update regarding the testing site.

Mayor Gerwig asked if the Village is still under the emergency order.

Mr. Schofield replied yes.

8. ADJOURN

There being no further business to be discussed by Council, the meeting was adjourned at 4:44 p.m.