



Legislation Text

File #: 21-4582, **Version:** 1

ITEM: AUTHORIZATION TO RENEW AN EXISTING CONTRACT FOR THE PURCHASE AND DELIVERY OF FERTILIZERS AND CHEMICALS

REQUEST: Authorization to renew an existing contract with a current vendor for the purchase and delivery of chemicals used by the Public Works Department and Aquatics and Sports Facility for a combined total of \$272,000 for Fiscal Year 2022.

EXPLANATION: On September 15, 2019, Wellington released Bid #201918 for the purchase and delivery of public works chemicals. On October 9, 2019, three (3) proposals meeting the required specifications were received, and staff awarded contracts to all three (3) vendors, (Howard Fertilizer and Chemicals, Helena Agricultural Enterprises, LLC, and Site One Landscape Supply, LLC) on a primary and secondary basis, for each product.

Staff is seeking authorization to exercise the second renewal option, through December 8, 2022 with Howard Fertilizer and Chemicals, for the purchase and delivery of public works chemicals, with a minor price increase. The financial impact of the price increase amounts to \$10,400 annually, which is approximately 4.55% higher than last year's expenditures.

The other vendors declined the option to renew.

BUDGET AMENDMENT REQUIRED: NO

PUBLIC HEARING: NO **QUASI-JUDICIAL:**

FIRST READING: **SECOND READING:**

LEGAL SUFFICIENCY: YES

FISCAL IMPACT: Funds are allocated in the proposed FY 2022 Landscape Maintenance and Sports Fields Operating Budgets to cover these expenditures.

WELLINGTON FUNDAMENTAL: Responsive Government

RECOMMENDATION: Authorization to renew an existing contract with current vendor for the purchase and delivery of chemicals used by the Public Works Department and Aquatics and Sports Facility for a combined total of \$272,000 for Fiscal Year 2022.