



Legislation Details (With Text)

**File #:** 15-1025      **Name:** AUTHORIZATION TO AWARD CONTRACTS FOR ANNUAL LAB ANALYSES

**Type:** Purchasing/Contract      **In control:** Village Council

**On agenda:** 9/27/2016      **Final action:** 2/1/2016

**Title:** AUTHORIZATION TO AWARD CONTRACTS FOR ANNUAL LAB ANALYSES

**Code sections:**

**Attachments:** 1. 1. Annual Lab Analyses Bid Tab, 2. 2. Notice of Intent, 3. 3. Hyperlink to Bid Documents

Date	Ver.	Action By	Action	Result
9/27/2016	1	Village Council		
9/26/2016	1	Village Council Workshop		

**ITEM: AUTHORIZATION TO AWARD CONTRACTS FOR ANNUAL LAB ANALYSES**

**REQUEST:** Authorization to award contracts to multiple vendors for annual lab analyses in the amount of approximately \$40,000 annually.

**EXPLANATION:** On May 22, 2016, Wellington released ITB #020-16/DZ seeking qualified bidders to provide specialized lab analyses for the Village’s Wastewater Treatment/Reclamation Plant, Water Treatment Plant, and Surface Water Management program. The services provided as part of this contract are required as part of the Village’s compliance with the Florida Department of Health, Department of Environmental Protection, and South Florida Water Management District regulations. The services provided, include analysis beyond the capabilities of our internal laboratory.

The solicitation was advertised in the Palm Beach Post and posted on DemandStar and Wellington's website. On July 14, 2016, three (3) proposals were received. Staff recommends awarding contracts to a primary and secondary vendor to provide the services as follows:

Section A - Wastewater Treatment Facility Analyses	
Primary	Pace Analytical Services, Inc.
Secondary	Advanced Environmental Labora

Section B - Water Treatment Facility Analyses	
Primary	Pace Analytical Services, Inc.
Secondary	Advanced Environmental Labora

<b>Section C -Wellington Public Works Department Analyses</b>	
Primary	Pace Analytical Services, Inc.
Secondary	Florida Spectrum Environmental S

<b>Section D - Wellington Laboratory QC Analyses</b>	
Primary	Advanced Environmental Laborat
Secondary	Florida Spectrum Environmental S

The secondary vendor will be utilized only in the event that the primary vendor cannot provide the required services.

The initial term of the contract is for three (3) years from date of award with the option to renew for two (2) additional one (1) year terms.

All related bid documents can be found by clicking on the following link:

<http://www.wellingtonfl.gov/Home/Components/RFP/RFP/251/203>

**BUDGET AMENDMENT REQUIRED:** NO

**PUBLIC HEARING:** NO                      **QUASI-JUDICIAL:**

**FIRST READING:**                              **SECOND READING:**

**LEGAL SUFFICIENCY:** YES

**FISCAL IMPACT:** Funds have been allocated in the FY 2017 operating budgets for Utilities and Public Works to cover these expenditures.

**WELLINGTON FUNDAMENTAL:**              Respecting the Environment

**RECOMMENDATION:** Authorization to award contracts to multiple vendors for annual lab analyses in the amount of approximately \$40,000 annually.