



Legislation Details (With Text)

File #: 17-1655 **Name:** AUTHORIZATION TO AWARD A CONTRACT TO PROVIDE LICENSES, MAINTENANCE AND SUPPORT FOR VARIOUS EXISTING GOVERNMENT SOFTWARE SUITES

Type: Purchasing/Contract **In control:** Village Council

On agenda: 12/11/2017 **Final action:**

Title: AUTHORIZATION TO AWARD A CONTRACT TO PROVIDE LICENSES, MAINTENANCE AND SUPPORT FOR VARIOUS EXISTING GOVERNMENT SOFTWARE SUITES

Code sections:

Attachments: 1. 1. Granicus Proposal, 2. 2. Granicus MSA, 3. 3. Granicus Company Information

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

ITEM: AUTHORIZATION TO AWARD A CONTRACT TO PROVIDE LICENSES, MAINTENANCE AND SUPPORT FOR VARIOUS EXISTING GOVERNMENT SOFTWARE SUITES

REQUEST: Authorization to award a three-year contract to Granicus, Inc. to provide licenses, maintenance and support for various existing government software suites, including the Village’s existing legislative agenda software, Legistar, at a cost of \$84,044.13.

EXPLANATION: In 2013, the Village implemented various government software suites with Granicus, Inc., including the Village’s existing legislative software, Legistar. A description of all the various government software suites implemented by Granicus, Inc. are summarized below:

Government Suite	Product Description
Boards and Committees	• Unlimited User Accounts • Storage of Citizen Applications • Customizable Forms • Pre-Designed Document PDFs • Downloadable Spreadsheets for Reporting • Optional Custom Templates
Open Platform Suite	• Access to Media manager • Upload of Archives • Ability to Post Agenda/Documents • Index of Archives
Government Transparency Suite	• Live in-meeting Functions • Live Streaming • Pushing of Documents • Indexing of Events • Creation of Meeting Minutes
Encoding Appliance Software	• Webcasts • Agendas Amended and Indexed • Votes and Attendance Recorded
Legistar	• Automation of Entire Legislative process • Includes Unlimited User Accounts • Unlimited Meeting Bodies and Types • Unlimited Data Storage and Retention • Agenda Template • One Legistar Database

Meeting Efficiency Suite	• Post Meeting Minutes • Streamline Meeting Data Capture and Production • Record Roll Calls, Motions, Votes, Notes and Speakers all Indexed with Video. • Online Agenda publishing
--------------------------	--

Staff is seeking authorization to award a three-year contract to Granicus, Inc., from date of award, for the licenses, maintenance and support of the government software suites detailed above, at a cost of \$84,044.13.

Pursuant to Chapter 3 of the Village's purchasing Manual, maintenance of equipment is exempt from competition when services are provided by the equipment manufacturer, or manufacturers service representative; however, since expenditures exceed \$25,000, Council approval is required.

BUDGET AMENDMENT REQUIRED: NO

PUBLIC HEARING: NO **QUASI-JUDICIAL:**

FIRST READING: **SECOND READING:**

LEGAL SUFFICIENCY: YES

FISCAL IMPACT: Funds are budgeted in fiscal year 2018 Information Technology licenses.

WELLINGTON FUNDAMENTAL: Responsive Government

RECOMMENDATION: Authorization to award a three-year contract to Granicus, Inc. to provide licenses, maintenance and support for various existing government software suites, including the Village's existing legislative agenda software, Legistar, at a cost of \$84,044.13.