



## Legislation Text

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**File #:** 17-1400, **Version:** 1

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**ITEM: AUTHORIZATION TO UTILIZE AN EXISTING NATIONAL COOPERATIVE PURCHASING ALLIANCE (NCPA) CONTRACT WITH MUNICIPAL CODE CORPORATION, INC. (MCCI) FOR LASERFICHE DOCUMENT MANAGEMENT ANNUAL LICENSING, MAINTENANCE AND SUPPORT**

**REQUEST:** Authorization to utilize an existing National Cooperative Purchasing Alliance (NCPA) contract, as a basis for pricing, with Municipal Code Corporation, Inc. (MCCI) for Laserfiche Document Management annual licensing, maintenance and support at a cost of \$42,548.10.

**EXPLANATION:** The Village's existing contract with MCCI to provide Laserfiche Document Management annual licenses, maintenance and support is set to expire on October 3, 2017. The IT Department is seeking authorization to utilize an existing NCPA contract, as a basis for pricing, for MCCI to provide such services, effective through October 3, 2018, at a cost of \$42,548.10, approximately \$3,000 less than the existing agreement.

On May 1, 2013, Region XIV Education Service Center on behalf of itself and other government agencies and made available through the NCPA, awarded NCPA contract #11-04 to MCCI for a term of one year. The contract had provisions allowing annual renewals for an additional four years, if mutually agreed. On March 1, 2017 the contract was renewed through May 31, 2018.

MCCI is the premier Laserfiche authorized reseller within the State of Florida offering a competitive overall cost to support and maintain the Laserfiche Document Management System.

In order to ensure the best pricing, staff found an awarded contract with the City of Miami and found the pricing quoted from the NCPA contract to be approximately \$5,000 less.

Staff recommends utilizing NCPA contract #11-04, as a basis for pricing, with MCCI for Laserfiche document management annual licensing, maintenance and support at a cost of \$42,548.10, through October 3, 2018.

All related contract documents can be found by clicking on the following link:

<http://ncpa.us/Vendors/MCCI>

**BUDGET AMENDMENT REQUIRED:** NO

**PUBLIC HEARING:** NO

**QUASI-JUDICIAL:**

**FIRST READING:**

**SECOND READING:**

**LEGAL SUFFICIENCY:** YES

**FISCAL IMPACT:** Funds are allocated in the proposed FY 2017 budget.

**WELLINGTON FUNDAMENTAL:** Responsive Government

**RECOMMENDATION:** Authorization to utilize an existing National Cooperative Purchasing Alliance (NCPA) contract, as a basis for pricing, with MCCI for Laserfiche Document Management annual licensing, maintenance and support at a cost of \$42,548.10.