



## Legislation Text

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File #: 17-1311, Version: 1

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**ITEM: AUTHORIZATION TO AWARD ANNUAL CONTRACTS FOR: 1) CIVIL ENGINEERING; 2) TRAFFIC ENGINEERING; 3) WASTEWATER PROCESS AND RECLAIMED WATER ENGINEERING; 4) ELECTRICAL, INSTRUMENTAL, AND CONTROL ENGINEERING; AND 5) HYDROGEOLOGICAL ENGINEERING, AND RELATED CONSULTING SERVICES**

**REQUEST:** Authorization to award contracts to multiple firms for: 1) Civil Engineering; 2) Traffic Engineering; 3) Wastewater Process and Reclaimed Water Engineering; 4) Electrical, Instrumental, and Control Engineering; and 5) Hydrogeological Engineering, and related consulting services.

**EXPLANATION:** On January 29, 2017, pursuant to the Consultant's Competitive Negotiation Act (CCNA), the Village released RFQ# 004-17/DZ, seeking qualification firms interested in providing engineering services to the Village. The selection committee for this solicitation independently scored and ranked each firm who submitted proposals and short listed the highest ranked firms for interviews and presentations. After hearing presentations from the short listed firms, the selection committee recommended contract negotiations with the following firms:

**Civil Engineering:**

1. Engenuity Group, Inc.
2. Simmons and White, Inc.
3. Chen Moore & Associates

**Traffic Engineering:**

1. Pinder Troutman Consulting, Inc.
2. Simmons and White, Inc.

**Wastewater Process and Reclaimed Water Engineering:**

1. Hazen Sawyer, P.C.

**Electrical, Instrumentation, and Control Engineering:**

1. Hillers Electrical Engineering, Inc.

**Hydrogeological Engineering:**

1. JLA Geosciences

On June 13, 2017, the Village Council authorized staff to negotiate hourly rates with each of the recommended firms. The proposed rates by each firm is summarized and attached as Exhibit A.

All professional consulting work will be performed on an as-needed basis and will be initiated by executing a work authorization, to a firm under contract for the related work category. Execution of these professional consulting agreements only establishes the terms, conditions and rate schedules, if rendered. Execution of contracts does not obligate the Village to assign work to any of the contracted firms. The term of the contracts is for three (3) years with two (2) additional one (1) year renewal options.

Staff recommends awarding contracts to multiple firms for Civil Engineering; Traffic Engineering; Wastewater Process and Reclaimed Water Engineering; Electrical, Instrumental, and Control Engineering; and Hydrogeological Engineering.

Existing annual engineering contracts, previously awarded by Council, will remain valid through the expiration date of such contracts.

**BUDGET AMENDMENT REQUIRED:** NO

**PUBLIC HEARING:** NO                      **QUASI-JUDICIAL:**

**FIRST READING:**                      **SECOND READING:**

**LEGAL SUFFICIENCY:** YES

**FISCAL IMPACT:** No fiscal impact until work is assigned. Cost of engineering services relating to a capital improvement project is included within the project budget. General engineering studies are budgeted within departmental operating budgets.

**WELLINGTON FUNDAMENTAL:** Responsive Government

**RECOMMENDATION:** Authorization to award contracts to multiple firms for: 1) Civil Engineering; 2) Traffic Engineering; 3) Wastewater Process and Reclaimed Water Engineering; 4) Electrical, Instrumental, and Control Engineering; and 5) Hydrogeological Engineering, and consulting services.