



Legislation Details (With Text)

File #: 16-0288 **Name:** AUTHORIZATION TO ENTER INTO CONTRACT NEGOTIATIONS FOR ENTERPRISE RESOURCE PLANNING (ERP) CONSULTING SERVICES

Type: Purchasing/Contract **In control:** Village Council

On agenda: 8/9/2016 **Final action:** 8/9/2016

Title: AUTHORIZATION TO ENTER INTO CONTRACT NEGOTIATIONS FOR ENTERPRISE RESOURCE PLANNING (ERP) CONSULTING SERVICES

Code sections:

Attachments: 1. 1. Notice of Intent to Negotiate, 2. 2. Committee Scoring Master- ERP Consulting FINAL

Date	Ver.	Action By	Action	Result
8/9/2016	1	Village Council	approved	
8/8/2016	1	Village Council Workshop		

ITEM: AUTHORIZATION TO ENTER INTO CONTRACT NEGOTIATIONS FOR ENTERPRISE RESOURCE PLANNING (ERP) CONSULTING SERVICES

REQUEST: Authorization to enter into contract negotiations with Plante Moran, PLLC, to provide ERP consulting services.

EXPLANATION: Enterprise Resource Planning (ERP) is business process management software that allows an organization to use a system of integrated applications to manage the business and automate many back office functions.

The Village’s existing ERP system FIS (formerly Sungard HTE), is over fifteen years old and lacks functionality, reporting, and no longer supports our current business needs. Additionally, the existing system is slow to adapt to new government standards, and requires exorbitant developer costs for engineering, implementation and support. Due to the existing system’s inability to accomplish certain functions within the system, staff frequently relies on spreadsheets for reporting purposes as well as to complete jobs and tasks.

On June 6, 2016, we released RFP# 021-16/ED, seeking qualified vendors to provide ERP consulting services. On June 29, 2016, we received a total of nine proposals. Three of the proposers were deemed non-responsive for failure to provide pricing required as part of the RFP.

On July 7, 2016, the selection committee met and independently scored and ranked all six responsive proposals as summarized below:

1. Plante Moran, PLLC
2. Client First Technologies
3. Berry Dunn, McNeil & Parker
3. Sciens, LLC
5. Schafer Consulting
6. The Persimmon Group

The proposals were evaluated based on 1) Qualifications and Experience; 2) Technical Approach and Methodology; and 3) Price. The selection committee recommended entering into contract negotiations with the highest ranked firm, Plante Moran, PLLC. In the event contract negotiations with Plante Moran, PLLC, are unsuccessful, the selection committee recommended contract negotiations with the next highest ranked proposer, until a contract is successfully negotiated.

As part of the solicitation, all proposers were required to provide an estimated number of hours for five (5) phases of the project 1) needs assessment; 2) development of an RFP; 3) assistance in ERP proposal submission/evaluation; 4) assistance in contract negotiations; and 5) assistance in implementing the new ERP system. A summary of hourly rates provided by each proposer is summarized below:

Proposer	Hourly Rates
Plante Moran, PLLC	\$230.00
Client First Technologies	\$125.00-\$190.00
Berry Dunn, McNeil & Parker	\$190.00-\$200.00
Sciens, LLC	\$85.00-\$160.00
Schafer Consulting	\$185.00-\$190.00
The Persimmon Group	\$135.00-\$165.00

The selection committee recommended entering into contract negotiations with, Plante Moran, PLLC, the highest ranked proposer. Plante Moran, PLLC, was founded in 1924, is the fourteenth largest management consulting and public accounting firm in the United States, and has provided consulting services to over ninety government agencies nationwide, including Town of Jupiter, City of Hollywood, City of North Miami Beach, Miami Dade County, City of Coral Springs, City of Delray Beach, City of Ft. Lauderdale, Oakland Park and Cooper City.

Once negotiations have concluded, award of any contract would require subsequent Council approval.

All related bid documents can be found by clicking on the following link:

<<http://wellingtonfl.gov/Home/Components/RFP/RFP/253/203>>

BUDGET AMENDMENT REQUIRED: NO

PUBLIC HEARING: NO **QUASI-JUDICIAL:**

FIRST READING: **SECOND READING:**

LEGAL SUFFICIENCY: YES

FISCAL IMPACT: No fiscal impact until a contract is successfully negotiated and awarded.

WELLINGTON FUNDAMENTAL: Responsive Government

RECOMMENDATION: Authorization to enter into contract negotiations with Plante Moran, PLLC, to provide ERP consulting services.