



Legislation Text

File #: 17-1207, **Version:** 1

ITEM: AUTHORIZATION TO AWARD A CONTRACT TO PROVIDE A HOUSING AND ECONOMIC IMPACT STUDY

REQUEST: Authorization to award a contract to Strategic Planning Group, Inc., to provide the Village with a housing and economic impact study, in the amount of \$103,000.

EXPLANATION: On November 7, 2016, the Village released RFP# 027-16/ED, seeking qualified firms interested in providing the Village with a housing and economic impact study. The study will become the backbone to a strategic plan for the Village; providing future development and redevelopment projections, as well as a basis for policymaking decisions that will guide housing approvals, community redevelopment, and strategic planning for the next thirty years.

The evaluation committee for RFP# 027-16/ED selected Strategic Planning Group, Inc., as the highest ranked proposer and subsequently recommended negotiations with the firm.

On April 12, 2017, the Village Council authorized staff to negotiate a contract with Strategic Planning Group, Inc., to provide the Village with a housing and economic impact study.

As part of Strategic Planning Group's initial proposal, they provided a flat fee of \$36,236 for the housing study and \$71,474 for the economic impact study. The total cost of both studies was \$107,710.

After continuous communication between the Village and Strategic Planning Group, Inc., both parties have agreed to the terms and pricing of an agreement (attached), in the amount of \$103,000 total for both studies (\$32,000 - housing and \$71,000 - economic impact), pending Council approval. Such agreement would reduce the initial fee by \$4,710 or approximately five percent. In addition, Strategic Planning Group, Inc., has agreed to scope clarification questions and comments as described in Exhibit B of the attached agreement, including a completion of both studies by early 2018.

Staff recommends awarding a contract to Strategic Planning Group, Inc., in the amount of \$103,000, to provide the Village with a housing and economic impact study.

All related RFP documents may be found by clicking on the following link:

[<http://wellingtonfl.gov/Home/Components/RFP/RFP/267/203>](http://wellingtonfl.gov/Home/Components/RFP/RFP/267/203)

BUDGET AMENDMENT REQUIRED: NO

PUBLIC HEARING: NO

QUASI-JUDICIAL:

FIRST READING:

SECOND READING:

LEGAL SUFFICIENCY: YES

FISCAL IMPACT: Funding was included in the FY 2017 Strategic Planning Outside Services Budget (GL#001-4015-515.34-01).

WELLINGTON FUNDAMENTAL: Protecting Our Investment

RECOMMENDATION: Authorization to award a contract to Strategic Planning Group, Inc., to provide the Village with a housing and economic impact study, in the amount of \$103,000.