



Legislation Text

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ITEM: RESOLUTION NO. R2021-29 AND RESOLUTION NO. R2021-30 FOR FISCAL YEAR 2020/2021 BUDGET AMENDMENTS TO ADD MAINTENANCE SERVICES AND STAFF, AND INCREASE THE DISCRETIONARY SALES SURTAX REVENUE BUDGET

A. RESOLUTION NO. R2021-29 (SPORTS FACILITY AND CUSTODIAL MAINTENANCE EXPENSES)

A RESOLUTION OF WELLINGTON, FLORIDA'S COUNCIL AMENDING THE GENERAL FUND AND THE UTILITY FUND BUDGETS FOR FISCAL YEAR 2020/2021 BY ALLOCATING FUND BALANCE FOR SPORTS FACILITY AND CUSTODIAL MAINTENANCE EXPENSES; AND PROVIDING AN EFFECTIVE DATE.

B. RESOLUTION NO. R2021-30 (THE TOWN CENTER PHASE II PROJECT)

A RESOLUTION OF WELLINGTON, FLORIDA'S COUNCIL AMENDING THE FISCAL YEAR 2020/2021 SALES SURTAX CAPITAL FUND BUDGET TO INCREASE SURTAX REVENUE AND ALLOCATE THE FUNDS FOR THE TOWN CENTER PHASE II PROJECT; AND PROVIDING AN EFFECTIVE DATE.

REQUEST: Approval of maintenance services and staff additions, and Resolution No. R2021-29 to amend the budget from Unassigned Fund Balances, and approval of Resolution No. R2021-30 to increase the Sales Surtax revenue budget and allocate the additional revenue to project expense.

EXPLANATION:

- A. The expanded sports facilities at Wellington Community High School added five (5) artificial turf fields, three (3) basketball courts, eight (8) tennis courts, a maintenance building and a concession stand to the facilities already maintained by Wellington staff. Analysis of the added maintenance requirements shows that the new facilities can be best serviced at the lowest cost via a turf maintenance contract and one new employee. The artificial turf vendor has provided a quote to maintain the new fields at an annual cost of \$65,000, below that of a full-time Village employee including specialized training and equipment. In addition to the contract costs, staff requests one new Maintenance Technician with vehicle to service the courts and areas not covered under the turf contract.

A second new Village position is requested in Custodial Services to maintain the newly renovated and expanded facilities at both the Water Reclamation Facility and the Water Treatment Plant. Current staff is unable to sustain the level of custodial service required for both utility campuses as well as the added square footage. One new full-time Maintenance Worker and vehicle will assist in meeting this need and will be funded by Utilities.

The added positions and services requested are shown with costs:

Request	Description	Amount
Turf Maintenance Contract	1 year artificial turf maintenance - General Fund	\$65,000

Vehicle	1 vehicle - General Fund	\$25,000
Maintenance Technician	1 full time position (1/2 year) - General Fund	\$35,000
Maintenance Worker	1 full time position (1/2 year) - Utilities Fund	\$33,000
Vehicle	1 vehicle - General Fund	\$25,000
Total Request		\$183,000

B. The FY 2020/2021 budget was prepared using the best available information to estimate revenues in the current economic environment. A conservative estimate of \$1.8 million in Sales Surtax revenue was budgeted and this amount has been fully received through March 2021. An additional \$1.2 million in Sales Surtax revenue is anticipated through September 30, 2021 and the revenues may be allocated to the Town Center Phase II project currently in design.

BUDGET AMENDMENT REQUIRED: YES

PUBLIC HEARING: NO **QUASI-JUDICIAL:**

FIRST READING: **SECOND READING:**

LEGAL SUFFICIENCY: YES

FISCAL IMPACT: Approval of Resolution No. R2021-29 will allocate \$125,000 in Unassigned General Fund balances to one added sports field maintenance position and turf maintenance contractual expense, and add \$58,000 for one custodial maintenance position in the Utilities Department from Utility Fund balance. Approval of Resolution No. R2021-30 will increase the Sales Surtax Fund revenue budget by \$1.2 million and allocate the amount to the Town Center project expense.

WELLINGTON FUNDAMENTAL: Responsive Government

RECOMMENDATION: Approval of maintenance services and staff additions, and Resolution No. R2021-29 to provide funding for the increased expenses from fund balances, and approval of Resolution No. R2021-30 to increase the Sales Surtax revenue budget and allocate the additional revenue to project expense.