



## Legislation Details (With Text)

<b>File #:</b>	15-1013	<b>Name:</b>	AUTHORIZATION TO RENEW EXISTING CONTRACTS WITH MULTIPLE VENDORS FOR THE PURCHASE AND DELIVERY OF FERTILIZERS, HERBICIDES, INSECTICIDES, FUNGICIDES AND OTHER SPECIALTY ITEMS
<b>Type:</b>	Purchasing/Contract	<b>In control:</b>	Village Council
<b>On agenda:</b>	9/13/2016	<b>Final action:</b>	2/1/2016
<b>Title:</b>	AUTHORIZATION TO RENEW EXISTING CONTRACTS WITH MULTIPLE VENDORS FOR THE PURCHASE AND DELIVERY OF FERTILIZERS, HERBICIDES, INSECTICIDES, FUNGICIDES AND OTHER SPECIALTY ITEMS		
<b>Code sections:</b>			
<b>Attachments:</b>	1. 1. Exhibit A - Pricing 2016-2017 FINAL, 2. 2. Upstart Renewal Ltr., 3. 3. Upstart Authorization Ltr., 4. 4. Site One Renewal Ltr., 5. 5. Howard Fertilizer Renewal Ltr., 6. 6. Howard Authorization Ltr, 7. 7. Red River Renewal Ltr., 8. 8. Red River Authorization Letter, 9. 9. Univar Renewal Ltr., 10. 10. Univar Authorization Ltr., 11. 11. Diamond Renewal Ltr., 12. 12. Diamond Authorization Ltr.		

Date	Ver.	Action By	Action	Result
9/13/2016	1	Village Council	approved	Pass
9/12/2016	1	Village Council Workshop		

### ITEM: AUTHORIZATION TO RENEW EXISTING CONTRACTS WITH MULTIPLE VENDORS FOR THE PURCHASE AND DELIVERY OF FERTILIZERS, HERBICIDES, INSECTICIDES, FUNGICIDES AND OTHER SPECIALTY ITEMS

**REQUEST:** Authorization to renew existing contracts with multiple vendors for the purchase and delivery of fertilizers, herbicides, insecticides, fungicides and other specialty items in the amount of approximately \$145,000 annually.

**EXPLANATION:** The Public Works Department applies a variety of fertilizers, herbicides, insecticides, fungicides and specialty items throughout the year in order to maintain the health and aesthetics of athletic fields, playgrounds, and other Village properties and common areas.

On September 24, 2015, Council awarded ITB #012-15/ENR to multiple vendors to provide such goods and services. As part of the renewal process, three of the six awarded vendors requested a price increase. (Helena Chemical failed to provide a renewal letter signed by an authorized representative of the firm; therefore, they were removed from the list of awarded vendors). The increases pose a minimal financial impact to the Village as summarized below:

Vendors	Local Status	Total Items with Increases	Net Annual Impact to the Village
Upstart Products	Non-Local	None	None
Site One Landscapes ( <i>Formally John Deere Landscapes</i> )	Non-Local	Forty-One (41)	\$316.67

Howard Fertilizer	Non-Local	Twenty-Five (25)	\$340.66
Red River Specialties	Non-Local	None	None
Univar Environmental	Non-Local	Three (3)	None
Diamond R	Non-Local	None	None

Pursuant to the Special Terms and Conditions of the original bid document, price increases are permitted during the renewal period, upon mutual agreement between the Village and the vendor.

Staff researched and compared pricing from recently awarded Southeast Florida Co-Op and Palm Beach County School District contracts and found the Village's pricing, including the proposed increases, remain competitive

Staff is requesting authorization to exercise the first renewal option through September 24, 2017, with price increases from four of the seven awarded vendors.

Products are awarded to a primary, secondary and tertiary awardee for each product as shown on Exhibit A. In the event the product is not available from the primary vendor, the product will be purchased from the secondary awardee. In the event the product is not available from the secondary awardee, the product will be purchased from the tertiary awardee. For products awarded to multiple primary vendors with the same pricing, the department will rotate purchases from such vendors. For items classified as "no award", staff will solicit quotes and purchase from the lowest, responsive bidder.

All related bid documents can be found by clicking on the following link:

[Wellington, FL : Solicitations : Purchase & Delivery of Fertilizers, Herbicides, Insecticides, Fungicides & Specialty Items <http://www.wellingtonfl.gov/Home/Components/RFP/RFP/181/203?npage=2>](http://www.wellingtonfl.gov/Home/Components/RFP/RFP/181/203?npage=2)

**BUDGET AMENDMENT REQUIRED:** NO

**PUBLIC HEARING:** NO **QUASI-JUDICIAL:**

**FIRST READING:** **SECOND READING:**

**LEGAL SUFFICIENCY:** YES

**FISCAL IMPACT:** Funds have been allocated in the proposed FY 2017 Landscape Maintenance and Sports Fields operating budgets to cover these expenditures.

**WELLINGTON FUNDAMENTAL:** Protecting our Investment

**RECOMMENDATION:** Authorization to renew existing contracts with multiple vendors for the purchase and delivery of fertilizers, herbicides, insecticides, fungicides and other specialty items in the amount of approximately \$145,000 annually.